

**Minutes from the Meeting  
held on Thursday 3<sup>rd</sup> August at 19:00  
at The War Memorial Hall, Abbotts Ann.**

**COUNCIL MEMBERS**

	<b>In Attendance</b>	<b>Apologies</b>	<b>Absent</b>
<b>Councillor Jordan</b>	√		
<b>Councillor Howard</b>	√		
<b>Councillor Heather</b>	√		
<b>Councillor Wallis</b>	√		
<b>Vacancy</b>	-	-	-
<b>Vacancy</b>	-	-	-
<b>Vacancy</b>	-	-	-

**Also, IN ATTENDANCE:**

Amanda Owen - Clerk, Test Valley Borough Councillor Susanne Hasselmann Borough Councillor Drew & no members of the public.

<b>230801</b>	<p><b>To receive Chairman's opening remarks.</b> Councillor Jordan welcomed everyone to the meeting and advised that the meeting is recorded by the Parish Council and may be recorded by members of the public.</p>
<b>230802</b>	<p><b>To receive and accept apologies for absence.</b> Apologies were <b>NOTED</b> from Councillor Flood.</p>
<b>230803</b>	<p><b>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda.</b> There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda <b>RECEIVED</b>.</p>
<b>230804</b>	<p><b>To approve the minutes of the full council meeting held on Thursday 13th July.</b> The minutes of the full council meeting held on Thursday 13<sup>th</sup> July were <b>APPROVED</b> as a correct record of the meeting. This motion was passed on a vote of 3 <b>FOR</b> and 1 <b>ABSTENTION</b>.</p>
<b>230805</b>	<p><b>To receive updates already published and any further updates provided.</b> Reports can be found at <b>APPENDIX A</b>.</p> <p>In addition to his report, Councillor Heather advised of a rotten fence post on one of the footpaths but Hampshire Rights have cemented a replacement post.</p> <p>Councillor Jordan provided an overview of his report.</p> <p>Councillor Hasselmann provided an overview of her report.</p> <p>Following discussion, it was noted that those suffering from the cost of living increase can contact their Borough &amp; County Councillors, Connect 4 Communities and the Citizens Advice Bureau for assistance where grants are available to support.</p>
<b>230806</b>	<p><b>To note the current financial situation and the reconciliation of the bank balance.</b> The current financial situation and the reconciliation of the bank balance were <b>NOTED</b> with the bank balance at 31<sup>st</sup> July 2023 being £63,039.81. The bank reconciliation can be found as <b>APPENDIX B</b>.</p>
<b>230807</b>	<p><b>To approve the requests for payments for August.</b> The payments as listed in the tables below were <b>APPROVED</b> for payment. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p>

### August 2023 Payment Requests

TO	FOR	INVOICE NO	AMOUNT
Staff	Salary	July	£1,147.51
Staff	Expenses	June	£39.87
Councillor Heather	Expenses		£87.12
Scandor	Grounds Maintenance - July	19374	£852.67
Victim Support	Grant Application Payment		£50.00
Abbotts Ann Fete Committee	Grant Application Payment		£212.80
Currys	Laptop		£529.00
Total			£2,918.97

<b>230808</b>	<p><b>To receive an update from the War Memorial Hall with regards to the financial position and initiatives intended to raise money.</b></p> <p>Unfortunately no one from the War Memorial Hall Committee was available to attend the meeting therefore, Councillor Jordan addressed the meeting with regards to the War Memorial Hall. He advised that the WMH Committee hold a reserve fund of £14,000, with the current maintenance backlog sitting at £22,000, including £10,000 for roof repair which cannot be covered by insurance because previous trustees did not action repair work. An appeal has been raised for funds to complete the works.</p> <p>It was noted amongst Councillors that support would be needed.</p> <p>Councillor Howard enquired as to what efforts were being made to raise funds.</p>
<b>230809</b>	<p><b>To consider potential fund raising for the War Memorial Hall.</b></p> <p>Councillor Jordan advised that there may be an opportunity to assist with fund raising towards the War Memorial Hall. He proposed that when tree works take place, logs could be marked in cubic metres, to be sold to generate funds.</p> <p>It was proposed and <b>AGREED</b> that the logs from tree works are kept to assist with fund raising. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p>
<b>230810</b>	<p><b>To agree to replace the gate post at the War Memorial Hall.</b></p> <p>It was <b>AGREED</b> to replace the gate post at the War Memorial Hall as per the quote from Shane Ling Garden Maintenance at a cost of £646.02. Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to accept this resolution.</p>
<b>230811</b>	<p><b>To discuss a Parish Council stall at the Abbotts Ann Fete.</b></p> <p>It was agreed to have an information stand at the Abbotts Ann Fete, coordinated by Councillor Jordan.</p>
<b>230812</b>	<p><b>To review tree recommendations for tree works.</b></p> <p>Councillor Jordan thanked the Councillors for the tree recommendations.</p> <p>It was proposed and agreed that the recommendations be taken forward, and that any other tree recommendations are advised. Councillor Jordan is to generate a project plan allowing the Clerk to contact Test Valley Borough Council and to approach Tree Surgeons for quotes. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.</p>

