

Aston Clinton Parish Council
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You are summoned to attend a **Meeting of the Parish Council** on Wednesday
2nd October 2019 at 7pm at the Aston Clinton Parish Meeting Room, London
Road, Aston Clinton, HP22 5HL

AGENDA

Public Notice: There will be a Councillor training session taking place between 6.30 & 7pm

19.115 Apologies

19.116 Declarations of Interest: For councillors to declare any personal and/or prejudicial interest in items on the agenda

19.117 To approve the minutes of the Parish Council meeting held on 4th September

19.118 Public Participation:

For members of the public to ask questions and raise any issues on items included on the agenda. Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. This section of the meeting is not required by law to be minuted.

19.119 Council:

- i. Reports from external bodies
- ii. Allowances for Parish and Town Councillors 2020/21

MOTION: to agree a response to Democratic Services

19.120 Clerk's Report

19.121 Finance and Staff Committee

- i. Month-end report September 2019 and budget status
- ii. Budget 2020/2021
- iii. Notice of conclusion of audit
- iv. External Auditors Report
- v. Risk Register
- vi. Update on recruitment and current staffing
- vii. Community Centre QS & Architect fees

MOTION: To approve QS Value engineering work estimate

MOTION: To sign off Architect fee in relation to potential build cost

- viii. Any payments to be agreed

MOTION: To approve the payment of outstanding invoices

19.122 Planning Committee:

- i. Planning Committee report

19.123 Facilities Committee

- i. Reports from the Committee
- ii. Events

19.124 Community Centre Committee

- i. Reports from the Committee
- ii. Insurance – Temporary Accommodation
- iii. Community Centre Contractor Valuation & Appointment

MOTION: to agree appointment of Contractor subject to pricing and contract

- iv. Letter of Intent

MOTION: to approve Letter of intent wording

- v. Contractor Contract

MOTION: to agree contract signing approach

19.125 Date of next meeting

E Barry
Parish Clerk
26/09/19

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND ANY MEETINGS