

**MINUTES OF THE MEETING OF
BROOK PARISH COUNCIL ON 17th DECEMBER 2020
HELD VIA SKYPE**

Present: Cllr Tomkins (Chair) Cllr Betty
Cllr Finn Cllr Medhurst

In attendance: The Clerk

		To be actioned by
1	To receive and approve apologies for absence	
	Apologies for absence had been received from Cllr Jessop and Cllr Linin.	
2	To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.	
	There were no declarations of interest.	
3	To approve the minutes of the meeting held on 19th November 2020	
	The minutes were signed as a true record.	
4	To discuss matters arising from the above minutes not covered by the agenda.	
	The trees along the edge of the entrance to the Hall. The Tree Report had been received regarding the trees on the Playing Field. This had been discussed with the Village Caretaker who had agreed to undertake some maintenance. There are, however, some works required that would be too high for the Village Caretaker to undertake so quotations had been requested to cover these works. The quotations had been received and circulated to the Councillors who agreed to accept the quote from Trees R Us Ltd.	
5	Public session: To receive questions and comments from the public on any agenda item.	
	There were no members of the public present.	
6	Financial matters:	
	<ul style="list-style-type: none"> a) To note/authorise the following: <ul style="list-style-type: none"> i. To note the Parish Council's financial position. The Parish Council balance at bank was £5795.07 with three cheques outstanding as at 30/11/2020. ii. To authorise any payments The Christmas tree payment is needed to be paid at £108.00 iii. To approve the draft budget for 2021/22 Following last meetings discussions, the draft budget needed revisiting. This was circulated ahead of the meeting. Following some issues regarding the Christmas tree, it was decided that the precept/budget needs to be revisited. iv. To agree the precept figure for 2021/22 The precept was agreed at £11,500. Cllr Tomkins proposed this and Cllr Betty seconded this. 	
7	To consider any changes to the Risk Assessment.	
	There were no changes to be made to the Risk Assessment. Having received the Risk Assessment from the Church re: carol singing, there was a discussion. It was agreed that the Parish Council support the PCC in their request to hold a carol singing event at the recreation ground if the PCC undertake to comply with this Risk Assessment and any regulation changes at the time must be adhered to. The Clerk is to liaise with Caroline Knight with regard to this.	
8	Update on the Honest Miller	
	A letter had been received from the group of ladies who are interested in launching a scheme to "Save the Honest Miller." Cllr Betty will amend the letter as necessary and respond to the ladies.	

	The Chairman had received a call from a gentleman involved with the purchase and development of the land at the Honest Miller. There was a discussion surrounding this, additional information is awaited.	
9	Planning matters: to approve the responses to any recent planning applications.	
	It was noted that the appeal at Spelder's Hill House has been refused.	
10	Any Other Business (for information purposes only):	
	The speed sign opposite the Museum is over-grown – it was suggested that the Village Caretaker could cut this back.	
11	Date of next meeting – 21st January 2021 18 th February 2021 18 th March 2021	
	The meeting closed at 19:35	

Signed:

Date: