

STANSTED PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 4th NOVEMBER 2019
AT FAIRSEAT VILLAGE HALL, VIGO ROAD, FAIRSEAT AT 8 p.m.**

PRESENT:	Cllr Harry Bott	Chairman	In the Chair (items 7-20)
	Cllr Thomas Brooker		
	Cllr Daren Sefer		
	Cllr Jack Saunders		In the Chair (items 1-6)
	Cllr Kevin Sparkes		
	Cllr Yvonne Tisson		
	Mrs Melita Gandolfo	Clerk	

In attendance Cllr Harry Rayner Kent County Council

3 members of the public

Item *Action point*
Minute no 2019/2020/

1 APOLOGIES

283 Apologies were received from Cllr Mrs Falconer, due to work commitment. Apologies for late arrival were received from Cllr Bott. It was proposed by Cllr Sefer, seconded by Cllr Brooker and agreed that these apologies be accepted.

2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER

284 None.

3 MINUTES OF THE MEETING HELD ON 7th October 2019

285 It was proposed by Cllr Tisson, seconded by Cllr Sparkes and agreed that the minutes of the meeting held on 7th October 2019 be signed as a true record.

4 MATTERS ARISING

286 There were no matters arising.

5 STANSTED SCHOOL

286 i The Chairman suspended the meeting to allow Mr Tom Sheldon to speak.

Mr Tom Sheldon from the School Project Steering Group gave an update on the building. He expressed concern that the thresholds at the doors to the playground were on the same level as the tarmac, and that this could lead to repeated flooding in the future. He said that some form of drainage channel was required to address this. It was agreed that Mr Sheldon would write to the School to explain these concerns, and would ask Alan Bullock (Steering Group) and Matthew Balfour (School Governor) to be involved.

The Chairman thanked Mr Sheldon and reconvened the meeting.

287 ii It was reported that Cllrs Bott, Falconer, Tisson, and the Clerk had attended a useful Communication meeting at the School. A further meeting would be set to discuss and confirm the terms of the lease at a future date.

288 The Clerk reported that the LEADER grant for the car park had been received, for £16,816.00.

6 WORLD WARS COMMEMORATIVE BOOKLET

289 The Chairman suspended the meeting to allow Mr John Mattick to speak.

Mr Mattick showed copies of the completed booklet. It had been delivered with the covering letter to all houses in the Parish, also to all houses in Vigo, and to Parish Notes subscribers from outside the villages. Many copies had been posted to further afield, and given to local libraries and voluntary groups. Mr Mattick said that the World Wars Exhibition was being displayed in Vigo over the Remembrance weekend, and that material from the Exhibition would be put on the Stansted and Fairseat Historical Society website, which had already attracted many visits. He said that the Historical Society would like to have further access to the Parish Council records and would agree access with the Clerk.

The Chairman thanked Mr Mattick and reconvened the meeting.

SUSPENSION OF MEETING FOR COUNTY AND BOROUGH COUNCILLORS' REPORTS

The Chairman suspended the meeting for KCC Councillor Harry Rayner to give his report.

Cllr Rayner said that he continued to pursue the problem of encroachment, and would raise the issue at the forthcoming Highways meeting with Andrew Loosemore, KCC Head of Highways.

The Chairman thanked Cllr Rayner and reconvened the meeting.

7 PLANNING

290 a Applications

19/02220/FL Hatham Green Cottage, Hatham Green Lane, Stansted, Sevenoaks, Kent TN15 7PL - Erection of stables

It was agreed to object because the site is c. 0.75 hectares (1.85 acres), on heavy clay and this is too small for a stable that can have up to three horses. Best practice states that the amount of grazing per horse should be between 1-2 acres per horse. Stabling for three horses is too great for this land area.

291 b Decisions

Nothing to report

292 c Enforcement

Nothing to report

293 **d Appeals**

No update had been received re the Appeal submitted on the tree house at Littlefields, Plaxdale Green Road.

294 **e Any Other Planning Issues**

Cllr Sparkes reported that activity continued at Oakwood Stables, Vigo Road, Fairseat. Leylandii had been planted around the building and it was agreed to continue to monitor development here.

8 FINANCE295 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

296 **b Payments made since Last Meeting**

It was proposed by Cllr Sefer, seconded by Cllr Sparkes and agreed the payments made since the last meeting as listed on Appendix B be approved.

297 **c Accounts for Payment**

It was proposed by Cllr Sparkes, seconded by Cllr Sefer and agreed the accounts for payment as listed on Appendix B be paid (cheques 970-972)

298 **d Bank mandate**

The Clerk had been enabled for online banking.

