



Minutes of Kingsclere Parish Council Ordinary Meeting OM 11/18  
held at 7.30pm on Monday 26<sup>th</sup> November 2018 in the Village Club

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- OM 11/18 Present:** Cllrs: Adams; Bowes; Farey; Mussett; Peach R; Price; Sawyer F; Sawyer J (Chair). BCllr Sherlock. Clerk – Porton; Admin Assist – Read.
- 11/18.1 Apologies:** Cllr Peach N. BCllr Rhatigan.
- 11/18.2 Declarations of Interest:** 11/18.6 – AP Tennis Club. 11/18.13.1 FS Library.
- 11/18.3 Minutes:**
- 3.1 Minutes of Ordinary Meeting 29<sup>th</sup> October 2018 were accepted and signed.
- 3.2 Minutes of General Purposes Meeting 12<sup>th</sup> November 2018 were accepted and signed.
- 3.3 Minutes of Finance and Establishment Meeting 21<sup>st</sup> November 2018 were accepted and signed.
- 11/18.4 Matters arising:** None
- 11/18.5 Chairman's Remarks:**
- i) I was unable to attend the Mayor's Parlour to receive a framed Neighbourhood Plan certificate, Cllr. Adams was also invited and received the certificate. Thanks to Cllr Adams and those who presented it to us.
  - ii) The Clerk and I attended a BDATPL meeting. The B&D budget, pilot parking scheme at primary schools and the temporary injunction for unauthorised encampments were discussed.
  - iii) On 27<sup>th</sup> November the new wards for BDBC will be announced.
  - iv) There will be a new green waste scheme in the new year.
  - v) There was a tremendous effort in the 2 weeks of celebrations for the centenary of the end of the First World War. Many thanks to the Clerk and Cllrs for closing the road for the parade on the Sunday, as well as being in front of house for the show at the Fieldgate Centre and helping with parking for the beacon lighting. Thanks to everyone involved in the liaison group over the preceding year. During the 2 weeks events and acts of remembrance in the village included the 'Lest we Forget' show at the Fieldgate Centre involving the Kingsclere Players, Kingsclere Singers and the dance academy; the Victory Tea Party; lighting of the beacon, where we received a nice surprise when Hannington PC also lighted one about half a mile away; bell ringing; a military historian giving a talk at the church; war poems being attached to styles and gates; knitted poppies in windows around the village; children planting handmade poppies on the Sunday – one for each of the fallen and historic treasures being lent to us by the town of Cormicy for the Victory Tea Party, including their "Croix de Guerre."
  - vi) The PC acted as banker for the 'Lest we Forget' show and when the account is closed we expect to be able to give around £700 profit to the poppy appeal.
  - vii) BDBC is to start a Consultation on the Draft Heritage Supplementary Planning Document. Cllrs please send any comments to the Clerk by 2<sup>nd</sup> January.
  - viii) Next Tuesday 4<sup>th</sup> December is the Royal British Legion AGM. Please feel free to join me in attending.
  - ix) CCllr Thacker has passed on our traffic concerns in Swan Street to the relevant officer. A 20mph speed limit is very unlikely as HCC don't support them and the Police Commissioner has said they will not have officers enforcing it. There is a £1000 grant available for the purchase of SIDs.
  - x) The PC has been offered a meeting regarding the A339 with an officer from HCC, not Cllr Humby. There is no date set yet.
  - xi) CCllr Thacker has arranged a grant for the Community Orchard. We can now proceed with phase 2.
  - xii) Many thanks to the Christmas lights team for putting up the lights by the church. They will be on from the 1<sup>st</sup> December.
  - xiii) There were reportedly 2750 people who attended the village fireworks.
  - xiv) Attended KCA AGM at the Fieldgate Centre. Congratulations to the Chair and Committee on an excellent year.
  - xv) The Chairman paid tribute to Alan Hambridge who's funeral he attended this morning. He chaired the KCA at a very difficult time.
- 11/18.6 Tennis Club Lease:** The PC received a request from the Tennis Club to extend their lease so they could apply for funding. This was discussed at the October OM and was referred to the November GP. GP referred it back to the November OM with the proposal to create a new lease for 25 years with reviews of rent every 5 years.
- Resolved:** Clerk to pursue new lease for 25 years with reviews of rent every 5 years.

**ACTION**

All Cllrs

Clerk



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**11/18.7 Community Bus Route 56:** This issue was raised by a member of the public at the October OM and the PC advised it was on the agenda for the next GP in November. The GP committee referred the issue back to the November OM with the proposal to subsidise 1 bus a week until the end of the financial year, to give the charity opportunity to advertise the service and increase the number of people using it. It was reported that there is a meeting set up with the charity on 28<sup>th</sup> November and Cllrs SA and JS are to attend. It was proposed to subsidise 1 bus a week until 31<sup>st</sup> March 2019 at a maximum cost of £624 – 13 buses at £48 each; and to review the decision to subsidise by the end of February 2019.

**Resolved:** Unanimously agreed to subsidise 13 buses at a maximum cost of £624 and to review this decision by the end of February 2019.

The PC thanks BCllr DS for his assistance in setting up the meeting on the 28<sup>th</sup> November.

**11/18.8 Cemetery:** CM explained that unfortunately, not all paperwork was prepared in adequate time for this OM to provide the council with the information it would require to make an informed decision to approve funds; therefore some things will be deferred until the January OM. He stated that he aims to circulate the relevant documents to cllrs next week and that this topic is on the agenda for the January OM. CM reported that he and the Clerk conducted a thorough review of the cemetery in June and gave examples of identified issues that need fixing. He then clarified that the first step is to list all issues identified and prioritise what needs to be addressed first. He explained that his three main objectives are to: maintain existing infrastructure; allow the pathways in the old cemetery to naturally grass over except for the main path which is to be marked out; and to install adequate signage. He also identified urgent problems that need addressing as: fixing the handrail; installing basic signage of grave layouts; and marking the pathways in the old cemetery. It was proposed that up to £500 of this year's budget is approved, providing the Clerk receives the required paperwork, to address the urgent problems identified.