<b>230813</b>	<b>To consider the following planning application:</b>
<b>230813.01</b>	<b>23/01826/TPON</b> <b>T34 Robinia - Remove to ground level.</b> <b>6 Abbots Close, Abbots Ann, Andover.</b> The Parish Council had <b>NO OBJECTION</b> to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to <b>ACCEPT</b> this resolution.
<b>230813.02</b>	<b>23/01850/TREEN</b> <b>2 No yew trees - Crown raise by upto 3 metres.</b> <b>Trees Opposite Pollyanna Cottage, Little Ann Road, Little Ann.</b> The Parish Council had <b>NO OBJECTION</b> to this application. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to <b>ACCEPT</b> this resolution.
<b>230813.03</b>	<b>23/01856/TREEN</b> <b>T1 &amp; T2 - Ash – Fell.</b> <b>Ash Cottage, 37 Duck Street, Abbots Ann.</b> The Parish Council had <b>NO OBJECTION</b> to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to <b>ACCEPT</b> this resolution.
<b>230813.04</b>	<b>23/01900/FULLN</b> <b>Erection of detached double garage.</b> <b>Linden House, Little Ann Road, Little Ann, Andover.</b> The Parish Council <b>OBJECTED</b> to this application on the grounds of over development of the plot & that the proposal is dangerous for road users due to the location being on two blind corners. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to <b>ACCEPT</b> this resolution.
<b>230813.05</b>	<b>23/01888/FULLN</b> <b>Replacement solid roof and glazing to existing rear conservatory.</b> <b>6 Hillside, Abbots Ann, Andover, Hampshire.</b> The Parish Council had <b>NO OBJECTION</b> to this application. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to <b>ACCEPT</b> this resolution.
<b>230813.06</b>	<b>23/01892/TREEN</b> <b>T1 - Maple - Remove dead/diseased/damaged branches, T2 - Whitebeam - Remove dead/diseased/damaged branches and any overhanging Eagle Inn Pub, T3 - Cherry - reduce height by up to 4m.</b> <b>Lane Cottage, Duck Street, Abbots Ann.</b> The Parish Council had <b>NO OBJECTION</b> to this application. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to <b>ACCEPT</b> this resolution.
<b>230814</b>	<b>To agree the date of the next meeting as Thursday 7<sup>th</sup> September.</b> The date of the next meeting was agreed as 7 <sup>th</sup> September.

There being no other business, the meeting closed at 20:15.

## **APPENDIX A**

### **Footpath and Sewage Portfolio Report for July.**

#### **Footpaths.**

On checking the records, we are now on our first round of footpath and hedge trimming. We have three paths' issues on Bury Hill footpath has a over hanging tree, which is limiting access, The Drove footpath has a over hanging tree about to fall over the path and a rotten fence which needs replacing on the path between Manor Close and Duck Street, to stop people falling into the resident's garden which is two metres below the path. I have logged these issues with Hampshire Right of Way for them to action.

I am pleased to confirm Abbotts Ann Estates have cut the grass around the fields on Abbotts Ann Down footpath after my email request.

