

**MINUTES OF THE ANNUAL MEETING OF PENTEWAN VALLEY PARISH COUNCIL HELD IN PENTEWAN SANDS SAILING CLUB, THE HEADLAND, PENTEWAN PL26 6BZ AT 7.00PM ON WEDNESDAY 19 OCTOBER 2022**

**Present:** Cllrs Mike Ward, Steve Street, Cllrs Miles Avery, George Muskett, Richard Strawford, Cllrs Toni Dowrick, Andy Cleverdon and Janice Williams.

**In attendance:** Cllr James Mustoe, Cllr Michael Bunney and Anne Cruickshank (Clerk).

**(22/080) Apologies for Absence**

There were no apologies received.

**(22/081) Minutes of a Meeting of Pentewan Valley Parish Council held on 20 July 2022**

It was **RESOLVED** that the minutes of the Parish Council held on 20 July 2022 be signed as an accurate record of the meeting.

Proposed by Cllr Muskett, seconded by Cllr Williams, carried unanimously.

**(22/082) Declarations of Interest on Items on the Agenda**

Cllrs Avery and Strawford declared an interest in agenda item 15e, Pentewan Car Park. Cllrs Avery and Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2024.

**(22/083) Chairman's Announcements**

The Chairman thanked all those that attended the Moment of Reflection for the passing of Her Majesty Queen Elizabeth II and the reading of the Proclamation announcing The Accession of His Royal Highness King Charles III which was held in Pentewan Square on Sunday 18 September 2022.

The Chairman also expressed great sadness on behalf of the Parish Council following the death of Valarie Page and announced that a donation would be made to MacMillian Cancer Care on her behalf.

**(22/084) Public Participation**

There were no members of the public present.

**(21/085) Cornwall Councillors Report**

Cllr Mustoe gave a summary of his monthly report which had been circulated.

Cllr Bunney gave a summary of his report which has been circulated, He said the White River project had slowed and he had proposed the next meeting to be held on 9 November 2022 this was to be confirmed.

**(22/086) Crime and Disorder**

Cllr Cartwright advise that the rough sleeper had been reported to Streetlink who had spoken to the person concerned.

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**(22/087) Planning Applications and Related Matters**

- a) To respond to the following planning applications/notices
  - (i) PA22/08770. Proposal Resubmission of PA17/04512 extension to rear with minor internal works to ground floor & amendments Location Riverbank London Apprentice St Austell Cornwall. It was **RESOLVED** that the Clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council support this application but request a condition that planning is not subdivision of the property and remains ancillary to the main dwelling. Proposed by Cllr Muskett Seconded by Cllr Ward, carried unanimously.
  - (ii) PA22/01937. Proposal: Use of existing agricultural workers dwelling for a flexible use to include holiday accommodation for a temporary two-year period. Location: Deer Park Farm Porthpean St Austell Cornwall PL26 6AZ. It was **RESOLVED** that the Clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council object to this application because the plans do not meet the policy for countryside housing and diversion of use to the original planning which was tied agricultural use. Proposed by Cllr Muskett, seconded by Cllr Strawford, carried 1 abstention.
  - (iii) PA22/08815. Proposal Variation of condition 1 (approved plans) in respect of decision notice PA17/06818 dated 11.01.18 without compliance with condition 1 of decision notice PA21/09546 dated 01/08/2022. Location The Cornwall Hotel Spa & Estate Pentewan Road Tregorrick St Austell. It was **RESOLVED** that the Clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council have no objections to this application. Proposed Cllr Muskett, seconded by Cllr Street Carried unanimously.
- b) any planning applications/notifications received after publication of this summons.
  - (i) PA22/09221. Proposal Non-material amendment in relation to decision notice PA20/00535 dated 02/11/2021 for various amendments Higher Trehiddle Farm St Austell PL25 5GG. It was **RESOLVED** that the Clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council have no objections to this application. Proposed by Cllr Muskett seconded by Cllr Ward, carried unanimously.
  - (ii) PA20/11504 Planning Appeal. Proposal Ground mounted Solar PV Farm with battery storage and associated infrastructure. Land At Tregorrick Farm Tregorrick Road Tregorrick St Austell. It was **RESOLVED** that the Clerk would respond to the planning Inspectorate, that Pentewan Valley Parish Council objects to this application and the previous comments still stand. Proposed by Cllr Ward seconded by Cllr Williams, carried unanimously.

**(22/088) Climate Change Action: Group**

The notes of the meeting on 17 October 2022 were circulated. Cllr Muskett gave a summary of the meeting and confirmed that Cllr Bunney had contacted the Countryside Access team regarding the access road to Menagwins car park and is waiting response. Cllr Muskett suggested that CIL funding could be used towards the Pentewan Weighbridge Project which was being costed **Action** item to be added to the next meeting agenda.

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**(22/089) Neighbourhood Development Plan**

The clerk advised that following a public meeting held on the 17 August members of the community agreed that a Neighbourhood Development Plan should be developed for the whole of the Parish of Pentewan Valley. It was **RESOLVED** that the clerk would apply under Part 2 (5) (1) of The Neighbourhood Planning (General) Regulations 2012 for the designation of a Neighbourhood Area be submitted to Cornwall Council Planning department. Proposed by Cllr Ward, seconded by Cllr Street, carried unanimously.

**(22/090) Community Governance Review**

The Chairman confirmed that the Constitution & Governance Committee would be held on 1<sup>st</sup> November 2022 to consider the remaining deferred proposals including the boundary between St Austell Town and Pentewan Valley at Higher Trehiddle Farm. The Parish Council will await the decision.

**(22/091) A Mayor for Cornwall**

Members discussed Cornwall Councils proposal for a Mayor for Cornwall, but Cllrs felt they were unable to make any comments because there was insufficient information about the proposals from Cornwall Council available.

