

CERNE VALLEY PARISH COUNCIL
Wayne Lewin, Clerk to the Council
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A meeting of the Play Park Committee to be held at 1pm on Monday 11th September 2023
On site at Cerne Abbas Play Park, Duck Street

Committee: Cllrs C. Crosbie, L. Prowse, and K. Marshall
Ex Officio Cllr F. Horsington (Chair) and Cllr J. Bolt (Deputy Chair)

Agenda

1. Appointment of Chair
2. Apologises for absence
3. Declarations of pecuniary and other interests
4. To agree the minutes of the previous meeting held on 06th March 2023
5. Chair update
6. Inspection Report and site inspection (remedial items for action)
7. Finance update
 - a. Income, expenditure, and reserves
 - b. Precept request for 2024/25
8. Future projects
 - a. Cleaning and painting of benches
 - b. Works on rotten posts
 - c. Turning of slates on Multi Play
9. General discussion period
10. Items and date for next meeting 11th March 2024

Wayne Lewin

Parish Clerk

04th September 2023

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Minutes of the Play Park Committee held at 2.00 pm on Monday 06th March 2023
On site at Cerne Abbas Play Park, Duck Street

Present: Cllrs M. Keating, C. Crosbie, and L. Prowse

1. Apologises for absence

All members were present.

2. Declarations of pecuniary and other interests

There were no declarations.

3. To agree the minutes of the previous meeting held on 12th September 2022

These were agreed as a true and accurate record of the meeting.

4. Chairman's update

There were no matters that were not on the agenda.

5. Inspection Report, risk assessment and site inspection (remedial items for action)

There was nothing new on the inspection report.

The risk assessment was updated.

A site inspection would be conducted in due course.

6. Finance update

Income £ 800.00

Expenditure £ 725.42

Reserves £ 1958.50

It was agreed to ask Full Council to transfer surplus into the reserves.

7. Future projects

a. New fencing alongside riverbank

It was decided to install a new piece of fencing by the river.

This would be 6m x 1.2m of green plastic mesh.

The Clerk was to get a quote and if the cost did not exceed £ 300.00 had the authority to proceed with the project.

b. Sanding and painting of benches

It was agreed to hire a sander at a cost not to exceed £100.00.

It was decided to ask a contractor to quote to replace the bench seat.

c. Rotation of wooden slates

Members decided that a further 20 slates could be turned and sanded (if appropriate).

Cllr Keating would ask Full Council for £300.00 from reserves at the next Full Council meeting.

8. General discussion period

A brief walk around site brought the following resolutions.

- a. Purchase of topsoil to fill in the edges next to the grass.
- b. Purchase of wood chippings to fill in the holes.
- c. Wood staining and painting in the summer.

9. Items and date for next meeting

The next meeting was set for 11 September 2023, at 2pm – on site.

There being no further business the meeting closed at 2.32 pm.

Mike Keating _____

Chair

Cerne Valley Parish Council

Committee Finances

Play Park

Income

Precept	£ 600.00
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Expenditure

Precept	£ 431.61
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Reserves	£ 1733.08
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Elite Playground Inspections

'Keeping Our Children Safer at Play'

Inspection Report

This report shows Findings and Tasks recorded during the Inspection(s) matching the selection criteria set in the Report Wizard. If no Findings or Tasks are shown, none were recorded.

Each Inspection includes a declaration signed by the Inspector stating that no defects were found other than those recorded.

Inspections included in this report


Provider	Elite Playground Inspections	 02/06/2023
Site Name	Cerne Abbas Play Area	
Actual Date	02/06/2023 06:19:34	
Inspection Type	Playground-Operational	
Inspector	Steve Day	
Inspection Status	Completed	

Finding Summary

Cerne Abbas Play Area Findings


Asset	Finding Title	Creation Date	Resolve By Date	Risk Level
Site	Surface - Trip points	02/06/2023 06:36:37		Medium
Litter Bin	Bin - Not locked	02/02/2022 09:53:57		Low
Basket, Cradle & Flat Seat Swing	Item - Loose in Ground	02/02/2022 10:08:29		Low
Pedestrian Gates	Other / Miscellaneous	02/02/2022 10:20:19		Low
Fencing	Fixtures - Loose or Missing	02/06/2023 06:35:12		Low
Benches	RECOMMENDATIONS	02/02/2022 10:17:34		Very Low