#### **Sewage Updates.**

There was a sewer pipe blockage in Abbotts Ann during the month, and I am pleased to confirm Southern Water contractors MTS quickly dealt with the problem and all is okay. I have requested a brief report from SW giving the reasons of the blockage.

No other issue in our parish this month. Ground water is dropping, and work is progressing in Fyfield to lining the pipes in the private sector, and the lining of the main sewer in Thruxton, is still planned for August.

The PPF quarterly meeting is on the 10<sup>th</sup> August at Langford Lakes Wiltshire SP3 4NH, and everybody is welcome.

Councillor Heather.

### **Sports and Recreation Update August 2023**

#### **Sports Field**

I have been cleaning and painting the goalposts and repairing the nets in readiness for the first football match on 6<sup>th</sup> Aug. Hopefully the grass will have been cut and the lines painted before then.

#### **Pavilion**

The gutter above the double doors overflows during heavy rain due to the warped fascia board to which it is attached. It is a particular problem as the rainwater pours down over the outside light. We will try wedging the fascia board but a professional fix may be required.

#### **Sports Field Group**

There was a meeting of the SFG and FOTAAS last week. We have four new recruits! Two were present but the other two were unable to attend.

There was a request to see monthly income and expenditure reports for the Sports Field and the Pavilion to enable the Group to advise the PC on fees, maintenance etc.

As the PC currently does not currently have a Play Area portfolio holder we discussed whether the sports field children's play area and the skate park should be moved to the Sports and Recreation portfolio. This may be useful when planning new facilities on the sports field. Also the Group could deal with any minor maintenance issues. Perhaps an agenda item for next time?

#### **Fundraising**

The CLT has appointed a Planning Consultant who may be able to advise on the S106 application.

An architect parent from the PTA may be able to help with plans for a new Clubhouse.

The new developer appointed by the CLT may be interested in building the new Clubhouse.

Cllr. Chris Wallis

## Chairman's Update Report – Aug 23

1. **Conservation areas vs Climate Change and Sustainability.** Since Council last met, I have now been able to confirm a revised date for a meeting with TVBC to discuss a number of matters relating to the Conservation Area. The meeting will take place on Friday 4<sup>th</sup> August. The topics to be discussed are likely to centre on how TVBC is going to treat parishioners who seek to use electric vehicles and require home charging points / hook ups to be installed. This will also hopefully explore the issue of how those who require on street parking and whether or not they will be allowed to fit Charging Points buried in pavements (permission for this would be vested with HCC Highways but TVBC support may well be required). There are also a range of other climate change and sustainability matters that, as stated previously, I would also wish to raise with TVBC to try and understand how residents in the conservation area can be allowed to adopt modern and emergent technologies to support decarbonisation through such things as renewable energy sources (Solar, Ground and Air sourced heat pumps) and better insulation of properties (including the spectrum of products specifically designed for both listed properties and for use in conservation areas), in support of the government greening agenda and the drive towards net zero.
2. **Tree Survey.** Cllrs have all been engaged in trying to identify those trees around the parish that may require a Tree Surgeon's inspection with a view to conducting 'preventative' tree maintenance in a timely manner. We have identified a significant number of trees that require inspection and possible works or full removal. The Clerk has reached out to the Tree Warden to enlist his support in reviewing the initial submissions. There is some funding available through the EMRs for both survey work and maintenance, however the scale of the potential works that may be required are likely to exceed the current financial provision. I will be asking Cllrs to consider whether or not we approach our Borough Cllrs to access their bespoke grant funding schemes (up to £2k) to support this work.
3. **Support to WMH Fundraising.** Cllrs will be aware of the financial difficulties faced by the WMH and their need to raise funds. I have asked the Clerk whether there is any reason that prevents, as a result of any future tree works, Council secure the wood from the Tree Surgeon and selling it to members of the community who may have the ability to store, dry and subsequently use the wood in log burners or open fires. This initiative could generate funds for both the WMH and also help off set the cost of any tree works undertaken. I will bring this matter forward for consideration at the August meeting.
4. **Road Closure Order.** Cllrs are requested to note the Road Closure Orders that are in place to support the Fete on Saturday 2<sup>nd</sup> September. The closure notices do need to be display on notice boards and published on the Council website and I will be asking the Clerk to carry out these actions on our behalf.
5. **Grounds Maintenance.** I am aware that there is some concern over the quality of the work being delivered by one of our GM suppliers. I have personally taken a walk around the WMH and the areas around the Church and whilst there is room for some improvement, the contractor is generally meeting their obligations. I will endeavour to meet with our GM suppliers, and my aim will be to foster a better collaborative relationship going forward. Cllrs will remember that finding a suitable and affordable GM provider proved incredibly difficult. There is not an extensive supply chain in the GM business in our geographical area and it is important for us to work with our GM suppliers to maintain and enhance the service provision whilst delivering value for money for the community.

