

Staplehurst Village Centre Management Committee

Meeting held 11th February 2014

Present: Mr. P. Kelly, Miss. A. Sharp, Mrs. M. Stephenson, Mr. P. Butcher, Mr S Lain, Mrs. M. Arger.

Apologies: Mrs. M. Spackman.

1. Approval of the last meetings minutes and Matters Arising

Agreed.

2 Treasurers Report

£ 22,457.52 CAF account.

£ 1,313.21 NATWEST.

£ 1,890.00 Lloyds Account still open.

Cheques out:-

£ 1,894.39 (inc £315.73 VAT) Whitebox for Mirrors and ballet bars in S Hall.

£ 2,537.71 Crittal Installation Services for S Hall windows so far.

£ 1,300.00 transfer to CAF from Natwest account.

£ 102 .00 refund cheque.

£ 95.00 Foreman electrics

£ 53.69 Lain and Rose - decor

£ 525.00 Paxman cleaning etc (inc 4 hour clean up after new years eve party).

£ 84.00 Blocked drain N Hall

Lloyds bank -We have had no statements as there is no money going in or out of account. Agreed to send an up to date statement. MA DW signed to transfer and close account on 1st February 2014.

3 Bookings

There seem to be more people coming in. Dance trying to book more space, so we are doing well.

New exercise boot camp.

4 Village Centre Contingency - held by SPC.

Now stands at £12,000 and will show on SPC accounts as ring fenced restricted funds for the use of SVC.

5 New windows

At the last meeting the committee discussed the idea of exchanging the curtains we currently have for new vertical blinds.

4 windows - £50 - £70 each window, excluding the big window.

6 AGM invites posters etc

Discussed in general - all in hand. Invites sent by MSt with invoices.

7 Keys Tweaking - PK.

8 Curtains to protect mirrors (under fives)

Currently plastic bubble wrapped as well as sponge on the ends. Curtains to cover the mirrors will cost at least £240 plus the pole to hang them. Committee agreed to get quotations.

9 VC Trust

Land registry Proprietor changes - pending.
Need a solicitor to sort out the fine details to finalise.

10 Maintenance & repairs

S Hall D/Glazing done. Only main window to fit.
S Hall mirrors -mirrors and ballet bars fitted.
Autumn 13 SH kitchen xpelair - needs draft proofing whilst still being able to use the fan.
Nth Hall external gate.- fitted / await locks - pending
Tree works Front S Hall corner - pending

11 AOB

* Back of N Hall grass verge becoming very muddy as cars being driven over it. Committee decided to investigate installing gates there for access when needed but fences the rest of the time.

* Snooker Club response - Accept offer £1300 as of new financial year 31.12.13 plus metered electricity. Meter will go in asap. There will be an increase at the end of the financial year.

Meeting ended 8.30pm Next Meeting 7.30pm Tuesday 11th February 2014

AGM 25th February 2014 7.30pm for 8pm start.