

EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 4th December 2018
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Richard King (Chairman), Jennifer Buchanan, Claire Foinette, Graham Howland, Ambrose Oliver, Tim Oliver, Pat Parr, Rob Walker, Geraldine Dyer (Ward Councillor) and Heather James (Clerk).
1 member of the public was present, also Lois Tilden planning advisor.

1. **Apologies:** Peter Rawlinson-holiday
2. **Declarations of interest:** Pat Parr- Gift of land
3. The minutes of the meeting on 6th November 2018: The minutes were approved and signed as a true record of proceedings. **Proposed:** Tim Oliver; **Seconded:** Claire Foinette

4. Matters Arising from 6th November 2018

a Report No. 104 of the Egerton Footpaths Representative – December 2018

Outstanding Footpath Issues:

1. **PROW981700.** (John Bunyard). Reported 14th August. AW64 Opposite Egerton House, right hand side of large field. Dangerous stile at top of steep slope. Wobbly, plus sloping downwards making it dangerous to keep balance. To make matters worse a large branch has fallen towards this stile. Asked KCC to treat it as urgent. However, still *“Awaiting Allocation”*.
2. **AW88 Elm Close to Stone Hill.** (Malcolm Berry). New fence erected at No. 18 Elm Close encroaching on part of public right of way towards Stone. ABC decided the boundaries are correct with the deeds. 10th October reported the matter to KCC under **PROW948168** for them to determine. This issue already raised by KCC themselves and is *“Awaiting Allocation”*.

New Footpath Issue:

PROW113506. (Heather). AW64 around Colebridge Wood area. An oak bough has snapped, still attached to the tree but has made a tunnel over the wooden bridge there.

b HIGHWAYS

Outstanding Highways Issues:

1. **389358.** (Heather). Depression in the road surface in Greenhill Lane. *“Works Being Programmed”*.
2. **42002388 CSM.** (Heather). Request to KCC for a direction sign to village hall from New Road. *“Enquiry Investigated and No Further Action Planned”*.
The Clerk will look into acquiring a sign. **Action:** Clerk
3. **392053.** Top of Greenhill Lane boulders have been placed too close to the edge of New Road. Phone call from Ben – this is not an issue for highways because the boulders are on the farmer’s land and do not encroach the road. He will send a letter to recommend that they paint the boulders white which is all they can do on this matter. *“Does Not Meet Intervention Criteria”*.

EGERTON PARISH COUNCIL

- c) **Entrance signs/Village gateways:** Pat reported that Darren Hickman has come back with a quote for KCC to install gates, posts and signs for the sum of £10,800 which the PC thought was extortionate. It has been suggested that there is a list of approved contractors who could install gates on behalf of KCC. Graham requested to see the list as he has worked with some KCC contractors in the past. Pat will follow up and request costings from the contractors ready to discuss at next meeting. Once costs have been sourced funding can then be discussed. **Action:** Pat Par, Graham Howland
- d) **Mobile phone signal:** Peter has had a response from Damian Green. As Peter is away Richard suggested this item be discussed at January meeting **Action:** Peter Rawlinson
- e) **Notice boards:** Richard is to speak to Julian Swift again as the notice board is getting very tired. Richard will fix a hook/lock to right hand door which will not stay closed. **Action:** Richard King
- f) **Older people's accommodation:** Awaiting Heads of Terms to be returned to EPC by Court Royal Richard will report next month. The access to new site is all in hand and moving along slowly. **Action:** Richard King
- g) **Play area:** The Clerk has received a quote from Tim Kent to replace the three platforms on the play area with new anti slip plywood for the sum of £305.00. This is a job that has been flagged up during the Wicksteed inspection. Graham proposed, Claire seconded all agreed the money should be spent. The Clerk will contact Tim and ask him to go ahead with the work. **Action:** Clerk
- h) **GDPR:** General Data Protection Regulation. The Clerk has received an email from Satswana with nine attachments with various details as to the way forward. The Clerk wonders how much EPC should comply with as a small village. Geraldine is to check with Smarden Clerk to see how much work they do. Also the Clerk will check with KALC. **Action:** Clerk
- i) **Letter from Jim Stears:** The new agreement has been signed and Jim has paid the rent for this year. The Clerk will attach a copy at the end of these minutes for future reference. **Action:** Clerk
- j) **Village sign opposite Barrow House:** Julian Mills has supplied Rob with a quote to supply a hinged metal post at a cost of £425 painted or £575 galvanised and painted. There would be an additional cost to install. Before EPC agree to this price the Clerk will source another quote. **Action:** Clerk
- k) **Sweet chestnut tree:** Jon Heuch (tree surveyor) has checked the work that has been carried out on the tree and is happy.
- l) **Broadband in Mundy Bois area:** The Clerk has put Les Bidewell, resident of the area, in touch with Lucy at KCC to keep in contact with any developments.
- m) **Storage unit for sports and recreational equipment:** Richard is to have a meeting with Jeff Hopkins, executor to Geoff Wickens estate, to request funding of this project. **Action:** Richard King,