**Andy Jordan**

A P JORDAN

Cllr

Chairman.

**Borough Councillor Comments**

1. Maureen Flood and I will start taking turns attending Parish Council meetings
2. I recently attended the launch of Quarley Community Pub which is held every Friday between 6 and 8pm in Quarley Village Hall.
3. I have been helping Quarley Village build their website and would be happy to provide advice to others.
4. Bury Hill Meadows was opened a few weeks ago and has had very positive reviews. There is plenty of parking for people who are travelling by car and there is new signage reminding people of controlling their dogs, both inside and outside the training area.
5. I attended an Overview and Scrutiny Committee meeting where we brainstormed possible topics for further investigation.
6. A stakeholder engagement event took place for the Mid Test Wards on Wednesday 2<sup>nd</sup> August. This is the first of three events for Anna, Harewood and Mid Test Wards and its purpose was to explore the way we currently engage and should be engaging our communities in future. The aim is to develop overall plans for improvement for our villages by the end of the three meetings. The next two meetings are scheduled for the autumn, and I would encourage all community leader to attend.

**News**

**1. Test Valley Borough Council's Cost of Living Grant Scheme**

If you are a Test Valley based, not-for-profit organisation or community group, who would be interested in the **Cost of Living Grant**, please contact the Community Engagement Officer for the relevant ward to discuss this further, all contact details can be found here: [www.testvalley.gov.uk/CEOfficers](http://www.testvalley.gov.uk/CEOfficers)

For more information about the **Test Valley Borough Council Cost of Living Grant** please visit: [www.testvalley.gov.uk/costoflivinggrantscheme](http://www.testvalley.gov.uk/costoflivinggrantscheme)

For more cost of living related support, please visit the Test Valley Borough Council **Cost of Living Support Hub**: [www.testvalley.gov.uk/CostOfLivingSupport](http://www.testvalley.gov.uk/CostOfLivingSupport)

**1. Four Fun Fridays**

**4, 11, 18 & 25 August 2023, 11am to 3pm, Andover High Street**

Four Fun Fridays is an arts event where children and families can take part in creative workshops and activities, and watch and join in with exciting and creative outdoor theatre and storytelling. Some of the highlights for this year include BUZZ, a theatre and puppet show about the importance of bees. The Wagon of Dreams, a street theatre show that uses a retro caravan as its stage all about the oceans, a Ceilidh dance workshop and a mobile planetarium from the Winchester Science Centre.

We are encouraging families to follow the facebook page so they can keep up to date with the programme of FREE events and schedules for each day. [www.facebook.com/fourfunfridays](https://www.facebook.com/fourfunfridays)

Cllr Susanne Hasselmann

## **Update from Hampshire County Council – August 2023**

### **Fourteen community projects secure grants from County Council to reduce waste**

A tool repair service, Repair Cafés, a Community Fridge, and school composting lessons are just some of the projects that have secured a share of over £37,000 from Hampshire County Council's Waste Prevention Community Grant Fund. Fourteen local groups, charities and schools have received financial support to set up innovative new projects to help residents to cut their household waste and save money

By making the most of items, rather than throw things in the bin, we can all save money and help to protect the planet by cutting unnecessary waste. These impressive initiatives are run by people and organisations, often volunteers, who are keen to make a difference to people in their local community."

