



West Meon Parish Council

c/o Mrs D Heppell Email: clerk.westmeon@parish.hants.gov.uk

NOTICE OF MEETING

THE ANNUAL GENERAL MEETING OF WEST MEON PARISH COUNCIL WILL BE HELD ON TUESDAY 10th MAY 2022 AT 7:30 PM IN WEST MEON VILLAGE HALL

Members are summoned to attend

Mrs D Heppell
Parish Clerk
5th May 2022

1. To receive apologies for absence
2. Declarations of interest
3. Election of Chairperson 2022/23
4. Election of Vice Chairperson 2022/23
5. Approval of Standing Orders and Financial Regulations
6. To open the meeting to members of the public to enable them to ask questions
7. To adjourn the meeting and invite County Councillors to address the meeting
8. To adjourn the meeting and invite City Councillors to address the meeting
9. To receive the Minutes of the Parish Council meeting of 12th April 2022
10. Clerk's Report

11. **Election of Working Group structures and members**

- a. Finance and Administration
- b. Budget/future expenditure/grants
- c. Planning Applications
- d. Strategic Planning/Village Design Statement
- e. Highways and Transport
- f. Winchester and Meon Valley bus services
- g. Community
- h. Local Authority housing stock
- i. Disabled and elderly
- j. Environment
- k. Recreation Ground
- l. Rights of Way/footpaths
- m. Meon Valley Trail
- n. River/Flooding
- o. Wild Trout Scheme
- p. Communications
- q. Parish News
- r. Website

12. **Appointment to Outside Bodies**

- i) Village Hall Committee
- ii) Village Shop Committee
- iii) West Meon and Warnford Sports Club
- iv) Winchester and District Association of Parish Councils
- v) Passenger Transport Forum

13. **Community Liaison Representatives**

- a) Touchet Trust
- b) Footpaths and Rights of Way
- c) Bob Russell Trust

14. To receive Working Group Reports:

Finance and Administration

- a) Annual Governance and Return Statements (AGAR) 2021/22
- b) To note the Annual Internal Audit Report contained in the AGAR
- c) To complete and approve the Annual Governance Statement 2020/21 (to be signed by the Chair & the Clerk)
- d) To consider and approve the Accounting Statements 2021/22 prepared & signed by the RFO
- e) The Chair to sign and date the Accounting Statements 2021/22
- f) To confirm dates for the exercise of public rights to inspect accounting records
- g) Schedule of payments
- h) To ratify payments made by the Chairman since the date of the last meeting

Planning

Westbury House planning and the traffic implications for the village

Community, Housing and Recreation

- a) Request for function around the Cross on Jubilee Weekend
- b) Receive Jubilee celebrations risk assessment
- c) Lease agreements update
- d) Monitoring of dogs on the recreation ground
- e) Representative for the Military parade on 25th June 2022
- f) Parish News

15. Items to be considered for the next meeting.

16. Dates of next meetings: 14th June, 5th July.