

Compton Parish Council

Minutes of the Parish Council Meeting

Held on Monday 6th January 2020 at 7:00pm in the Wilkins Centre, Compton

Councillors present: Councillors David Aldis (Chair), Mark Birtwistle, Peter McGeehin, Linda Moss, Dan Neate, Rebecca Pinfold, Alison Strong and Ian Tong.

Councillors not present: None

In attendance: Sarah Marshman (Clerk).
District Councillor Carolyne Culver
1 member of the public.

- 19/20-196** | **To receive apologies for absence from members of the Council**
There were none.
- 19/20-197** | **To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
There were none.
- 19/20-198** | **To receive: Questions or comments from members of the public**
Representations from any member who has declared a personal interest
There were none.
- 19/20-199** | **To approve the minutes of the Parish Council Meeting held on 2nd December 2019**
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 19/20-200** | **To discuss any matters arising from the minutes of the Council Meeting on 2nd December 2019**
The specification of the parking survey will be discussed at the next meeting.
- 19/20-201** | **To receive a report from the District Councillor, Carolyne Culver**
CC will follow up with West Berkshire Council on the need for white lines where the road to the Business Park meets Wilson Close and whether any action can be taken regarding the high level of litter in this area.
- 19/20-202** | **To receive the Clerk's report**
West Berkshire Council have been notified that the Parish Council will be including £500 in their budget for 2020/21 in order to make a financial contribution to the mobile service. Confirmation has been received that this money will be ringfenced for the mobile library that visits Compton.
The Council has received confirmation that it is now able to co-opt for the vacancy.
- 19/20-203** | **Planning Applications**
a) To review the minutes of any planning committee meeting occurring since the previous Full Council Meeting
There were none.

- b) **To consider the following new applications**
There were none.
- c) **To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee**
There were no applications requiring call in.
- d) **To consider whether to refer any planning applications for further response from our planning consultants**
There were no applications requiring referral.
- e) **To receive a report on West Berkshire Council recent planning decisions**

App. Ref.	Location	Proposed Work	Response from CPC	Decision
19/02713/ COND1	Kemtronix UK Ltd, Churn Road, Compton, RG20 6PP	Application for approval of details reserved by Conditions 7 - Landscaping Scheme, 8 - Protection trees and 9 - Construction Method Statement of planning permission 19/01528/FUL.	Not consulted	Approved

- 19/20-204** **To consider the draft budget and to set the precept for 2020/21**
Some minor alterations were made to the draft budget. It was resolved to adopt the revised draft budget and to set the precept at £49,050 for 2020/21.
- 19/20-205** **To consider appointing an internal auditor for the 2019/20 audit and to agree the scope for audit**
It was resolved to appoint Heelis and Lodge and to agree the scope for audit.
- 19/20-206** **To consider the Council's response to the NALC briefing *PC13-19 Strengthening police powers to tackle unauthorised encampments***
It was resolved to make a response to the briefing.
- 19/20-207** **To consider quotes for an independent traffic consultant to advise on the proposed 20mph speed limit and associated traffic calming on School Road/High Street**
This was deferred in order to obtain additional quotes.
- 19/20-208** **To consider quotes for the refurbishment of the Sports Pavilion**
This was deferred in order to obtain additional quotes.
- 19/20-209** **To consider making grant applications to assist with the cost of the refurbishment of the Sports Pavilion if applicable funding sources are located**
It was resolved the Clerk should make grant applications to any grant funding sources identified based on the quote that has been received.
- 19/20-210** **To receive an update on vandalism and anti-social behaviour (ASB) in the village**
No reports had been received.
- 19/20-211** **To receive reports on the following:**
 - c) **Rights of Way**
The dog waste bin on Wallingford Road needs replacing. The Clerk is to arrange this under delegated powers for health and safety.

- 19/20-212** | **Finance:**
- a) To receive the finance report and approve payments made/due**
It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1.
 - b) To note the bank reconciliations to 30th November 2019**
The bank reconciliation to 30th November 2019 were noted.
 - c) To receive any reports from the Internal Controller**
The internal controller reported that the August, September and October finances had been inspected and all was in order.
- 19/20-213** | **To receive the correspondence report**
There was no correspondence to report.
- 19/20-214** | **To discuss matters for future consideration and for information**
The Clerk was requested to write to the committee involved in organising the Christmas events and decorations and those involved in organising the Christmas lunch to thank them.
- Meeting closed 8:29pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 3rd February 2020 at 7pm in the Wilkins Centre

Chairman:

Date:

Attachment 1: Finance Report

Status at bank at last bank reconciliation 30th November 2019

Unity Trust	Current Account	£60,836.01
Unity Trust	Deposit Account	£122,267.06
HSBC	Current Account	£748.50
Pockit	Pre-paid Debit Card	£30.06
Total		£183,881.63

Income received 25th November - 19th December 2019

Unity Trust	Current Account	Allotment fees	£328.00
Unity Trust	Current Account	Compilations advertising	£717.00
Total			£1,045.00

Payments made on pre-paid debit card to be appr

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
POCKIT	05-Dec-19	116	Trophy Store	Trophies (Xmas)		£20.96
POCKIT	16-Dec-19	117	Pockit	Monthly fee		£0.99
POCKIT	19-Dec-19	118	Post Office	Stamps		£7.32
Total						£29.27

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
DD	17-Dec-19	119	Castle Water	Water School Road allotments Oct		£19.70
DD	17-Dec-19	120	Castle Water	Water Newbury Lane allotments Oct		£19.44
DD	18-Dec-19	121	Vodafone	Mobile phone Oct		£15.37
BACS	06-Jan-20	122	West Berkshire Council	Compilations Aug/Sept		£501.84
BACS	06-Jan-20	123	AD Clark	Grounds maint. Oct and weed control		£1,044.88
BACS	06-Jan-20	124	SJS Plumbing and Gas Services	Renew stop cock in Sports Pavilion		£80.00
BACS	06-Jan-20	125	Chairman	Craft items and decorations for Xmas event		£19.99
BACS	06-Jan-20	126	Member of NDP Group	Printing costs		£70.00
BACS	06-Jan-20	127	Chairman	Decorations and sweets for Xmas event		£22.99
BACS	06-Jan-20	128	West Berkshire Council	Compilations Oct/Nov		£501.84
BACS	06-Jan-20	129	Clerk	Salary/expenses Dec		£752.60
BACS	06-Jan-20	130	HMRC	PAYE		£22.28
BACS	17-Jan-20	131	Berks Pension Fund	Pension contributions		£203.32
Total						£3,219.74

Transfers

Method	Payment Date	Voucher No	From Account	To Account	Minute	Amount
-	-	-	-	-	-	-
Total						£0.00