EGERTON PARISH COUNCIL

- n) **CCTV:** Pat has looked into the costs and wondered if the PC could apply for funding from Ashford Community Crime Department. Following discussions it was felt that maybe CCTV was not necessary to be put up in the village at this time, Ambrose proposed and Jennifer seconded, all agreed.
- o) **Brambles behind hall:** Graham and Peter have made a splendid job of clearing the bank and path, thank you very much to both, it is most appreciated by all.
- p) **Christmas on the Glebe:** Sabine Chapman and the Clerk have had a second meeting and all is in hand ready for the Fair. Scott James has collected and erected the tree, thank you Scott. Sabine and Martin Chapman have decorated, thank you to both.
- q) **WW1 Commemorative Bench:** Royce Parker has purchased the bench and fitted it in place on the Glebe. There will be an unveiling at 12.00 on Saturday 8th prior to the Glebe Christmas Fair. Once the bench is in use the PC will decide if a new litter bin is needed next to the bench. Thank you Royce and Kim for the kind donation.
- r) **Beacon of Light:** Thank you Ambrose for your words and prayers, to Rob for setting up the beacon, to Graham for lighting the beacon, to Janet Wyndham-Hall for playing the trumpet, to the bell ringers and to all those who attended the ceremony.
- s) **Hedge cutting:** Richard spoke to the land owner to request the hedge on the left hand side of New Road facing Pluckley be cut. The work was carried out very quickly.
5. **PCSO:** A report has been received but it didn't highlight any crime within Egerton
6. **Neighbourhood Plan Update:** Jane Carr (Chairman of NHP) sent apologies for absence and has circulated a report to members. Richard asked that EPC Cllrs showed more interest in the process by taking part in some of the meetings. EPC and the NHP committee will hold a joint meeting in the New Year, this will be open to the public. Tuesday 22nd January has been put forward but will be advertised when the date is firmly booked. Richard proposed that the NHP committee take on the work of the village confines, Rob seconded and all agreed. The Clerk will contact ABC with a letter drafted by Lois. Thank you to the NHP Committee for all your hard work. **Action:** Clerk
7. **Sale of shop:** Richard and Tim had a meeting with the potential new purchaser, it was thought the purchase was moving along. Meanwhile there are now some more people interested in buying the property. The CBS is still a working group but not doing any more with moving forward to buy the property at this time. EPC will put forward an invoice to CBS to receive back monies paid out previous to the bank account being opened. **Action:** Richard King, Tim Oliver
8. **Local CCTV:** See 4n
9. **Code of Conduct:** Richard had circulated a copy of the Code which had been adopted in December 2013 with some updates ready to be agreed and adopted. Following discussions it was agreed by all to adopt the Code of Conduct. The Clerk will print and date the new adopted form and put on file and onto the web site. **Action:** Clerk

EGERTON PARISH COUNCIL

10. **WI 100 years-** Ruth Haggie has sent a letter on behalf of WI requesting that a picnic table purchased by the WI be sited onto the rec to commemorate 100 years of Egerton WI. Richard proposed this was an excellent idea but would like to see a picture of proposed purchase and where WI would like to site it. It would need to be securely fitted. The Clerk will contact Ruth with these details and report at January meeting. **Action:** Clerk.

