



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 8th JANUARY 2020**

AT CROSS PARK PAVILION, OFF AVERY WAY, ALLHALLOWS, at 6:30pm

PRESENT: Cllr Chris Draper Chairman
Cllr Pat Huntley-Chipper Vice-Chair
Cllr Karen Draper
Cllr Carol Cook
Cllr Sue Morrice
Cllr Trevor Bowley
Cllr Len Lovatt

In attendance Mr Chris Fribbins Parish Clerk
3 members of the public

- 167 1 **APOLOGIES FOR ABSENCE**
Cllr Forrest (Family)
- 168 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
The Vice Chair Cllr Huntley-Chipper is the parish council's representative on the Cross Park Association, but a trustee of the Cross Park Association so she declared her interest in matters regarding Cross Park and would take no part in discussions if there was voting regarding the site.
Audio Recording
Cllrs Mrs Draper and Morrice indicated that they were recording audio for their own purposes.
- 169 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 11th DECEMBER 2019** Proposed as a correct record by Cllr Mrs Draper, Seconded Cllr Morrice. **AGREED.**
- 170 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA)**
None
- 171 5 **TO NOTE UPDATES ON THE ACTION POINTS FROM PREVIOUS MEETINGS**
See updates in appendix.
- SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker) NONE**
- 172 6 **CLERK'S REPORT**
a) The Clerk reported on issues raised by Medway Cllrs.
- 173 7 **KALC COMMUNITY AWARD 2020 (taken in Confidential later)**
One nomination has been received before the meeting. Chair, Seconded Cllr Cook that the nomination be approved (all agreed). Name is kept confidential until the award.
- 174 8 **BUDGET 2020/2021**
A detailed budget was distributed to Cllrs. Proposed Cllr Mrs Draper, Seconded Cllr Huntley-Chipper that the budget be adopted - **AGREED**
- 175 9 **PRECEPT 2020/2021**
In the budget an assumption had been made that a 4% increase in the Precept would be agreed. Proposed Chair, Seconded Cllr Huntley-Chipper that the precept be set at £53,474 (a 4% increase) **AGREED**

- 176 **10 BRIMP DEVELOPMENTS**
- a) Following the agreement to infill and level the Football Arena at the Brimp, three quotes had been received. Proposed Cllr Mrs Draper, Seconded Cllr Huntley-Chipper that the lowest quote from AJS Construction Group @ £11,000 (+VAT) be accepted. AGREED
 - b) Progress on plans to install a music studio/recording studio in the former Brick Store had progressed and the possibility of this being equipped by a third party was being investigated (suggested by Strood Youth) was being investigated (meeting on Friday 10/1). An electrical inspection will be carried out at the Brimp and Brick Store was Scheduled for Tuesday 14/1.
- 177 **11 GRANT REQUESTS – None**
A request from the Village Fete Committee was expected, but not yet received.
- 178 **12 PLANNING Responses/Actions**
- a) **Allhallows Planning Applications – None**
 - b) **Medway Local Plan –** The Strategic Land Availability Assessment (SLAA) has been adopted as a definition of specific land allocated for development land in advance of the Local Plan. Although there is no consultation on this it will mean that new developments on 'lack of Local Plan/3-5 year land supply' cannot be used as a reason for developments elsewhere. Due to highways concerns (Highways England) with the junction of the M2/A2 and A289, the next stage of the Local Plan will be in the summer. A number of new development sites have been proposed in the Allhallows Parish Council area (West of Avery Way (c. 600), Stoke Road (between Allhallows Place and current housing on south side) and east side of Recreation Ground).
- 179 **13 HIGHWAYS AND FOOTPATHS**
- a) **Parking Restrictions –** The Chair is following this up with Medway Council. No further progress.
 - b) **Footpath Officers Report –** Cllr Bowley reported on his clearance works. Cllr Bowley's report would be circulated by email due to printer problems. Avery Wood pruning on the highway land has been carried out. There is some rubbish that needs to be cleared.
 - c) **Verbal contributions –** Cllr Cook raised issues with FP12 and path through Bourne Leisure to the sea front had been blocked by a fence. This has been taken up by Medway. It was thought that the path was not a Public Right of Way, it has been raised with Medway Council's Footpaths Officer.
Cllr Morrice also reported poor road condition in St Mary Hoo (towards Fenn Corner)
- 180 **14 CROSS PARK ISSUES**
- a) **Expansion of Facilities –**Turners are reviewing the development before progressing. Work is now due to start in the Autumn to protect flora/fauna (a detailed study was part of the planning submission. The extension to the pavilion could start after that and the planning approval used as a basis for that development.
 - b) **Building/Land Issues**
Cllr Bowley's monthly report would be circulated by email due to printer problems.
 - c) **Pavilion – The CPA had planned an internal re-paint.**
 - d) **Electrical Inspection –** Now scheduled in January.
- 181 **15 YOUTH CLUB/YOUTH**
- a) **Youth Club –** Due to re-open after the Christmas holidays 15/1.
 - b) **Future Planning -** A review of the building and plans for developing the Youth Club in 2020 will be scheduled.
- 182 **16 THE BRIMP ISSUES**
- a) **Electrical Inspection –** to be carried out in January.
- 183 **17 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Chair and Cllr Morrice – met 7/1. Footpath issues, motor bike/quad issues had been raised. There had been a lot on Johnson’s field and the Golf Club site (limited activity on Cross Park). The PCSO/Police will be closely monitoring the situation.
- b) **KALC (Medway)** – Cllrs Cook and Morrice – No meeting until February.
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Next meeting planned for Tuesday 14/1.
- d) **Village Hall** – Cllr Lovatt – Next meeting 20/1.
- e) **Cross Park** – Cllr Huntley-Chipper – Internal painting imminent. The Secretary (former parish councillor) Sandra Bennett had passed away (possible funeral date 24/1)
- f) **Village Fete** – Cllr Forrest – No update/Update.
- g) **Friends of All Saint’s Church** – Cllr Forrest – No meeting.