The 14 projects being awarded funding in Hampshire included Provision of a 'swap service' to be delivered by local charity, Unity, in Test Valley, Winchester and Eastleigh as part of its rural transport services

<https://www.hants.gov.uk/News/20230630HWRCsRecycle>

### **Enjoy Hampshire safely this summer – follow the Water Safety Code**

With the school summer holidays starting today, Hampshire County Council is urging parents and carers who are heading to Hampshire's beaches, rivers and parks, to enjoy the water safely with their children and families, by following the Water Safety Code from the Royal Life Saving Society

The Water Safety Code advises us to:

#### **STOP & THINK**

Look for the dangers. Always read the signs and understand what they mean.

#### **STAY TOGETHER**

Never go near water on your own. Always have an adult with you.

#### **FLOAT**

If you fall in, float or swim on your back and stay calm. Throw something that floats to someone who has fallen in.

#### **CALL 999 or 112**

In an emergency call 999 or 112 and ask for the coastguard.

From the beachfront water park at Lee-on-Solent, to fishing on the River Hamble, from Swanwick Lakes to the waterfront at the Royal Victoria Country Park, there are many beautiful stretches of water to be enjoyed safely around Hampshire this summer, by following the Water Safety Code.

Even if you are staying home but making use of paddling pools or home swimming pools, it's really important to be aware of the potential risks. Toddlers and young children can be particularly curious about water, and unaware of the dangers – here are some useful guides for parents around [toddler water safety](#).

<https://www.hants.gov.uk/News/20230724watersafety>

### **County Council promises action to tackle teen vaping**

Following an increase in young people experimenting with vaping, Hampshire County Council has pledged continuing support for a series of education and enforcement measures to tackle the increasingly pressing issue of teen vaping

At the Authority's Full Council meeting on 20 July, a formal motion received unanimous cross-party agreement acknowledging the impact of teen vaping on health, as well as the environment, and the need for further and ongoing action to address the problem.

HCC has already written to families of children in secondary schools with information about vaping and vape products to highlight the risks, as well as the support available. We are also in the process of renewing our smoking and vaping prevention programmes with schools and developing education and awareness schemes to encourage behaviour change and to reduce uptake. Additionally, our Trading Standards team will carry out enforcement operations to deter underaged sales of vapes and tackle illegal vapes."

While it is against the law to sell vaping products to anyone under 18, underage vaping is on the increase. There are also illegal products on the market that contain harmful chemicals such as lead and nickel. High levels of inhaled lead can damage children's central nervous system and brain development. Other illegal vapes may contain nicotine -

when they claim not to - or THC (Tetrahydrocannabinol) chemicals, which is the psychoactive compound found in cannabis.

Nationally, the proportion of children experimenting with vaping has grown from 7.7% in 2022 to 11.6% in 2023. In total, 20.5% of children have tried vaping, up from 15.8% in 2022 and 13.9% in 2020.

A recent survey across secondary schools and colleges in Hampshire shows a large increase in the percentage of young people both experimenting with and using vapes. The survey shows that youth experimentation with vapes increases from 4% in year 7 to 53% in year 13. Similarly, vape use increases from 7% in year 10, to 18% in year 13.

This promise for more action comes as the Local Government Association (LGA), which represents councils in England and Wales, has called on the Government to ban the sale and manufacture of single use vapes by 2024. With the EU proposing a ban in 2026 and France rolling out a ban in December this year, the LGA has flagged the potential risk of vapes flooding the UK when these other markets close.

Members of the public can report illegal vapes and underage vape sales to [Hampshire Trading Standards](#).

More information about the uses and effects of vaping can be found on the [NHS website](#).

<https://www.hants.gov.uk/News/230720teenvaping>

CLlr David Drew

Test Valley Central Division, HCC

## APPENDIX B

Date:01/08/2023		Abbotts Ann Parish Council		Page 1
Time: 11:20		Bank Reconciliation Statement as at 31/07/2023 for Cashbook 1 - Lloyds Treasurers Account		User: AMANDA
<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>	
Lloyds Treasurers Account	31/07/2023		63,039.81	
			63,039.81	
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>		
		0.00	0.00	
			63,039.81	
<u>Unpresented Receipts (Plus)</u>				
		0.00	0.00	
			63,039.81	
		Balance per Cash Book is :-	63,039.81	
		Difference is :-	0.00	