11. **Correspondence**

All circulated by email in advance unless marked with a *

November in the Kent Downs AONB: All 22/11 Trees **The offer of 45 saplings for £66.25 is being offered. Graham thought there are enough trees on PC land. Richard wondered if local people would be able to plant trees on their own land. Graham will look into availability of trees and report back at January meeting.**

Audit report from David Buckett- **Richard had asked all Cllrs to read report and make sure points made were followed up.**

Wanden Lane residents letter: All 4/12- **Geraldine has been in contact with ABC and KCC about the problems residents are encountering. When the planning application was submitted for the barn in Forstal Road it was stated that machinery and vehicles would not need to use Wanden Lane. Lois, Geraldine and Richard will work together to check on, the planning application for Jess Farm where Raw Pet Foods now operate, also to reply to the letter received from residents of Wanden Lane.**

Note

Ashford Concert Band - Festive Concert Friday 7th December: All 8/11

Funding Fair and the Recognition Awards Monday 10/12: All 8/11

Leader's Briefing – M20 Closure: All 15/11

Village confines maps: All 15/11

Leader's Briefing – Latest Ashford For You Magazine Now Out: All 15/11

Win tickets to Bedgeburys Magical Christmas Experience: All 22/11

Lions Clubs International AB Citizens Advice: All 27/11

KCC Consultation on Libraries, Registration and Archives strategy: All 27/11

Glover review - A call for evidence on the future of National Parks and AONBs: All 27/11

PCC - RJ Newsletter November 2018: All 27/11

LGA/NALC Guide - Principal and local councils working in partnership: All 27/11

Highways Update- Fault reporting tool: All 29/11

Update settlement confines: All + Jane Carr, Lois Tilden 4/12

Lost Words Kent Campaign for Books in Schools/Parish Councils/Town Councils: All 4/12

Mayor of Ashford - Songs and Opera from the London Shows - Saturday 26th January 2019

Web Items

October minutes

December agenda

Draft November minutes

EGERTON PARISH COUNCIL

12) Accounts

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

Proposed Tim Oliver, **Seconded:** Pat Parr;

Expenditure		Cheque No	£
Heber Horticultural	mowing	BACS	3480.06
Reimburse Mrs H James	Minute book	BACS	7.49
David Buckett	Internal Audit	BACS	674.30
Fairbourne Christmas	Tree	BACS	93.00
ACRK	NHP	BACS	1233.60
Mrs H James	December salary	BACS	686.14
HMRC	December	BACS	198.74
			6373.33

Income			
Rent – Jim Stears	Hall, Cornwell	500047	5.15
			5.15

Bank Reconciliation Balance as at 30th November 2018 £16,774.06 less un-presented cheques as follows:

Actual balance = £16,774.06 as at 30th November 2018

Accounts for Egerton update magazine

Expenditure		Cheque No	£
Alan Arthur	Delivery Issue 12	0012	100.00
			100.00

Income			

Bank Reconciliation Balance as at 30th November 2018 £3935.95 Less un-presented cheques as follows:

Alan Arthur	Delivery Issue 12	0012	100.00
			100.00

Actual balance = £3835.95 as at 30th November 2018

EGERTON PARISH COUNCIL

Accounts for Village projects

Expenditure		Cheque No	£

Income			
Interest		BACS	0.31
			0.31

Bank Reconciliation Balance as at 30th November 2018 £19,401.39 Less un-presented cheques as follows:

