

STAPLEHURST NEIGHBOURHOOD PLAN REVIEW GROUP
Minutes of meeting held on 21st February, 2024 at 7.45pm

- 1. Present,** Cllr. Margaret Arger, (MA) Chairman, Robin Oakley, Secretary (RO), Richard Griffiths, Parish Clerk(RG), Cllr. Adele Sharp (AS), Chris Broughton, Housing Needs Consultant (CB), Mrs.Joan Buller (JB), Mr. Colin Love(CL), Mr. Tom Burnham(TB),
- 2. Apologies:** Cllr. John Perry (MBC), Dr. Richard Smith, Cllr. Joris Eerdeken
- 3. Minutes of Meeting held on 31 January, 2024:** Agreed.
- 4. Matters arising.** None.
- 5. Housing Needs Survey 2023.** Chris Broughton of CNB Housing gave a presentation on the HNS and dealt with questions and some suggestions for amendments to the final draft. It was agreed that he would make some small amendments to the Survey Report and forward it to the Parish Council by the end of February, 2024.
- 6. Residents' Survey.** RG confirmed that the Spring Village Update, containing the survey has been distributed to every property in the parish and the survey is displayed on the Parish Council website. This had resulted in completion of the survey on line by 12 residents by the start of the meeting, which is encouraging.
- 7. Maidstone Local Plan.** Nothing to report.
- 8. Neighbourhood Plan.** RG confirmed that following his discussions with Alison Eardley, the Council's Consultant, she had produced a draft Neighbourhood Plan Task List and a draft Programme for the Plan's completion, both of which are circulated with these minutes. Alison will attend the next Group meeting and explain her documents and tasks for Group members will be discussed and agreed.
- 9. Funding for production of the Neighbourhood Plan.** RG reported that he had applied for, and received from Locality a grant of £8650 for the Housing Needs Consultant's fees. A further application in the year 2024-5 can be made for ongoing fees.
- 10. Staplehurst Conservation Area Event - 22 February, 2024.** Group members were reminded of this event being held by Maidstone Borough Council in the North Hall of the Community Centre from 2 -7 pm.

11. Further information from Southern Water. None received

12. Any other business. There was no further business and meeting closed at 9.45 pm.

13. Dates of next meetings have been amended. 28 March, and 25 April 2024.

Robin Oakley

22 February 2024