CM/Clerk

**Resolved:** Up to £500 for identified urgent problems approved, providing Clerk receives required paperwork.

**11/18.9 Holding Field Carpark:** CM explained that not all paperwork was prepared in adequate time for this OM to provide the council with the information it would require to make an informed decision to approve funds. A brief explanation of the progress was given with the suggestion to erect a banner type sign, to show that progress is being made with the redevelopment, displaying a weight limit for the car park. It was suggested that the PC should seek advice from HALC prior to putting up a weight limit sign, BDBC was also suggested to approach to seek advice from. The question was raised as to whether putting a weight limit on the car park would be a bylaw. The ongoing issue of a commercial lorry being parked in the car park was raised, and it was suggested to invite the owner to the January OM. It was later suggested the Chairman and CM invite the owner to a small meeting before the January OM as the first step. SA has looked into whether planning permission is required to extend the car park, and is waiting for a reply from BDBC.

JS/CM/  
Clerk

**Recess Standing Orders were suspended at 20:26:**

A resident enquired as to who is responsible for repairing a headstone that has been lowered in the cemetery to prevent tipping. *It is the owner's family's responsibility. The Clerk has asked a stonemason to recommend repairs and quote.*

A resident asked the PC who the new Parish Paths coordinator from HCC is. *The PC were not aware a new person had taken on the role. The Clerk will write to them.* It was noted that the Clerk has had a resident come into the office to express thanks for the work the Parish Paths do. Clerk to write to Parish Paths to express thanks on behalf of the PC and community.

Clerk

A resident expressed concern over the number of cars parked in Garrett Close on the evening of the village fireworks. They stated that cars were parked on verges and pavements and that, if there had been an emergency, emergency services would not have been able to gain access.

It was also stated by a resident that cones had been put on one side of Newbury road by BDBC and the PC was asked if it could be organised to have the cones extended next year. *The PC are not sure if it was BDBC who placed the cones or the fireworks crew. The Clerk will contact the fireworks crew to ask if it was them.*

It was reported that BDBC hasn't cut the hedge on the left hand side into Garrett Close so signs can't be seen and that the damaged trees have replaced as promised by BCllr Rhatigan. *The PC were not aware new trees had been promised and will investigate.*



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A resident asked for clarification on whether a meeting had, or had not been set up with Cllr Humby regarding the A339 and if other PCs would be involved in it. *A meeting regarding the A339 has been set up, but with an officer not Cllr Humby himself. The Clerk is in contact with other PCs regarding the meeting.*

Clerk

**Back to Standing Orders 20:43.**

**11/18.10 County Councillor:** Not present. *The Clerk read out a report that was sent by CCllr Thacker prior to the meeting.*

Following the recent street lighting the following decision will be implemented from 1 April 2019: The implementation of switching off lighting for three to four hours on residential roads in Hampshire, where appropriate. Street lights on roads with vertical traffic calming will not be switched off. Street lights in the vicinity of controlled pedestrian crossings (Zebra and light controlled crossings) will also not be switched off.

From January 2020, Hampshire will place a levy on non-Hampshire residents of £5 per visit to Hampshire Waste Recycling Centres as a contribution towards the costs associated with the material they bring in.

There is a new fund that has been set up to help progress Hampshire County Council's existing partnership with local Parish and Town Councils. This is not a standard grant scheme but an investment fund and as such will target areas of need and opportunity linked to future service delivery issues. Applicants will be able to apply to the fund from November. More information about the fund and how to apply will be available on the County Council's website shortly.

Works are scheduled to start on 29 Oct to repairs the roundabout at the Square in Whitchurch – to last 10 days.

**11/18.11 Borough Councillor:** Bus route 56 and the A339 were discussed at the last Borough Council Meeting. DS has emailed Frank Baxster at HCC regarding the A339. It was reported that Victor Nicholls, the Deputy Chief Executive, is leaving. DS said he will contact KR about the trees in Garrett Close. BDBC have secured passes for Newtown Recycling in Newbury for another year.

DS

**11/18.12 Planning Applications:**

12.1. 18/03273/GPDADW – Kingsclere Nursery, Kingsclere Bypass, Kingsclere – No Objections however comments about complying with policies set out in the Neighbourhood Plan were made.

12.2. 18/03276/ROC – Land at Frith Farm, South of Church Lane, Wolverton – No Objections

12.3. 18/03140/RET – Plantation Farm, Rectory Lane, Wolverton – No Objections

**11/18.13 Clerks Report:**

**13.1. Grant Application from Kingsclere Community Library for £200:** Documents circulated prior to meeting. All required paperwork included. Request is for £200 for a project of £250.

**Resolved:** Grant of £200 approved.

**13.2. Request for Additional Funding from CPRE:** The PC are members of CPRE and pay £50 a year membership. The Clerk received a letter asking for an additional contribution. It was proposed to provide them with an additional £50 taken from the grant budget.

**Resolved:** £50 from grant budget approved.

**11/18.14 Approval of Income and Expenditure:** The accounts for November 2018 were agreed and signed off.

**11/18.15 Date of next meeting:** Monday 28<sup>th</sup> January 2019 7:30pm in the Village Club.

Meeting closed at 20:57

Signed:.....Chairman Date:.....

Signed:.....Parish Clerk Date:.....