

Stoneleigh & Ashow Joint Parish Council

Minutes of the Ordinary Meeting held on Thursday 9th December 2021
Online via zoom

PRESENT:

Chairman Cllr R Hancox
Cllr A Bianco
Cllr D Jack
Cllr L Rolli
Cllr J Astle
Cllr P Redford
Cllr W Redford

There were 4 members of the public present.

96. Apologies

Apologies were received and accepted from Cllr T Wright.

97. Declarations of Interest

There were no declarations of interest.

98. Minutes of the last meeting

Minutes of the ordinary meeting of 11th November 2021 were approved.

99. Presentation by Sara-Louise Lee and Gurcharan Singh of BBV regarding local HS2 works

Cllr Hancox welcomed Ms Lee and Mr Singh to the meeting. Ms Lee has recently started work with BBV following 24 years at Warwickshire County Council (WCC), of which 11 years were dealing with HS2. Mr Singh is the day-to-day contact at BBV for the Parish Council.

Ms Lee and Mr Gurcharan gave a presentation regarding the programme of works locally and traffic management (copy on website).

The presentation gave indicative dates for works and it was stated that more information about specific start dates will be provided when they are confirmed. More information about the potential road closures on Stareton Lane and Stoneleigh Park will be available on Monday following discussions regarding access to the COVID vaccination centre at Stoneleigh Park, and this will be circulated to the Parish Council (PC) and local Councillors,

Cllr Jack asked for clarification about the Junction at end of Stareton Lane which has been made a one-way system is to be confirmed. Ms Lee stated that she will give a specific update about the junction shortly.

There will be a controlled crossing on the B4115. The plant crossing will be manned meaning that lights will go to red when construction plant is crossing, followed by a sweeping of the road. The lights will be red for no more than 5 minutes. There will also be an entry point for the office. Assurance was

given that traffic disruption will be kept to a minimum as much as possible. Cllr Hancox asked about priority given to blue light vehicles and it was confirmed that those vehicles will be given full priority. Ms Lee addressed a number of questions raised by the Parish Council which are all covered in the presentation.

Mr Singh asked what BBV could do to help the local community to take advantage of the community investment opportunities available via manpower and materials. BBV would be happy to print leaflets to raise awareness with local residents, and Cllr P Redford offered support to distribute to local residents. Cllr Hancox suggested new matting in the play area at the village hall, and this was something that has been provided by BBV in other areas. Cllr Bianco was keen to have discussions with Mr Singh regarding potential projects in the village. Mr Singh agreed to pass details of community funds available to the PC and details are available on the hs2funds.org website.

Various methods of engagement between BBV and the PC were discussed, including site visits, bi-monthly briefings, and topic-based briefings.

There were some further requests for clarification by the Councillors which will be addressed when Ms Lee and Mr Singh return to update the PC in February, if not before. These included:

- *When the new bridge is built to carry the B4115 over the new railway we have been told it will be widened so that in the future WCC can if funds permit, build a footway/cycleway over the railway.*
- *Can you confirm if the tie ins / approaches / embankment needed to link the new bridge to the existing B4115 will be built wide enough to accommodate this new footway/cycleway facility? Or will WCC have to acquire extra land, extend the embankments and build the new facility all the way from the new structure?*

Cllr Hancox thanked the colleagues from BBV and looked forward to seeing them at the February meeting.

100. Public Session

Standing orders were suspended at 20.36.

A question was raised about the closure of the Birmingham Road. Cllr Hancox confirmed that conversations have been taking place with WCC, however funding is an issue. The cost of the experimental order is likely to be around £30,000, with some of the costs covered by the PC but the majority of the costs covered from other sources of funding. Further funding would be needed if the closure were to be made permanent.

Cllr Hancox confirmed that as Stoneleigh came third in the Warwickshire Rural East (WRE) policing priorities online vote, there will be a police presence to monitor the weight, volume and speed of traffic in the village, particularly in Birmingham Road, for the first quarter of 2022.

The noticeboard in Stoneleigh village hall was noted to be quite shabby and out of date. Cllr Hancox suggested that BBV be asked to renovate the noticeboard. It was noted that PC documents are now posted online as a result of COVID.

