

Kirklington Parish Council Meeting

Minutes for the Parish Council meeting held on 6th June 2022 7.30pm

Present: Bob Radford (RSR)(Chair), Andrew Twidale (AT), Ian Woolridge (IW), Patrick Mitchell (PM), Cllr Bruce Laughton (BL), Helen Cowlan (HC) (Clerk).

Public: none

1. Apologies for absence

Martin Smith and Sarah French were unavailable due to other commitments, and Cllr Malcom Brock sent apologies due to attending another meeting. Apologies were accepted by the Parish Council.

2. Declaration of interest

None.

3. Minutes of last meeting

The minutes from the ordinary Parish Council meeting held on 9th May 2022 were approved as a true record. The draft minutes from the Annual Parish and Annual Parish Meeting were also reviewed, and provisionally approved) but will not be formally approved until the next annual meetings. – proposed RSR / seconded PM.

4. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items.

Devolution – BL provided an update from the County Council Conference at which the levelling up / white paper was reviewed. There will be a pilot scheme Council with Derby, Nottingham City and Nottinghamshire County Councils – a parallel structure in 2023 with an election for a mayor in 2024. The mayor will have overall power and decision-making for strategy. The Council offices will remain, but there will be movement / rearrangement of departments, and increased control over funding and budgets. Planning will remain at local level / District level (although overall policy for targets will be set by the mayor).

Eakring Road – AT raised the need for Eakring Road to be swept, especially where gravel has collected at the bottom / junction with the A617. The drains also need cleaning out along the whole road, and overgrown/hanging trees need to be trimmed. **ACTION – HC to request NCC review issues and also chase contact at Highways for dates for surface works/review trees (20-26).**

Hedges – an email has been received from a resident requesting hedges and pavement encroachment is reviewed on the hill (on the left, entering the village from Newark). **ACTION – HC to contact landowner and NCC to review, and to send a gentle reminder out to residents to ask them to keep roads/walkways clear (22-13).**

Village updates – IW enquired how to ensure the most up to date information is held, and if there is an opportunity to merge / share information with the Village Hall to ensure as many people as possible get updates from the PC and VHMC. HC suggested it may be possible to send an email to people on both lists asking if they are happy for both to hold details / merge. It's possible the VHMC may send their own updates or do via the PC. **ACTION – HC to liaise with Chair of VHMC (22-14).**

5. Planning:

i) 22/01008/HOUSE – Middle Corkhill Farm, Corkhill Lane – *first floor eaves raised with new roof structure and internal alterations.* **Outcome – no objections to proposals (unanimous).**

ACTION – HC to submit response to NSDC.

ii) 22/00504/HOUSE – Home Farm, Main Street – *proposed detached garage.* **Outcome – permission refused (info only).**

iii) 22/00869/TWCA – Birch House, 5 The Green – *Felling of a silver birch tree.* **Outcome: permission granted (info only) – not refused as previously stated.**