Actual balance = £19,401.39 as at 30th November 2018

Village Projects fund	
Pre-school move	= £10,439.15
Village Hall	= £ 8,962.24

Total =	£19,401.39

Accounts for Neighbourhood Plan

Expenditure		Cheque No	£
ACRK	As above		1233.60
			1233.60

Income			

- a) Total Budget and Precept 2018-2019 £35,670
Actual amount spent to date is £17,900.58
- b) Budget and Precept 2019-2020 Following discussions Tim proposed, Rob seconded to accept the figures put forward. All agreed except Ambrose who abstained. The Clerk will complete and forward the necessary paperwork when received from ABC. The budget and precept figures will be posted onto the web site for all to view
Action: Clerk

EGERTON PARISH COUNCIL

13) Public Discussion

Richard King closed the meeting at 10.40pm for the public discussion, the meeting re-opened at 10.41pm.

14) Planning

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

18/01706/AS	Egerton	Weald North	Barn at Wanden, Wanden Lane, Egerton, Kent Erection of timber fencing and hardstanding (retrospective)
-----------------------------	---------	-------------	--

Lois to comment-object on behalf of EPC

18/01704/AS	Egerton	Weald North	Appleby Grange, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY Retrospective application for erection of double garage
-----------------------------	---------	-------------	---

No comment

18/01615/AS	Egerton	Weald North	4 Water Villas, Rock Hill Road, Egerton, Ashford, Kent, TN27 9ED Demolition of out building/shed and form single storey side extension.
-----------------------------	---------	-------------	---

No comment

18/01633/AS	Egerton	Weald North	The Old Byre, Willow Farm, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN Alterations to existing building to provide high level windows to gable above bifold doors, high level to bedroom where garage doors are. Rooflight above to west elevation. Replace lean to roof with lead coloured flat roof adjacent to gable and include roof lantern in place of removed rooflight above kitchen on east elevation.
-----------------------------	---------	-------------	--

Lois to comment on design suggested

EGERTON PARISH COUNCIL

Awaiting decision:

18/01555/AS	Egerton	Weald North	Skidd Farm, Stone Hill Road, Egerton, Kent Prior notification for the proposed change of use of an agricultural building and land within its curtilage to three residential dwellings and associated operational development
-----------------------------	---------	-------------	--

18/01296/AS	Egerton	Weald North	Tordale, Rock Hill Road, Egerton, Ashford, Kent, TN27 9EB Outline application for one detached dwelling (All matters reserved)
-----------------------------	---------	-------------	--

18/01086/AS Full Planning Permission	Egerton Weald North	Bramley Farm, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AP Demolition of mixed agricultural barns, stables & feed shop and construction of new agricultural barn and integral stables
---	-------------------------------	---

Decided planning applications:

18/01509/AS Grant Consent	Egerton	Weald North	Stone Hill Oast, Stone Hill Road, Egerton, Ashford, Kent, TN27 9DU Replacement rooflights (retrospective)
--	---------	-------------	---

18/01543/AS Withdrawn By Applicant	Egerton	Weald North	Lark Hill Cottage, Link Hill Lane, Egerton, Ashford, Kent, TN27 9BG Demolition of existing conservatory and construction of new single storey side extension and first floor balcony with copper roof canopy (Revised scheme to permission granted under 18/01160/AS)
---	---------	-------------	---

EGERTON PARISH COUNCIL

18/01371/AS Permit	Egerton	Weald North	Old Harrow Farm, Link Hill Lane, Egerton, Ashford, Kent, TN27 9BH Raised patio access to garden
---------------------------------------	---------	-------------	---

18/01372/AS Grant Consent	Egerton	Weald North	Old Harrow Farm, Link Hill Lane, Egerton, Ashford, Kent, TN27 9BH Proposed alteration to existing window opening to form full height opening with bi fold doors installed, along with raised patio access to garden
---	---------	----------------	---