Inspection - Cerne Abbas Play Area - 02/06/2023 06:19:34


Provider	Elite Playground Inspections	
Site Name	Cerne Abbas Play Area	
Actual Date	02/06/2023 06:19:34	
Inspection Type	Playground-Operational	
Inspector	Steve Day	
Inspection Status	Completed	02/06/2023

Site Name	Cerne Abbas Play Area
Address	
Postcode	
Notes	

Cerne Abbas Play Area Inspected Asset List (see Inspection Notes for exceptions)

Asset Name	5 Tower Multiplay Unit	
Asset Sub Type	Multiplay Unit - Junior	
Asset Type	Multiplay	
Asset Category	Equipment (Outdoor Play)	
Manufacturer		
		02/02/2022

Asset Name	5 Tower Multiplay Unit - Surface	
Asset Sub Type	Rubber Mulch	
Asset Type	Safer Surface	
Asset Category	Surface	
Manufacturer		
		02/02/2022

Asset Name	Backless Bench	
Asset Sub Type	Bench with back rest	
Asset Type	Seating	
Asset Category	Facilities	
Manufacturer		
		02/02/2022

Asset Name	Basket, Cradle & Flat Seat Swing
Asset Sub Type	Type 1 - Traditional (Other)
Asset Type	Swing
Asset Category	Equipment (Outdoor Play)
Manufacturer	



02/02/2022

Asset Name	Basket, Cradle & Flat Seat Swing - Surface
Asset Sub Type	Rubber Mulch
Asset Type	Safer Surface
Asset Category	Surface
Manufacturer	



02/02/2022

Asset Name	Benches
Asset Sub Type	Bench
Asset Type	Seating
Asset Category	Facilities
Manufacturer	



02/02/2022

Asset Name	Crazy Nellie Springer
Asset Sub Type	Type 2B - Single Point - Multi-directional
Asset Type	Rocker
Asset Category	Equipment (Outdoor Play)
Manufacturer	



02/02/2022

Asset Name	Crazy Nellie Springer - Surface
Asset Sub Type	Rubber Mulch
Asset Type	Safer Surface
Asset Category	Surface
Manufacturer	



02/02/2022

Asset Name	Fencing
Asset Sub Type	Post & Rail with Chain Link
Asset Type	Fencing
Asset Category	Perimeter
Manufacturer	



02/02/2022

Asset Name	Inclusive Roundabout
Asset Sub Type	Type B Classic - Flush
Asset Type	Carousel
Asset Category	Equipment (Outdoor Play)
Manufacturer	



02/02/2022

Asset Name	Inclusive Roundabout - Surface
Asset Sub Type	Wet Pour
Asset Type	Safer Surface
Asset Category	Surface
Manufacturer	



02/02/2022

Asset Name	Litter Bin
Asset Sub Type	Bin
Asset Type	Bins
Asset Category	Facilities
Manufacturer	



02/02/2022

Asset Name	Maintenance Gate
Asset Sub Type	Maintenance Gate
Asset Type	Entrance
Asset Category	Perimeter
Manufacturer	



02/02/2022

Asset Name	Outside Area - MUGA
Asset Sub Type	Multi Use Games Area
Asset Type	Ball Play
Asset Category	Equipment (Multi Sports)
Manufacturer	



02/02/2022

Asset Name	Pedestrian Gates
Asset Sub Type	Pedestrian Gate
Asset Type	Entrance
Asset Category	Perimeter
Manufacturer	



02/02/2022

Asset Name	Picnic Table
Asset Sub Type	Picnic Table
Asset Type	Seating
Asset Category	Facilities
Manufacturer	



02/02/2022

Asset Name	Signs
Asset Sub Type	Children's playground
Asset Type	Children's Playground
Asset Category	Site
Manufacturer	



02/02/2022

Asset Name	Site
Asset Sub Type	Children's playground
Asset Type	Children's Playground
Asset Category	Site
Manufacturer	



02/02/2022

Asset Name	Tyre Agility Course
Asset Sub Type	Tyre Walk
Asset Type	Outdoor Fitness (Traditional Style)
Asset Category	Equipment (Outdoor Fitness)
Manufacturer	