Standing orders were reinstated 20:43

101. Finance

Balance brought forward from 31st October 2021	£52,859.87
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Payments to 31st October 2021	
Clerk salary & expenses (October)	£617.84
ROSPA Playground inspection	£99.00

Balance	<u>£52,143.03</u>
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Funds at Unity Bank	
Current Account 1	£32,143.03
Instant Access account	£20,000.00

£52,143.03

Online payments to be authorised:

Clerk salary & expenses (November)	£617.64
DM Payroll administration fee	£60.00
SLCC Renewal fee	£134.00

- a) The finance report was reviewed and agreed
- b) All payments to be authorised were agreed
- c) The draft budget was reviewed and the 2022/23 precept was agreed at £18,352 (copy appended). Cllr Bianco proposed taking an amount from the unallocated funds to offer to Cllr Redford to fund towards the Birmingham Road closure. Cllr Hancox proposed that the Parish Council offer funding of between £4,000 to £6,000 towards the cost of the road closure, from unallocated council funds.
 - Clerk to write formally to Cllr W Redford regarding the funding of the closure of Birmingham Road.
- d) With the resignation of the current Clerk, a new Clerk has been recruited and will start on January 4th. There will be a handover period during January.

102. Planning

New Planning Applications

Application No: W/21/2173

Description: Proposed installation of conservation style rooflights and some minor internal alterations at ground and first floor.

Address: The Granary, Dial House Farm, Ashow Road, Ashow, Kenilworth, CV8 2LD

Applicant: Mr and Mrs Simmons

Closing Date: 28th December 2021

Planning Officer: Jacob Paul

Cllr Rolli didn't feel that there would be any potential objections with this application.

The PC support this application

Application No: W/21/1622

Description: Erection of oak framed gazebo in rear garden and erection of cedar and feather edge fencing to rear garden

Address: 1 The Chantries, Chantry Heath Lane, Stoneleigh, Coventry, CV8 3DS

Applicant: Mr. Perez

Closing Date: 13th December 2021

Planning Officer: George Whitehouse

The PC take a neutral stance on this application

Application No: W/21/0031 & 0032LB

Description: Erection of a garage extension to number 2 and a freestanding garage to the rear of number 4 with an extended vehicular access from an established vehicular access off the Coventry Road.

Address: Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

Applicant: Messrs T & P Sawdon

Closing Date: 10th December 2021

Planning Officer: George Whitehouse

The PC take a neutral position on this application

Application No: W/21/0033 & 0034LB

Description: Proposed erection of a single storey rear and side extension. (Notification of amended plans)

Address: Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

Applicant: Mr and Mrs Sawdon

Closing Date: 10th December 2021

Planning Officer: George Whitehouse

The PC take a neutral position on this application

Application No: W/21/2071 & 2072 LB

Description: Erection of close boarded wooden fence between existing wooden shed and existing brick storage building

Address: 9 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

Applicant: Mr Morris

Closing Date: 15th December 2021

Planning Officer: Jacob Paul

The PC support this application

Application No: W/21/1844

Description: Single Storey Side and Front Extensions with Alterations to Main Roof frontage

Address: Erection of proposed two storey side extension. Erection of proposed single and two storey rear extension. Erection of two rear balconies. Proposed installation of 3 front roof windows, 3 three rear roof windows and 2 side roof windows

Applicant: 13 Hall Close, Stoneleigh, Coventry, CV8 3DG

Closing date: 10th December 2021

Planning Officer: Thomas Fojut

The PC object to this objection on the basis of over-development in the green belt.

Progress of planning applications

Application No: W/21/0528 & 529LB

Description: Extension of the existing garden room outbuilding

Address: Annexe at, Abbey Farm, Ashow Road, Ashow, CV8 2LE

Applicant: C. Burdett

Closing date: 13th July 2021

Planning Officer: Lakeisha Peacock

Planning permission has been refused

Application No: W/21/2039 AG

Description: Agricultural notification for the erection of a new agricultural barn for general agricultural storage and the storage of farm machinery

Address: Land adjacent to The Old Rectory, Grove Farm Road, and adjacent Farm House Ashow

Applicant: Mr Robert Mackenzie

Closing Date: 1st December 2021

Planning Officer: Lucy Hammond

Permission has been refused

Progress of planning applications (Not outcome yet)

Application No: W/21/1370

Description: Outline planning application with all matters reserved apart from access for the development of battery manufacturing facility with ancillary battery recycling capability including landscaping, car parking, access and associated works.