9 GRANT APPLICATIONS

299 Cllr Bott said that the Stansted and Fairseat Historical Society would be seeking a grant from the Parish Council towards expenses incurred on its website.

10 MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY300 **a Recreation Ground**

Nothing to report

301 **b Play Park**

Cllr Brooker said that the top of one of the drums in the play park was broken. The Clerk would contact Bradley Walton at Home Counties Play to arrange a replacement.

302 **c War Memorial and garden**

It was agreed that the Clerk would remind Nurture Landscapes to ensure that the War Memorial green was mowed and tidy ready for Remembrance Sunday.

303 **d Telephone kiosk**

Nothing to report.

304 e **Church Bank**

Mr and Mrs Dadson of Church Cottage had again contacted the Clerk with concerns over the height and condition of the trees on Church Green. It was agreed that the Clerk would reiterate as before, that the trees on the green pose no problems, and that the Dadsons should contact the PCC and the Black Horse regarding the trees on their respective grounds.

305 f **Hatham Green**

A memorial commemorating a WW1 Airfield near Hatham Green was to be erected. Cllr Brooker will quote for installing a post for the memorial.

g **Browne's Bequest**

306 i The Clerk confirmed that KCC could provide a kissing gate for a subsidised price of £60.

307 ii It was agreed that Cllr Brooker and Cllr Saunders would quote for the coppicing work for the field, and the Clerk / Cllr Saunders would investigate the felling licence.

308 iii It was noted that the derelict barn on Browne's field should be replaced.

309 h **Registration of Land**

Nothing to report.

310 I **Notice boards**

The Clerk had asked Gerry Glidewell to propose and quote for three new notice boards and was awaiting a response.

11 HIGHWAYS AND TRANSPORT311 a **Public Rights of Way**

The Chairman suspended the meeting to allow Mr Roy Barry to speak.

Mr Barry said that FP199 had not be re-marked after ploughing at Great Wise's Field, and it was agreed he should contact Stephen Glover to take action. It was noted that footpaths should be reinstated within 14 days after ploughing or similar activity.

Mr Barry thanked Cllr Bott for arranging for the fallen tree on FP200 to be removed.

The Chairman thanked Mr Barry and reconvened the meeting.

312 b **Encroachment**

It was noted that the verge outside Parsonage Farm had been removed, and large flints had been deposited. KCC Cllr Harry Rayner is compiling information and evidence on encroachment.

313 **c Blocked storm drains**

The blocked storm drains around the War Memorial had been cleared out.

314 **d Speeding in Stansted and Fairseat**

Various strategies to deter speeding in the villages were again discussed. Cllr Tisson was investigating possible actions as discussed at the October meeting.

315 **e Other highways or transport issues**

i Hedges

There was no update on the proposed working parties.

12 VILLAGE HALLS

316 **a Stansted Village Hall**

Nothing to report.

317 **b Fairseat Village Hall**

Nothing to report.

13 Standing Orders – amended draft circulated by email

318 The Clerk had circulated by email amended draft standing orders, removing reference to Unitary Council. It was proposed by Cllr Bott, seconded by Cllr Sefer and agreed that these Standing Orders be adopted.

14 POLICE MATTERS

319 Nothing to report

15 DEFIBRILLATORS

320 Nothing to report.

16 PLAQUE FOR GPS STEERING GROUP

321 It was agreed that the Clerk should again speak to Stansted Village Hall committee to ask if a plaque listing members of the GPS Steering Group could be displayed in the Hall in recognition of their work.

17 REPORTS ON MEETINGS ATTENDED BY COUNCILLORS AND CLERK

322 The Clerk had attended a meeting with Jonathon Meiseles from Zurich Insurance.

18 CONSULTATION DOCUMENTS

323 None received.

19 CORRESPONDENCE

324 None received.

20 REPORTS & CIRCULARS

325 None received.

21 ANY OTHER BUSINESS

326 It was noted that Councillors and the public were invited to attend if possible the two-minute silence and laying of the Parish Council wreath at the War Memorial at 11 a.m. on 11th November.

PUBLIC SESSION

It was reported that a mattress had been dumped at the top of Stansted Hill.

It was reported that the new TMBC waste collections had been missed and were erratic. KCC Cllr Rayner said that the volumes of food waste had been far greater than expected and that collections should run smoothly when the system was established.

The Chairman thanked everyone for attending and closed the meeting at 9.55 pm

SignedChairman

On the day of 2019