02/02/2022

Asset Name	Ziggy Springer
Asset Sub Type	Type 2B - Single Point - Multi-directional
Asset Type	Rocker
Asset Category	Equipment (Outdoor Play)
Manufacturer	



02/02/2022


Asset Name	Ziggy Springer - Surface
Asset Sub Type	Rubber Mulch
Asset Type	Safer Surface
Asset Category	Surface
Manufacturer	



02/02/2022

Findings and Tasks reported within the Inspection

Fencing - Finding

Finding Title	Fixtures - Loose or Missing	
Asset	Fencing	
Cause	Unknown	
Finding Creation Date	02/06/2023 06:35:12	
Finding Group	Maintenance	
Finding Notes		
Finding Resolved Date		
Finding Status	Open	
Location		
Risk Level	Low	

Asset Photo

Finding Photos



02/06/2023




02/06/2023

Fixtures - Loose or Missing - Task

Task Title	Tighten loose fixtures & fittings
Resolve By Date	
Task Completed Date	
Task ID	3298
Task Notes	
Task Status	Unapproved

Site - Finding

Finding Title	Surface - Trip points	 <p>Asset Photo</p>
Asset	Site	
Cause	Unknown	
Finding Creation Date	02/06/2023 06:36:37	
Finding Group	Maintenance	
Finding Notes		
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Medium	

Finding Photos



02/06/2023



02/06/2023




02/06/2023

Surface - Trip points - Task

Task Title	Make good surface
Resolve By Date	
Task Completed Date	
Task ID	3300
Task Notes	
Task Status	Unapproved

Previously Reported Findings and Tasks (unresolved at time of Inspection)

Basket, Cradle & Flat Seat Swing - Finding

Finding Title	Item - Loose in Ground	
Asset	Basket, Cradle & Flat Seat Swing	
Cause	Unknown	
Finding Creation Date	02/02/2022 10:08:29	
Finding Group	Maintenance	
Finding Notes	Swing leg appears to be slightly loose in the ground - monitor condition	
Finding Resolved Date		
Finding Status	Open	
Location		
Risk Level	Low	

Asset Photo

Finding Photos




02/02/2022

Item - Loose in Ground - Task

Task Title	Monitor
Resolve By Date	
Task Completed Date	
Task ID	2214
Task Notes	
Task Status	Unapproved

Benches - Finding

Finding Title	RECOMMENDATIONS	 <p>Asset Photo</p>
Asset	Benches	
Cause	Act of God	
Finding Creation Date	02/02/2022 10:17:34	
Finding Group	Maintenance	
Finding Notes	I am recommending that all timber on the benches is cleaned off & treated with a wood preserver or paint	
Finding Resolved Date		
Finding Status	Open	
Location		
Risk Level	Very Low	

Finding Photos




02/02/2022

RECOMMENDATIONS - Task

Task Title	RECOMMENDATION
Resolve By Date	
Task Completed Date	
Task ID	2217
Task Notes	
Task Status	Unapproved

Litter Bin - Finding

Finding Title	Bin - Not locked	 <p>Asset Photo</p>
Asset	Litter Bin	
Cause	Operator Error	
Finding Creation Date	02/02/2022 09:53:57	
Finding Group	Maintenance	
Finding Notes	Lock bin to help stop contents being emptied out in the play area	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Low	

Finding Photos




02/02/2022

Bin - Not locked - Task

Task Title	Lock Bin
Resolve By Date	
Task Completed Date	
Task ID	2212
Task Notes	
Task Status	Unapproved

Pedestrian Gates - Finding

Finding Title	Other / Miscellaneous	
Asset	Pedestrian Gates	
Cause	Other - See Finding Notes	
Finding Creation Date	02/02/2022 10:20:19	
Finding Group	Maintenance	
Finding Notes	Gates do not self close. It is recommended that they close between 4-8 seconds	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Low	Asset Photo

Finding Photos



02/02/2022



02/02/2022

Other / Miscellaneous - Task

Task Title	Refer to Inspection Notes / Description
Resolve By Date	
Task Completed Date	
Task ID	2215
Task Notes	Fit self closing mechanisms to gates to keep users in the park & dogs out
Task Status	Unapproved

Findings and Tasks Reported Outside of the Inspection (unresolved at time of Inspection)

None Recorded.

Previously Reported Findings Marked Complete During Inspection

None Recorded.