



NRS&NMHPC

Newton Regis, Seckington and No Man's Heath Parish Council

Three villages, one community

ANNUAL MEETING OF THE PARISH COUNCIL – No. 267a

Minutes

Wednesday 17th May 2023
Bowls Pavilion ,Newton Regis

The meeting commenced at 7.30pm

The meeting was attended by PC Mike Redman. He advised that PCSO Simeon Hodson continues to provide the crime figures but shift patterns were not falling to enable them to attend the meeting together. PC Redman reported on a burglary that had recently happened in Shuttington. There continues to be a police presence in the Shuttington while investigations are ongoing. The police hope that the incident is a “one off” but were spreading the word to local villages. PC Redman advised that he regularly patrols the villages.

DW mentioned that there were parking issues near the school. PC Redman is happy to provide an intermittent police presence there and have conversations at the roadside initially but was prepared to issue fines ultimately. The Highways Agency may provide a car with cameras to patrol and take pictures of parking infringements.

DC offered to speak to the school and ask them to remind parents about the parking issues and advise them of the comments made by the police.

GH on behalf of the parish council, offered his thanks to PC Redman for his support.

1. Election of Chairman for the ensuing year

Cllr. Rushton proposed that Cllr. Waithman continue as Chairman for the coming year. This was seconded by Cllr Hunt. The vote was unanimous, and Cllr Waithman accepted.

2. Record of members present

Cllr. D Waithman (DW) (Chairman)

Cllr. R Thirlby (RT)

Cllr. G Hunt (GH)

Cllr. D Cox (DC)

Cllr. M Rushton (MR)

Mrs B Cox (Clerk)

3. Apologies for Absence

Cllr. S Wilson

4. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members interests

All in the register

5. Minutes of the last Annual Parish Meeting – 17th May 2022

Minutes of the last annual Meeting of the Parish council dated 17th May 2022, were approved and signed by the Chairman.

6. Approve the Annual Government Statement of Accounts 2022/2023

The Clerk advised that the annual Parish Accounts for 2022/2023 had been completed and checked by the Internal Auditor. The accounts were circulated to members and agreed. The Annual Governance Statement was completed and will be signed and dated by the Chairman and Clerk.

7. Approve the Accounting Statement of Accounts 2022/2023

The Clerk advised that the annual Parish Accounts for 2022/2023 had been completed and checked by the Internal Auditor. The accounts were circulated to members and agreed. The Accounting Statement was completed and will be signed and dated by the Chairman and Clerk.

8. Approve the Annual Governance and Accountability Return Exemption Certificate 2022/2023

The Clerk advised that the annual Parish Accounts for 2022/2023 had been completed and checked by the Internal Auditor. The accounts were circulated to members and agreed. The Certificate was completed and will be signed and dated by the Chairman and Clerk.

9. Public Participation – see note * below

Read out.

10. Receive the Chairman’s Declaration of Acceptance of Office

Was completed and signed by the Chairman

11. To decide when any Declarations of Acceptance of Office which have not been received as provided by law shall be received.

To be received at the next Parish Council Meeting.

12. Appointment of Vice-Chairman

Cllr. Rushton proposed that Cllr. Hunt be nominated as Vice-Chair for the coming year. This was seconded by Cllr. Thirlby . The vote was unanimous. Cllr. Hunt accepted.

13. To agree dates of and venue for Council Meetings for the Year

Agreed. There will be an ongoing review of the venues as some may not be so suitable during the Winter months and may deter some residents.

14. To agree Cheque Signatories and sign appropriate Bank Mandate

All Councillors are signatories.

15. To agree to review Council’s Standing Orders, Financial Regulations and Risk Assessments, Insurance Cover and Asset Register

No change to Standing Orders and Financial Regulations.
The Parish Council agreed a Risk Assessment needed to be completed. A list of which items are deemed to be a risk and what needs to be done is to be completed. A pro-active rather than re-active approach is to be taken. Cllr. Cox offered to undertake an inspection of Newton Regis Village. Cllr. Waithman is to provide a list for each area of the items which need assessed.

16. Business, which, in the opinion of the Chairman, should be considered as a matter of urgency under Section 100B(4) of the Local Government Act 1972

None.

The Chairman closed this part of the meeting to be followed by the Annual Parish Meeting

Chairman Cllr. D Waithman Date

