

St Catherines Farm  
Old Sherborne Road  
Cerne Abbas  
Dorset  
DT2 7SJ

E-mail: [paulaharding@barker-fox.co.uk](mailto:paulaharding@barker-fox.co.uk)

Telephone: 01300 341912

Mobile: 07765 241914

Dear Kirsty,

16<sup>th</sup> June 2019

**Stinsford Parish Council Internal Audit**

Please find attached the internal audit report for April 2018 – March 2019. I have included a detailed checklist showing what tests I carried out on the accounts and supporting documents and any recommendations I have as a result of this work.

All of the supporting documents that I required to carry out the audit were included and well presented.

There are no recommendations this year but I have included 3 'notes for reference'. These notes are not recommendations as they would not have materially changed the audit opinion, and are purely administrative.

I see that the recommendation for two sets of councillor initials on cheque stubs has not been implemented and therefore I must take the decision that the Council have chosen not to implement this advisory recommendation and are happy with the internal controls. I have not therefore included this recommendation in this audit.

**Internal Audit Opinion**

Overall I am able to offer substantial assurance on the financial transactions for 2018-19 as the areas reviewed were found to be adequately controlled. Internal controls are in place and operating effectively and risks against the achievement of objectives are well managed.

Therefore I have signed of the Internal Audit section of the Annual Return with no additional comments

The Audit Report, Recommendations and this letter should be sent to all Parish Council members so that they can fully understand the advisory recommendation made. As always I am happy for any of the Parish Council to contact me personally if they wish to discuss any of the recommendations made, the tests carried out or the overall opinion given.

Regards



Paula Harding, Appointed Internal Auditor for Stinsford Parish Council