

Compton Parish Council

Chairman: Dave Aldis

Clerk: Sarah Marshman

MINUTES of the PARISH COUNCIL MEETING

Held on Monday 5th September, 2016 at 7:00pm in the Wilkins Centre, Burrell Road.

Those present: Councillors D. Aldis (Chair), M. Birtwistle, P. Burnett, L. Moss, M. Pinfold, R. Pinfold, K. Simms, A. Strong and I. Tong.

In attendance: The Parish Clerk.

The meeting started at 7:00pm.

3945 Apologies for absence

Apologies were received from District Councillor Virginia von Celsing.

3946 Any declarations of pecuniary interests by members or the Clerk

There were none.

**3947 To receive: Questions or comments from members of the public
Representations from any member who has declared a pecuniary interest**

There were none.

3948 To approve the minutes of the Parish Council Meeting held on 15th August, 2016

It was resolved that the minutes be accepted as a true record and they were signed by the Chairman.

3949 Matters arising from the minutes of the Council Meeting on 15th August, 2016

There were none.

3950 To receive a report from our District Councillor

VvC has made a members bid application for the parish council for funding for two goals for a small 5-a-side pitch running perpendicular to the current football pitch.

Work at 20 Manor Crescent to install a driveway across the green open space has been reported to West Berkshire Council as it is believed this is in breach of the decision by HM Planning Inspectorate regarding the planning appeal for this site.

3951 Clerk's report

The Clerk went through her report, which is at Attachment 1.

3952 Planning Applications

KS declared an interest in the following discussion:

Amendments to planning application 16/01418/OUTMAJ Land at Old Station Business Park, High Street, Compton were discussed. The council agreed to send comments supplied by the Flood Warden but did not add any further comments.

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Chairman

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Date

a) To consider the following new applications:

App. Ref.	Location	Proposed Work	Recommendation
16/01989/ HOUSE	5 Lowbury Gardens, Compton, RG20 6NN	Retrospective shed in the garden	NO OBJECTIONS

b) To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee

There were no planning applications required to be called in.

c) To receive a report on West Berkshire Council recent planning decisions

App. Ref.	Location	Proposed Work	Response from CPC	WBC Decision
Planning appeal APP/W0340/W/ 16/3147018 15/03066/ FUL	Woodrows Farm, Aldworth, RG8 9RS	Convert the existing roof storage space within an open fronted agricultural storage building to form ancillary accommodation to the main dwelling. The accommodation will consist of one bedroom, en suite and living area.	No objections	Appeal granted

3953 To consider adopting revised standing orders

It was resolved to adopt the revised standing orders.

3954 To consider adopting revised financial regulations

It was resolved to adopt the revised financial regulations.

3955 To consider setting aside funding for professional advice on planning applications and the criteria for referring planning applications for professional advice

Only one quote for this service has so far been received from Fowler Architecture & Planning Ltd. It was resolved to budget £800 for these services in case a planning application that requires professional advice should be received prior to the formal consideration of all quotes, with this figure to be reviewed at each meeting until a decision can be taken.

The Clerk is to consult the Chairman and Vice-Chairman for a decision on whether to refer them for professional advice on all applications received.

3956 To consider providing an extended contract for the grazing land if new fencing is provided by the tenant

The current tenant of the grazing land would like to re-fence the land but would like security of tenure. The current tenant should write to the council requesting this and the Clerk should respond that if they are requested to vacate the land within 2 or 3 years, they shall be recompensed.

3957 To consider quotes for insurance renewal

The council is about to start the third year of a three year agreement so the council will continue with the current insurer.

3958 To discuss and consider options for the website

This item was deferred in order to allow more time to research options.

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Chairman

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Date

3959 To consider providing additional lighting along the alleyway running from the High Street to Burrell Road

The council agreed they should be upgrading the lights that are currently in place rather than adding additional lighting. The Clerk was requested to seek quotes for upgrading the poorest condition lights.

3960 To consider activities commemorating World War I

IT is still researching the names on the War Memorial with a team of a few volunteers. Another article will be in the next edition of Compilations, covering those who passed away in 1916, and he will gradually put in information about everyone listed.

A walk was done a few years ago around the village to visit the addresses of where these people lived and it is hoped this information can be made available online.

3961 To receive an update on the Cemetery

The architects have provided a suggested plan. DA has consulted MB, the Clerk and the Vicar and has met with the architects to suggest a few alterations. It is hoped the drawings can be viewed at the next meeting.

3962 To receive an update on vandalism and anti-social behaviour (ASB) in the village

There has been a lot of noise in the Recreation Ground and on the Railway Bridge in the early hours of the morning. Damage has occurred in the Children’s play area. The cones by the road works at Greens Yard have been moved from their positions to block the road at night. Fly tipping has occurred up the Downs – metal wiring has been stripped of its sheath and dumped.

3963 To receive reports on the following:

a) Recreation Ground

The metal bar at the entrance to the Recreation Ground may need replacing with a thicker bar. The Clerk will seek a quote from our contractor.

c) Rights of Way

Elaine Cox is investigating the realignment of the fencing along Byway 2.

f) Patient Representation

Two new doctors and some new registrars have joined the practice.

i) Parish Assets & Management

The land registry results have been received and are unclear. The parish council has been advised that:

“Whilst the Parish Council holds the legal title to the land occupied by the Village Hall, it does so as trustees with the Village Hall Management Committee being responsible for managing the land and property held within the title.

I think it is important to clarify that responsibility with the VHMC as they need to understand the extent of their responsibility and likewise the PC. Key issue here is on insurance as there is no point both parties insuring for the same liabilities although the worst case would be if there is a gap in the insurance coverage.

Legal title is defined by the name on the proprietorship register to the title needs. However, legal owners can hold as trustees for other parties who have a “beneficial interest”. This is the relationship between the PC and the VHMC. A similar analogy is with landlords and tenants.”

The Clerk is to contact the VHMC with a summary of this information and to request what areas they wish to be responsible for. The Parish Council will continue to insure the land surrounding the Village Hall until responsibilities have been agreed.

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Chairman

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Date

3964 **To receive the finance report and approve payments due**

It was resolved to approve the payments listed on the finance report, which is at Attachment 2.

3965 **Correspondence**

The Correspondence Report was presented and is at Attachment 3.

Information on Village Signs will be circulated prior to the next meeting.

3966 **Matters for future consideration and information**

The work on the footway being installed from Greens Yard to the doctor's surgery was temporarily stopped due to concerns about the installation and its effect on the wall at the front of Compton Manor. The company carrying out the work has still not contacted the residents of Compton Manor despite being ordered to by WBC. WBC has ensured dropped kerbs will be installed in the footway. It was noted that at the Western Area Planning Committee meeting the committee refused to discuss the path as it was outside planning consent.

The Chairman and Clerk have met with WBC to discuss the neighbourhood development plan. WBC will provide the information to designate the neighbourhood area. A third quote is still needed before proceeding.

A request had been received from Carbosynth who have taken over the office by the shop. They are looking for additional parking in the village. The Clerk was requested to write to them suggesting staff park at the station site and walk down to the office. The Clerk was also requested to write to Baxters to highlight that a number of employees are parking in the village.

Meeting closed 9:15pm.

Date and time of next scheduled meeting:

➤ **Parish Council Meeting:** **Monday 3rd October, 2016 at 7pm** in the Wilkins Centre

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Chairman

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Date