

Allhallows Parish Council

From the Chairman - 3 Beatty Cottages ♦ Stoke Road ♦ Allhallows ME3 9PE

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TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that an Extraordinary Parish Council Meeting will be held at Allhallows Village Hall, Stoke Road on Wednesday 25th May at 6.45 pm, which Members are hereby summoned to attend. Members of the Press and Public are welcome to attend.

AGENDA

- 1. Clerk/ Minute Taker**
- 2. Apologies for absence**
- 3. Code of Conduct**
 - a) Acceptance of Register of Interests for each Councillor
 - b) Alterations to register in relation to agenda items
- 4. Standing Order no. 1m: to agree consent for all meeting attendees (public/ press/ councillors) to record, broadcast and transmit proceedings, if they so wish**
- 5. Public session** (no motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for a future meeting)
- 6. Minutes of meeting held on 18th May 2011**
- 7. Retrieval of relevant records/ documentation from Clerk**
- 8. Finance**
 - a) Authorisation of cheques in the absence of the Clerk
 - b) Update on Accounts:
 1. Errors and Omissions
 2. Internal Audit
 3. Audit Form
- 9. Insurance**
 - a) Report on alternative quotations- review of proposed schedules
 - b) Agreement to order insurance
- 6. Cross Park-**
 - a) Update from Representative
 - b) Update on brown moth infestation
- 7. Allhallows Life Magazine**
 - a) To agree to monthly publication of magazine
 - b) To agree editor(s)
 - c) Cost of upload to Website
- 8. Induction and Training for Councillors - update**
 - a) Standing Orders
 - b) Code of Conduct
 - c) Financial Regulations
- 9. Annual Parish Assembly (Wednesday 22nd June)**
 - a) Venue

- b) Invitations
 - 1. Ward Councillors
 - 2. Members of the Public & Press
 - 3. Police
- c) Catering
- d) Guest Speaker
- e) Requests for reports from groups

10. To agree to a Monthly Parish Council Surgery

11. Website update

- a) FOI Scheme and Access Fees

12. Mothers & Toddlers- contact information

MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

13. **Village Hall-** update

14. **Recreation ground fence-** update

15. **Brimp Fence-** update

16. **Field Lock and Key-** update

17. Play Park- signs required:

- a) Over 8s only
- b) One person at a time

18. Chairman's Announcements

CONFIDENTIAL SECTION

To resolve that the Press and Public be excluded from the following items in accordance with Schedule 12a of the Local Government Act 1972 as they relate to matters of exempt information.

Signed:

Chairman