Address: Coventry Airport, Rowley Road, Baginton, Coventry, CV3 4FR

Applicant: Coventry Airport Ltd and Coventry City Council

Closing Date: 10th September 2021

Planning Officer: Helena Obremski

Application No: W/21/0831 & 0832LB

Description: Conversion of existing barn.

Address: Grove Farm House, Grove Farm Road, Ashow, Kenilworth, CV8 2LE

Applicant: Mr J Mills

Closing Date: 10th September 2021

Planning Officer: Andrew Tew

Application No: W/21/0315

Description: Construction of timber framed all weather Driving Range with 4 bays, 1 teaching bay and rear store room

Address: Coventry Golf Course, St Martins Road, Finham, Coventry, CV3 6RJ

Applicant: Course Director, Coventry Golf Club Ltd

Closing date: 6th July 2021

Planning Officer: Dan Charles

Application No: SCR/21/0003 (Pre-application request)

Description: Scoping Opinion under the Town and Country Planning (EIA) Regulations 2017, Regulation 15, regarding the proposed battery manufacturing development on land at Coventry Airport (extending north eastwards from Bubbenhall Road to the junction of Rowley Road and Siskin Drive at Tollbar Roundabout.

Address: Land at Coventry Airport, Rowley Road, Baginton, Coventry, CV3 4FR

Applicant: Wardell Armstrong

Closing date: 22nd April 2021

Planning Officer: Helena Obremski

Application No: W/20/2013

Description: In conjunction with the scheduled Warwickshire County Council alignment of the A46 Link Road Scheme, this application proposal seeks highway improvement works along a section of

Stoneleigh Road. The highway works proposed includes the construction of a 4-arm roundabout to provide two additional access roads. One to access the proposed relocation of the Rugby Farmers' Market; The other to a HS2 46/Ashow Road Main Works Civils Contractors compound.

Address: Stoneleigh Road, Stoneleigh

Applicant: High Speed Two (HS2) Limited

Closing date: 24th March 2021

Planning Officer: Debbie Prince

Application No: W/20/2020

Description: Hybrid planning application comprising: Full planning application for 98 dwellings (Class C3) served via two new vehicular / pedestrian / cycle access connections from Leamington Road, pedestrian and cycle access to Thickthorn Close; strategic landscaping and earthworks, surface water drainage and all other ancillary infrastructure and enabling works Outline planning application for demolition of existing buildings and structures; residential development of up to 452 dwellings (Class C3); primary school (Class F.1); employment (Class B2); Class E development; hot food takeaway (sui generis), community centre (Class F.2); strategic landscaping and earthworks, surface water drainage and all other ancillary infrastructure and enabling works with means of site access (excluding internal roads) from the new junction into the detailed parcel of development and access junction off Glasshouse Lane; all other matters (internal access, layout, appearance, scale and landscaping) reserved for subsequent approval.

Address: Land at Thickthorn, Kenilworth

Applicant: Barwood Development Securities Ltd

Closing date: 15th January 2021

Planning Officer: Dan Charles

Application No: W/20/1483

Description: Application for the approval of reserved matters (details of access, appearance, landscaping, layout and scale) pursuant to condition 1 of planning permission ref: W/16/0239 for the construction of a new office building with associated parking arrangements at Whitley South (within Development Zone 3 on the parameters plan).

Address: Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

Applicant: Segro

Closing date: 19th October 2020

Planning Officer: Lucy Hammond

Application No: W/20/0020

Description: Reserved Matters application pursuant to condition 1 of planning permission W/17/1631 [variation of original outline W/16/0239] for details of appearance, landscaping, layout and scale for a car showroom and ancillary workshop, repairs and valeting areas with associated external car parking, storage and display areas, and hard and soft landscaping (Zone 2 on the parameters plan). W16/0239, as varied by W/17/1631, was for a comprehensive development comprising offices, research & development facilities and light industrial uses (Use Class B1), hotel accommodation (Use Class C1), car showroom accommodation and small scale retail and catering establishments (Use Classes A1, A3, A4 and/or A5).

