

**MINUTES OF A MEETING OF BISHOPS CAUNDLE PARISH COUNCIL
HELD ON TUESDAY, SEPTEMBER 20TH, 2016 AT 7.30P.M. IN THE VILLAGE HALL**

	<p>Present: Chairman A. Jones, L. Lyon, T. Loveless, Clerk S. Harris In attendance: Councillors Gould and Hall.</p>	
1.	<p><u>To Receive Apologies for Absence:</u> Apologies were received from R. Mead, L. Coombe, A. Tuffin, D. Dicker</p>	
2.	<p><u>Approval of Minutes of meeting held on July 19th 2016:</u> The minutes were approved and signed by the Chairman, having been circulated previously.</p>	
3.	<p><u>Matters Arising:</u></p> <ul style="list-style-type: none"> • Overgrown hedge in Hill View has been cut. • Pavement alongside A354 Sherborne Hill. Comments about the hedge cutting and lowered pavement request for cyclists passed on to S.T.A.G. and Sherborne T.C. 	
4.	<p><u>POST OFFICE PROGRESS/DONATION REQUEST</u> Cllr. Lyon declared an interest and said she would work out the cost of the proposed donation based on travel and subsistence expenses for volunteers to go to Bristol for training. Cllr. Jones said he had no objection to making a donation but not paying the whole cost and proposed to ask Holwell Parish Council to see if they were prepared to pay some of the cost as a number of shareholders lived in Holwell. Cllr. Lyon said Barry Williams will contact Holwell. Cllr. Lyon had had a meeting with the project manager and work would start in the first full week in January. The Post Office will reimburse the costs of rebuilding the counter but not making good the carpet. A letter had been sent to the Parish Council from the Post Office dated 15.9.2016, Cllr. Jones said they seem to have agreed to do the work first and are now asking customers what they want. Cllr. Lyon said the public meeting and consultation in January 2015 had made it clear that the village wanted the Post Office to stay and that the Post Office have been the most difficult organisation to deal with ever. Oliver Letwin has written to them twice. Cllr. Loveless said there had never been any sketch or idea for their proposals. Cllr. Jones read an article from Clerks and Councillors direct about Discretionary Expenditure Powers. DAPTC response following e-mail still awaited. Cllr. Loveless said the donation was being used for the benefit of the community, and strongly felt a contribution should be made. Cllr. Jones said the cost should be prioritised.</p>	
5.	<p><u>FOOTBALL/SOCIAL CLUB</u> Cllr. Meade had a meeting with the Football Club and formed the opinion that the relationship between the club and the Social club has irrevocably broken down and no more football will be played on the Bishops Caundle pitch. The team has moved to Bradford Abbas. Cllr. Jones said the original purpose of the Social Club was to subsidise the Football Club but this seems to have changed. The Parish Council lease is with the Football Club which means they have defaulted with the lease; the social club has no agreement with</p>	

	<p>the Parish Council. Cllr. Jones doubted whether the Social Club could continue on this basis. Cllr. Lyon proposed, seconded by Cllr. Loveless that the DAPTC be approached for further advice and asked if the Parish Council can give them further notice. Also required is a statement from the Football Club in writing, stating they want to cancel the lease and give it up.</p>	