6. Action points review

| Number | PC member | Subject | Date Raised | Status |
|--------|-----------|--|-------------|---------|
| 16-45 | HC | <u>Ivy Farm</u> No issues at the moment. Some window/lintel repairs completed. No further information has been received about proposals. It is understood that there should be consultation with Severn Trent as drainage should be connected to / with the main system (although currently blocked). Action: no further action at this time - awaiting next steps. | Nov-16 | ongoing |
| 17-53 | HC | <u>School - Parking issues</u> School have advised that although staffing levels mean that they could not support a formal 'traffic management', staff may be able to be visible on a more regular basis. Resident involvement for this is not a preferred option for NCC. NCC Enforcement have advised that sending enforcement teams out would not be effective currently where there is little to enforce (other than illegal / dangerously obstructive parking) and referred us back to Highways to review road markings. The local Policing Team also confirmed the difficult position but they are aware of issues in the area. Action: HC to liaise with NCC Highways to request updates on future opportunities. HC to contact School regarding a 'formal' opening of the car park. | Oct-17 | ongoing |
| 19-57 | HC | <u>School Playing Field</u> Feedback on the document: clarify if it meant that motor vehicles, rather than 'wheeled' vehicles, should not access to make sure bicycles / pushchairs retain access; politely challenge proposals to charge for use of field as the School isn't charged for use of the Church / Village Hall facilities. Action: HC to chase NCC for response. | Nov-19 | ongoing |
| 20-25 | HC | <u>Flooding / drainage projects</u> No further updates - item kept open in case of future issues. | Oct-20 | ongoing |
| 20-26 | HC | <u>Potholes/road issues</u> All issues relate to Eakring Rd. Still awaiting information about surface repairs. Drains needs cleaning, road needs sweeping and overhanging trees need attention. Action – HC to contact NCC Highways to confirm possible dates for surface works, and to report issues with drains, sweeping and trees. | Oct-20 | ongoing |
| 21-13 | HC | <u>Parish Council Vacancy</u> AT aware of someone who may be interested so will check and confirm back - potentially making decision to co-opt at next meeting depending on candidates. Action - review at July's meeting. | Feb-21 | ongoing |
| 21-22 | HC | <u>National Grid</u> Action - HC to chase speeding issues again. | Sep-21 | ongoing |
| 21-25 | HC | <u>Lamppost poppies</u> Action - HC to contact Royal British Legion to order same quantity as previously had (30). | Sep-21 | ongoing |

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| 22-03 | HC | <u>CIL</u> NSDC have confirmed CIL money can be used towards Church hedges - no further action needed other than sorting payments. Action - HC to chase CIL criteria re boundary hedges. | Jan-22 | closed |
| 22-04 | HC | <u>Storage</u> Filing cabinet sourced and in place. | Jan-22 | closed |
| 22-08 | HC | <u>Model Codes of Conduct</u> Action - HC to review models available and bring to future meeting for review | Jan-22 | ongoing |
| 22-10 | HC | <u>Speeding on Southwell Rd</u> no further new items Action - HC to contact NCC to request traffic monitoring strips in the area between the Moor and the edge of the village. Also, for the A617 to get information about vehicle types/counts. | Apr-22 | ongoing |
| 22-11 | IW/HC | <u>End of Year Process</u> Action - IW to send HC documentation to be published online as per guidelines for audit and Transparency Code. | May-22 | closed |
| 22-12 | HC | <u>Policy Review</u> Action - HC to amend 'last reviewed' dates on policies and ensure up to date on website. | May-22 | ongoing |

7. WINGS (IW/all)

No updates or known issues.

8. Financial matters (IW)

- i) *Balances* - current account £7325.33, deposit account £5323.71.
- ii) *Clerk payment* – payment for May authorised - proposed RSR, seconded AT.
- iii) *Review any payments due* –
 - £200 donation to be passed to VHMC for Jubilee celebrations– proposed AT, sec RSR.
 - £718.18 remaining from CIL to be transferred to the current account to apportion between payments towards the Church hedge (£250) and costs of setting up new defibrillators' housings and electrical works (£468.18) – proposed RSR, sec AT.
 - £240 (approx) for replacement battery for VH defib which AT has already paid for and will forward the invoice (previously approved).
Future upkeep for all defibs will sit with KPC).
- iv) *Donation* – it was unanimously agreed that a wreath would be sent to the funeral in memory of Brian Whiting and in recognition of his previous service to the Parish Council. **Action – Clerk to arrange.**

9. Traffic Report (IW)

Recent (exact date unknown) incident which has caused skid marks and missing chunk of hedge on the A617 – just past Eakring Rd junction / left hand side (towards Mansfield) – no further details known.

10. Code of Conduct (HC)

NALC and NSDC have share details of Codes of Conduct which can be adopted. KPC have previously adopted NALCs model and continue to be happy with this. **Action – HC to circulate options for formal review at July's meeting (22-08).**

11. Correspondence (HC):

No items received that required discussion – general emails already circulated as needed,

12. Date of next meeting

4th July 2022 at 7.30pm.

Meeting ended at 20.35.