Address: Land to the North and South of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

Applicant: Sytner Group Limited

Closing date: 28th February 2020
Planning Officer: Lucy Hammond

Application No: W/18/1635

Description: Demolition of existing farmhouse and agricultural buildings and outline planning permission for residential development of up to 640 dwellings (Use Class C3) and community hall (Use Class D1) including means of access into site (not internal roads), parking and associated works, with all other matters (relating to appearance, landscaping, scale and layout) reserved.

Address: Land east of Kenilworth, Glasshouse Lane/ Crewe Lane, Kenilworth

Applicant: Catesby Estates Plc

Closing date: 12th April 2019

Planning Officer: Dan Charles

NOTIFICATION OF AMENDED PLANS:

- Amendments Proposed: Reduction in numbers from 640 dwellings to 620 dwellings.
- Addition of proposed primary school.
- Omission of community hall

Application No: W/18/0522

Description: Outline application including details of access for the comprehensive redevelopment of land South of Coventry Airport, comprising demolition of existing structures and the erection of new buildings to accommodate general industrial uses (Use Class B2) and storage and distribution (Use Class B8), ground modelling works including the construction of landscaped bunds, construction of new roads, footpaths and cycle routes, associated parking, servicing, infrastructure and landscaping and the creation of open space in a Community Park. Provision of new sports ground including the creation of new sports pitches and a club house.

Address: Gateway South, Land to the South and West of Coventry Airport and Middlemarch Industrial Estate, Coventry

Case Officer: Rob Young

103. Stoneleigh Park events

There is no news from Stoneleigh Park despite assurances from Stoneleigh Park events that further information would be provided to the PC following their meeting. Cllr Bianco suggested a further meeting or maybe take action with the assistance of Cllr P Redford. Cllr Bianco was concerned that this issue has dragged on with no action from Stoneleigh Park events. Cllr Hancox has been given the contact of Brad Rowbotham but has not been able to make contact with him.

104. HS2 update

Covered above in BBV presentation.

105. A46 Link Road

Cllr Bianco asked that the PC agree that they request to speak at the review meeting which has been moved to February. Cllr W Redford agreed that it was essential that the PC ensure that its views are heard. It was agreed that Cllr Bianco will send the Clerk the relevant contact details at WCC so they can be sent details of the upcoming meeting.

106. Updates from Warwickshire Police, WCC Cllr Redford and WDC Councillors P Redford and T Wright

Update from the WRE SNT Forum:

Warwick Rural East Safer Neighbourhood Team shared information on how to vote with communities across the Warwick Rural East area. Information was shared on police and local social media pages/groups, via Warwickshire Connected, with key representatives, via the local press, with schools, places of worship and Neighbourhood Watch. WRE SNT hand delivered 1000 flyers to residential properties across the WRE area. The total number of votes cast was 655.

Most votes (445) went to school parking patrols in Radford Semele. Traffic checks on Birmingham Road came in at third place, with 9% of the votes. As the police take the three top priorities, traffic monitoring will take place in Stoneleigh in the first quarter of 2022.

Update from Cllr P Redford:

- The council meeting to decide on whether to go ahead with the political merger with Stratford is taking place on Monday 13th December. Cllr Redford will be taking the views of the ward which are to object to a political merger, although they would be in favour of shared services if it saves money.

Update from Cllr W Redford:

- In January, applications can start to the Community Fund, with around £4,500 available.
- With regards to the COVID situation in Warwickshire, in the past 24 hours there has been one death and infection rates are still going up, including the over 60s rate. The usual wards are in the top 10 for infection rates, and Myton Heathcote ward is in the top five for first time.
- Three hospitals are now over 90% full.

Cllr Bianco commented on the high standard of care he has received in local hospitals recently.