6.	<p><u>PLAYAREA: MAINTENANCE AND REPAIRS</u></p> <p>Cllr. Loveless reported that due to the delay caused by asking for a breakdown of the hours for the proposed repairs, Mr. Bingham had started another job. No-one had found anyone who was interested in this job locally. Cllr. Jones said it was unlikely that a fencing contractor would be prepared to do the whole job and would charge considerably more for the fencing part and then it might be difficult to find someone prepared to do the other work. Mr. Bingham had provided a very detailed breakdown of the hours required which seemed realistic. Cllr. Loveless proposed to make out a cheque for materials to enable the contractor to make a start before the weather deteriorated, seconded by Cllr. Lyon. (20% charge for collection of materials etc., not included and will be added to the later labour costs.)</p> <p>Cllr. Lyon said Anna Read who lives in the village would like to be involved in future plans for extra facilities e.g. ride on animals approx. cost £550, play ship £8,000, rubber matting costs £14 a square metre. Cllr. Lyon said the shop would be sending out leaflets nearer Christmas and would include a notice about the play area with a reply slip to ask about the refurbishment.</p>	
7.	<p>SITES AND BUILDINGS:</p> <p>PLANNING APPLICATION</p> <p>Application No. WD/D/16/001903</p> <p>Proposal: Dormer Window (Retrospective)</p> <p>Location: Fairview, Caundle Street, Bishops Caundle, Sherborne, DT9 5ND</p> <p>Advertised in shop and notice board in usual way. Councillors had no objections.</p> <p>Application No. WD/D/16/001615</p> <p>Tigit Cottage, 548 Caundle Street, Bishops Caundle, Sherborne, DT9 5FP</p> <p>Proposal: Replace existing log burner.</p> <p>Advertised in shop and notice board in the usual way. Councillors had no objections and neighbours are aware.</p> <p>PLANNING RESULTS:</p> <p>PLANNING GRANTED BY WDDC:</p> <p>Application No: WD/D/16/000849 Listed Building Consent</p> <p>Location: BAYLEAVES, HOLT LANE, BISHOPS CAUNDLE, DT9 5LY</p> <p>Proposal: Remove the existing aerial and metal bracket around the chimney stack and attach a new smaller aerial. Re-fix the loose brickwork at the top of the chimney stack.</p>	

	<p>PLANNING REFUSED BY NDDC: Application No: WD/D/16/000268 Location: ROSE COTTAGE, 513 BERE LANE, CAUNDLE MARSH, SHERBORNE,DT9 5JX Proposal: Replace existing outbuilding with a timber frame holiday let unit.</p> <p>RIGHTS OF WAY: 'Giles Lane' Footpath around school field has been cut.</p>																																														
8.	<p><u>HEDGE CUTTING ALONGSIDE PLAYING FIELD</u> Cllr. Loveless proposed, 2nd by Cllr. Lyon to ask Mr. Bennett to cut the hedge in the usual way.</p>	<p>Clk Actioned 25.9.16</p>																																													
9.	<p><u>GRASS CUTTING TENDER FOR 2017/18 CHURCH GREEN AND CEMETERY</u> All agreed to ask Mr. Moore to tender for the 2017/18 grass cutting season, his work is of good standard and very reasonably priced.</p>	<p>Clk Actioned 25.9.16</p>																																													
10.	<p><u>STATE OF FINANCES AND AUTHORISATION OF PAYMENTS:</u> <u>AUDIT:</u> Returned, a comment about the values on the Asset Register to be checked despite attempts to address this for the past 2 years based on the Auditor's requirements. <u>MID TERM REVIEW OF BUDGET</u> The budget was compared to expenses and is on track, although the proposed amount set aside for the play area may be exceeded.</p> <p style="text-align: center;"><u>STATE OF FINANCES AS AT 20.9.2016</u></p> <table border="1" style="width: 100%;"> <tr> <td>CURRENT ACCOUNT</td> <td style="text-align: right;">3172 39</td> <td></td> </tr> <tr> <td>DEPOSIT ACCOUNT</td> <td style="text-align: right;">15,276 97</td> <td></td> </tr> <tr> <td>TOTAL</td> <td></td> <td style="text-align: right;">18449 36</td> </tr> <tr> <td>TENNIS MONIES</td> <td style="text-align: right;">3483 08</td> <td></td> </tr> </table> <p style="text-align: center;">CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING</p> <table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">001213</td> <td>M. Moore, July grass cutting</td> <td style="text-align: right;">100 00</td> </tr> <tr> <td style="text-align: center;">001214</td> <td>Talk Talk annual mail box fee</td> <td style="text-align: right;">53 40</td> </tr> <tr> <td style="text-align: center;">001215</td> <td>S. Harris June quarterly salary</td> <td style="text-align: right;">400 00</td> </tr> <tr> <td style="text-align: center;">001216</td> <td>M. Moore</td> <td style="text-align: right;">100 00</td> </tr> </table> <p style="text-align: center;"><u>CHEQUES TO APPROVE AT THE MEETING</u></p> <table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">001217</td> <td>Sherborne Castle Estate car park rent</td> <td style="text-align: right;">5 00</td> </tr> <tr> <td style="text-align: center;">001218</td> <td>M. Moore – grass cutting for September</td> <td style="text-align: right;">100 00</td> </tr> <tr> <td style="text-align: center;">001219</td> <td>M. Moore – grass cutting for October</td> <td style="text-align: right;">100 00</td> </tr> <tr> <td style="text-align: center;">001220</td> <td>S. Harris September quarterly salary</td> <td style="text-align: right;">400 00</td> </tr> <tr> <td style="text-align: center;">001221</td> <td>T. Loveless- replacement padlock</td> <td style="text-align: right;">21 49</td> </tr> <tr> <td style="text-align: center;">001222</td> <td>HMRC due Oct 5th</td> <td style="text-align: right;">100 00</td> </tr> <tr> <td style="text-align: center;">001223</td> <td>S. Bingham Materials</td> <td style="text-align: right;">1054 30</td> </tr> </table>	CURRENT ACCOUNT	3172 39		DEPOSIT ACCOUNT	15,276 97		TOTAL		18449 36	TENNIS MONIES	3483 08		001213	M. Moore, July grass cutting	100 00	001214	Talk Talk annual mail box fee	53 40	001215	S. Harris June quarterly salary	400 00	001216	M. Moore	100 00	001217	Sherborne Castle Estate car park rent	5 00	001218	M. Moore – grass cutting for September	100 00	001219	M. Moore – grass cutting for October	100 00	001220	S. Harris September quarterly salary	400 00	001221	T. Loveless- replacement padlock	21 49	001222	HMRC due Oct 5th	100 00	001223	S. Bingham Materials	1054 30	
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	Proposed by: L. Lyon Seconded by: T. Loveless	
13.	<p>CORRESPONDENCE RECEIVED AND CIRCULATED SINCE THE LAST MEETING e-mail 25.7.16 Matthew Hall follow up to meeting – he requested a cut for Giles Lane footpath 3.8.16 Tony Hurley funding for recreation in Bishops Caundle 3.8.16 Rosie Nippard re funding for recreation (application forms etc.) 3.8.16 DAPTC request for information re post office funding 3.8.16 Tony Hurley – funding available for recreation projects 8.8.16 Paperless Consultation project WDDC 5.8.16 NALC survey on housing deadline 30th September 5.8.16 DAPTC new phone number for reporting power cuts 5.8.16 DAPTC community group funding addresses 8.8.16 WDDC planning result re Bayleaves permission granted 23.8.16 Peter Henshaw STAG reply re Sherborne Hill pavement and cyclist use 25 and 26.8.16 Andrew Martin DCC Highways Working Together 31.8.16 DAPTC Workshops on Local Government Organisation 5.9.16 Caroline Richards DCC request for information on Caundle Marsh <i>Cllr. Jones reported that the Hall historically contributed to by Caundle Marsh landowner. Caundle Marsh is a parish in its own right with its own church and should have an annual parish meeting. The Parish Council was approached by West Dorset to ask if Bishops Caundle would be a consultee on planning matters affecting Caundle Marsh and this was agreed.</i> 10.9.16 Changes to mobile library service D.C.C. 15.9.16 Flood Wessex re groundwater historical information</p> <p>Letter from post office scanned and circulated, letter dated 15.9.16 circulated 20.9.16.</p> <p>Estimate for play area work scanned and circulated 20.9.16</p>	
14.	<p><u>Matters for further discussion/next Agenda</u> NEXT AGENDA POST OFFICE DONATION</p>	
15.	<p><u>Time of Closure</u> <u>9.20 p.m.</u></p>	
16.	<p><u>Date of Next Meeting:</u> <u>There is no meeting in October 2016. The next meeting will be held on Tuesday, 15th November 2016.</u></p>	