15/01029/CONA/AS Permit	Egerton	Weald North	Barn, Forstal Farmhouse, Forge Lane, Egerton, Kent Discharge conditions 2, 3, 5, 6, 9, 10 & 14
--	---------	-------------	--

18/00054/CONA/AS Permit	Egerton	Weald North	Coldharbour Farm, Barhams Mill Road, Egerton, Ashford, Kent, TN27 9DD Discharge Condition 2, 3
--	---------	----------------	--

Hi Heather, Just checking whether you have spotted this Planning Application in Boughton Malherbe - 18/503546/FULL. Application is for a wedding venue on Southerndon Road with parking for 750 vehicles! We think it is actually an application to hold large events such as music festivals. The property is close to the border so if approved it will impact on Egerton Parish roads as well as ours. Regards Chris Hume Parish Clerk Boughton Malherbe

Withdrawn by applicant

15) Any other business/information:

- Date for January meeting- **As the first Tuesday in January will be the 1st it was decided to postpone next meeting to second week.**

The meeting closed at 10.57pm

Next meeting: Tuesday 8th January

This Agreement dated.....20th November 2018 is between Egerton Parish Council ("the freeholder", Egerton Playing Fields Committee ("the tenant") and Jim Stears, resident of 2 Old School Court, Rock Hill Road, Egerton, Ashford Kent TN27 9DW ("the resident").

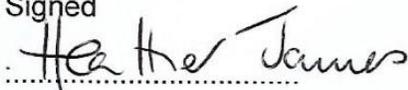
This Agreement relates to access over land owned by the freeholder (and leased by the tenant) from the rear garden (as shown coloured yellow on the attached plan) of 2 Old School Court and access onto the unadopted ("private") road (shown blue on the attached plan) leading from Rock Hill road to the Egerton playing fields and the Southern Water treatment works.

The freeholder and tenant agree that the current occupier of 2 Old School Court (the resident) will be granted the right to pass and re-pass over the land indicated on the plan (marked in orange) between the private road and the double gates (marked red on the plan) that the resident installed in 2018 in the rear garden fence of 2 Old School Court to facilitate the occasional (i.e. up to 28 days p.a.) egress of a single mobile caravan/motor-home/camper-van and/or motorbike from, and its access to, the garden of 2 Old School Court.

This agreement is personal to the named resident of this agreement only and specifically excludes any other form of access over, or any other use on, the land, to or from the gates, including pedestrian and any vehicle, with or without motor power, such as a car or tractor, other than that necessarily used to move a mobile caravan/motor-home/camper-van in and out of the garden at 2 Old School Court.

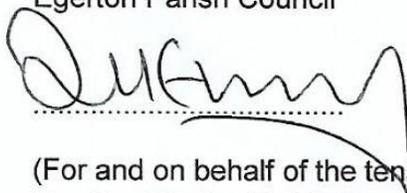
This Agreement gives licence to the resident the use only of a route across the freeholder's land as specified above, without granting an easement or lease, for the sum of £5 from the resident to the freeholder at the start of this Agreement as an acknowledgement of the enjoyment of said access under this Agreement and not otherwise. This Agreement and sum will be reviewed annually and may be revoked at any time by the freeholder or the tenant by giving 4 weeks' notice to the resident. In the event of any breach of this Agreement, the freeholder or tenant may also revoke this licence on giving 14 days' notice to the resident.

Signed



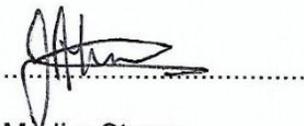
Dated.....13/11/18

(For and on behalf of the freeholder)
Egerton Parish Council



Dated.....20/11/18

(For and on behalf of the tenant)
Egerton Playing Fields Committee



Dated.....13/11/18

Mr Jim Stears

(resident)