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REPORTS FROM OTHER MEMBER RESPONSIBILITIES

- a) **Allotments (Cllr Forrest)** – No issues.
- b) **Recreation Ground and Playpark** (Cllr Forrest and Vice Chair) nothing further.
- c) **Bourne Leisure Liaison** (Cllr C Draper) – The Chair has been discussing the possible planting of large Christmas Tree on land in the ownership of Bourne Leisure (former garage/petrol site by main entrance). No update. But is being followed up.
- d) **Allhallows Primary School Liaison** (Chair) – Nothing to report.
- e) **Turners Group** – Awaiting feedback from their review and dates for development.

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SHELLDUCK LAND UPDATE

- a) Clerk has discussed recent refusal with John Liddiard and an appeal has been lodged.
- b) Medway Council/Norse have confirmed the status of the land and maintenance requirement to a Natural Woodland state (not a formal woodland that would suggest a higher level of maintenance).
- c) Cllr Bowley has been carrying out some maintenance duties and suggested that some branches overhanging gardens should be clipped.
- d) Bourne Leisure are planning to clear waste from the site (including cut branches and waste vegetation from the Medway Norse clearance etc.). To be carried out now that the holiday park was closed until 1/3.

186 20

FINANCIAL

- a) Finance Monitoring Reports (to 31 December) Circulated and noted Receipts November
- b) **To make January Proposed – Cllr Morrice, seconded – Cllr Mrs Draper that the payments as listed be paid. – ALL AGREED** (the payments list was signed by the proposer and seconder)

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	200101		
John Price Salary/less PAYE	200102		
Mick Smith Salary/less PAYE	200103		
Marion Eades Cover for JP/MS	200104		
HMRC PAYE	200105	341.60	
NEST Employee/Employer Pension	200106	64.82	
EDF Energy Brimp Electricity DD	200107	102.00	4.86
M&L Contracting Countryside Contract		1,565.00	
M&L Contracting Cross Park		316.66	
M&L Total payment	200109	2,257.99	376.33
NORSE Shellduck Clearance	200110	540.00	90.00

K Draper Youth Club Tuck/Xmas	200111	23.30
TJF Property Maintenance	200212	160.00
Paid previously, to note		

**Exclusion of Press and Public: Proposed Chair, Seconded Cllr Huntley-Chipper
ALL AGREED due to potential personal information discussions**

- 187 21 **STAFFING ISSUES**
a) There had been a follow-up to determine the source of the belligerent comment passed to a street cleaner – now identified, no further action.
- 188 22 **DATE AND TIME OF NEXT MEETINGs**
The next meeting will be Wednesday 12th February 2020 at 6:30pm at the Cross Park Pavilion, Avery Way, Allhallows.
- 189 23 **FUTURE AGENDA ITEMS – None**
At 20:15 pm The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.

Chair of Allhallows Parish Council

Action Point	Details	Review	ACTION
OCTOBER 17 (discussed at November & December meeting)	Cross Park – Community Facilities	Turners Group proposing permissive path/Bowling Green/Community Centre extension to Pavilion and permanent Changing Rooms as part of a s106 agreement for an extension to their residential park. Agreement in principle awaiting further details, Follow-ups underway with Turners. Turners report planning application submitted MC/18/0288. Further meeting with Turners Group who are looking to submit a planning application for the community facilities on behalf of the parish council. Rural Kent appointed to help with 'project management' if approval granted. Permission for 81 chalets now agreed, awaiting update on development from Turner Group	Chair/Clerk
FEBRUARY 17 C2017/1594	Street Cleaning	Site and dumpster required for street cleaners' bags until collected Site identified at Shellduck/Avery Way junction – details to be followed up. Drawings required so that consultation with Medway Planning can be done. Drawings sent to Dave Harris (Medway Council Planning) to see if planning permission is required. Planning Permission required – papers sent to John Liddiard. Planning application refused. Now re-submitted but refused again. Appealed	Clerk following up with Street Cleaners Chair/JC
AUGUST 18 C2018/1749c	Cross Park Electricals	An electrical inspection faults (non-critical) investigation is outstanding and will be scheduled soon. BTD have carried out maintenance work. Trying to arrange a visit to Allhallows Park (The mains feed) Now incorporated in a formal electrical inspection in January 2020 – Inspection complete awaiting report	Clerk