107. Correspondence

None

108. Questions to Chairman

Cllr Bianco raised the situation with COG who have challenged the ONS figures for Coventry regarding the Kings Hill development and have a high court judgement going through at the moment. The high court judgement took notice of a submitted infrastructure paper and now would like an academic report on the Kings Hill infrastructure. Cllr Bianco asked if the PC would like to make a contribution towards the cost of the academic report. Cllr Astle agreed that the PC should contribute to the work to challenge the Kings Hill development. It was agreed that this will be on the agenda for the January meeting for agreement.

109. Date of next meeting:

- January 13th 2022 – Stoneleigh Village Hall

110. Closure

The meeting was closed at 21:36

Appended document 1:

Budget and Proposed Precept 2022/23						Comments
	Budget 21/22	Spend to date (Apr - Sep)	Expected costs (Nov - Mar)	Anticipated Total spend 21/22	Proposed 22/23 Budget	
Salary (including tax)	£9,057.00	£4,502.99	£5,078.00	£9,580.99	£9,500.00	Overspend likely due to cross-over with new clerk
Stationery	£150.00	£34.99	£20.00	£54.99	£100.00	
Postage & Telephone	£325.00	£301.70	£320.00	£621.70	£325.00	New PO Box
Clerk Travel expenses	£250.00	£50.40	£100.00	£150.40	£250.00	Likely to increase next year when local meetings resume
Playground Equipment	£0.00	£0.00	£0.00	£0.00	£0.00	
Playground Maintenance	£1,000.00	£144.40	£2,600.00	£2,744.40	£1,000.00	Potential repairs to spinner
Office equipment	£0.00	£0.00	£0.00	£0.00	£1,000.00	Potential replacement laptop
Equipment maintenance	£2,150.00	£240.00	£0.00	£240.00	£3,000.00	Potential cost for replacement posts
Insurance	£450.00	£392.76	£0.00	£392.76	£450.00	
Grants	£2,000.00	£0.00	£0.00	£0.00	£0.00	
Training	£250.00	£0.00	£200.00	£200.00	£250.00	Potential training for new clerk
Audit (External and internal)	£350.00	£300.00	£40.00	£340.00	£350.00	increased cost of internal audit
Village Hall hire	£500.00	£86.34	£190.00	£276.34	£500.00	Will increase with return of physical meetings
Subscriptions	£525.00	£281.00	£150.00	£431.00	£525.00	
Chairman's Allowance	£80.00	£0.00	£0.00	£0.00	£80.00	
VAT	£250.00	£128.40	£50.00	£178.40	£250.00	
B'ham Road consultation	£0.00	£36.00	£300.00	£336.00	£0.00	
Bank account costs	£72.00	£36.00	£36.00	£72.00	£72.00	New online bank account
Misc	£300.00	£130.52	£0.00	£130.52	£700.00	Painting of phone boxes
TOTAL	17,709.00	£6,665.50	£9,084.00	£15,749.50	£18,352.00	

3.50% increase

Earmarked Funds				
	Dec-20	spent	Proposed funds	
Defibrillator	£528.00	£0.00	£528.00	
Elections	£7,500.00	£450.00	£7,050.00	
Planning campaigns	£1,085.00	£0.00	£1,085.00	
Neighbourhood Plan*	£4,346.76	£0.00	£4,346.76	
Grant Speed Gun	£1,080.50	£0.00	£1,080.50	
Ashow Notice Boards	£25.13	£0.00	£25.13	
Planning Consultation	£100.00	£0.00	£100.00	
Transparency Fund	£400.85	£0.00	£400.85	
Village fund	£0.00	£0.00	£2,000.00	£2,000 increase from 2021/22 underspend
Total earmarked funds	£15,066.24	£450.00	£16,616.24	
* Neighbourhood Plan:				
Parish Plan Stoneleigh	£1,141.89			
Community Plan Ashow	£815.87			
Neighbourhood Plan	£2,000.00			
Extra from Precept 18-19	£389.00			
	£4,346.76			
Bank balances as at 1st Nov 2021:		£52,859.87		
Estimated spend Dec - March		£9,084.00		
Estimated balance at 31st March		£43,775.87		
Reserve to stay in bank		£17,952.00		
Earmarked		£16,616.24		
Balance		£9,207.63		