**(22/092) Civility and Respect Pledge**

- (i) It was **RESOLVED** to sign up to the Civility and Respect Pledge devised by NALC/SLCC/OVW. Proposed by Cllr Ward, seconded by Cllr Strawford Carried unanimously.
- (ii) It was **RESOLVED** to adopt the Dignity at Work Policy which had been previously circulated. Proposed by Cllr Ward seconded by Cllr Strawford, carried unanimously.

**(22/093) Pentewan Square**

The Chairman advised that due to capacity issues at Cornwall Council addition resources will be required, this may be something the Parish Council can contribute to, if necessary, The Council awaits a response.

**(22/094) Flood Defences**

Cllrs Mustoe and Ward gave an update on the flood defences; Next meeting 20 October 2022. Vegetation clearance due to start on Monday 24 October 2022.

**(22/095) Riverbanks**

No new concerns.

**(22/096) Menagwins Car Park**

No new concerns.

**(22/097) Highways Matters**

The solar light on the bus stop at Pentewan has disappeared. Cllr Avery will contact previous Chairman to try and locate the spare light and arrange for it to be fitted. A Tree branch is overhanging the bus stop at Tregorrick, Action the clerk will report to Highways department. Cllr Strawford advised that the walled verges from London apprentice all the way to Pentewan had not been cleared Cllr Bunney will contact

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highways. Cllr William's advised that a tree was down on the trail from Glentown Road. Action the clerk will inform highways.

**(22/098) Pentewan Car Park**

Cllr Strawford was seeking costs to rebuild the wall between the car park and the boat yard, Action the clerk will contact Planning to see if planning permission is required. Action The clerk will get an updated quote for an additional payment machine in the car park. Car park income was down 19% on last year.

**(22/099) Pentewan Toilets**

Repairs had been completed.

**(22/100) Financial Matters**

- a) The conclusion of the annual audit was noted.
- b) It was **RESOLVED** To continue membership of SAAA central external auditor appointment arrangements
- c) It was **RESOLVED** to grant £121.14 to the Pentewan Village Hall Trust for maintenance of the defibrillator.
- d) It was **RESOLVED** to authorise the purchase of 2 wreaths for Remembrance Day.
- e) It Was **RESOLVED** to authorise donation to Cancer Research in memory of Valarie Page.
- f) It Was **RESOLVED** to authorise £145.00 expenditure for signages on the notice boards.
- g) Current balances were noted, and the following payments were authorised:

PENTEWAN VALLEY PARISH COUNCIL							
Schedule of Payments October 2022							
Date	Transaction Cheque No.	Payee	Reference Number	Supply/ Service	Total Payment	VAT Paid	Net Paid
<b>Automated Payments</b>							
<b>Invoice Date</b>							
01/10/2022	DD	Cornwall Council	802529493	Business Rates- Menagwins Car Park	56.00	-	56.00
23/09/2022	DD	EDF	671 157 448 672	Car park Electricity	13.00	-	13.00
25/09/2022	DD	BT Group	M044	Pentewan car park broadband	49.14	8.19	40.95
07/10/2022	DD	British Gas	965845322	Toilets Electricity	19.04	0.90	18.14
12/10/2022	DD	Capita	6095282321	VAT XMPT parking payments (Sep 22)	21.25	-	21.25
06/10/2022	DD	Capita	6095282028	Parking Payments (Sep 22)	282.72	47.16	235.56
03/09/2022	DD	Capita	6095279610	Parking Payments (Aug 22)	442.44	73.74	368.70
<b>Authorised Payments</b>							
<b>Invoice Date</b>							
31/10/2022	BACS	Lyreco	6723329369	Stationery	57.17	9.53	47.64
22/09/2022	BACS	Complete Weed Control	SW3382	Weed treatment	348.00	58.00	290.00
26/09/2022	BACS	Cornwall Council	8100297900	CEO (Aug 22)	70.80	-	70.80
07/10/2022	BACS	Corserv	10106	Toilets Cleaning Oct 2022	390.80	65.13	325.67
21/09/2022	BACS	Clerk	Microsoft uk	Microsoft 365 subscription	59.99	-	59.99
11/10/2022	BACS	Cornwall Council	8100303293	CEO ( Sep22)	119.40	-	119.40
28/10/2022	BACS	Staff	Period 7	Staff Costs	539.20	-	539.20
17/10/2022	BACS	Clerk	McMillian Cancer	Donation on behalf of Val Page	50.00	-	50.00
					<b>2,518.95</b>	<b>262.65</b>	<b>2,256.30</b>

Chair .....

The Clerk advised the sale of Railtas, the financial system provider, to Harris Computer Corporation. The Q2 VAT had been submitted via HMRC Tax digital system. Month end accounts had been sent to the Chairman and Cllr Cartwright for checking.

**(22/101) Meetings and Training Attended**

The clerk attended the smaller councils meeting  
Cllr Ward attended flood defence meeting and the Community Network meeting.

**(22/102) Correspondence Received**

Invitation was received to the Community Flood Forum Annual Conference 4 November 2022. An Invitation to join the Landscape Character Assessment invitation was received.

**(22/103) Dates for the Diary**

20 October 2022 Flood defence meeting  
11 November 2022 Remembrance service Pentewan Square  
13 November Community Network meeting  
13 November Remembrance Day service St Austell.

**(22/104) Dates of Meetings**

To note dates of forthcoming meetings which will alternate between the Sailing Club (SC) Pentewan and The Cornwall Hotel (CH) from 7pm unless stated: 16 November 2022 (CH), 21 December 2022 (SC), 18 January 2023 (CH), 15 February 2023 (SC), 15 March 2023 (CH).

**The Meeting Closed at 20:40pm**

**Date .....**

Chair .....