

Minutes of the Winterborne St Martin Parish Council Meeting held in the Parish Office, Winterborne St. Martin on Monday 27th November 2017.

Present: - Parish councillors, Mrs D. Wiltshire (chairman), M. Hall, Mr J. Walker, Mr D. Read, Mr M. Usherwood, Mr N.Hallett, Mrs A. Priddle, Mr P.Jeffery, Mr S. Slade (Clerk), Mr R. Freeman (District Councillor) and thirteen members of the public.

Democratic Period commenced at 7.28pm

Matters raised and responses given were:-

- i. Mast at Newgrove Barn. A mast had been erected at this location having been approved through the planning process. The Parish Council had raised no objection to the proposal. Residents living close-by the mast complained that more should have been done to advertise the application and site notices advertising the application should have been better located. The concerned residents were informed that the West Dorset District Council were responsible for advertising and making decisions on planning applications. The Parish Council is only a consultee on planning applications. District Councillor for the area, Robert Freeman, agreed to contact the Planning Officer involved with the application to see if an alternative location for the mast could be found and he would inform the concerned residents direct in this regard.
- ii. Information concerning the bus service through the village was reported which included the problem of lack of funding from the County Council. Local active groups will continue to try to improve bus services in the village especially with regard to the time-table.
- iii. In response to a question concerning proposed development on land west of Duke Close the Chairman stated that when a formal planning application was lodged the Parish Council would hold a meeting in the village hall to learn the views of parishioners before making a formal response on the proposal to the West Dorset District Council.

The Parish Council meeting commenced at 7.55 pm.

Parish councillors present as recorded for the Democratic Period above.

Apologies tendered on behalf of Mrs A. Bennett and Mrs J. Dunseith (County Councillor).

Declaration of interests.

Members were reminded that it was their responsibility to declare any interests, personal or prejudicial, in items set out on the agenda and to disclose pecuniary or non-pecuniary interests in accordance with appendix A and Appendix B of the register of members interests in accordance with the Council's Code of the members registration of interests on any items set out on the agenda

Mr M. Usherwood and Mr D. Read declared non- pecuniary interests in planning applications WD/D/17/002446 and WD/D/17/002445.

1. MINUTES

The minutes of the Parish Council meeting held in the Parish Office, Winterborne St Martin on Monday 25th September 2017 had been circulated to all members. The minutes were amended.

Proposed by Mr M. Hall and seconded by Mr J. Walker

Resolved

That the minutes as amended be signed as a true and correct record.

2. MATTERS ARISING FROM THESE MINUTES.

i. The Washing Pool.

The high water level in the Washing Pool will mean that the proposed work may have to be postponed until the water level drops.

ii. North Rew Lane.

The DCC had written to say that it was hoped to carry out work to improve North Rew Lane when funds permitted which might have to be in the next financial year. The progress in this regard will be monitored.

iii. Waste bin near Fishers Barn.

The clerk had contacted the Dorset Waste Partnership and requested that a larger waste bin be erected at the southern end of Fishers Barn without success. He had now referred the matter to County Councillor Mrs J. Dunseith who would take-up the matter on behalf of the Parish Council.

iv. Purchase of Speed Indicator Device.

The chairman informed members of an estimate that she had received for the provision and erection of a SID at Mallards Green and also up-dated members on her contacts with officers from DCC regarding road markings and signage in the area. An order will now be placed having secured a new UK supplier.

3. FINANCIAL MATTERS.

a. Payments since the last meeting

K.Damen	Grass cutting	£ 100.00
HMRC	Tax	£ 120.60
Clerk	Salary	£ 482.10
DAPTC	Membership fee	£ 276.44
RBL	Wreath	£ 38.00

b. Receipts since the last meeting: -

WDDC	Second part of precept	£2750.00
Osborne	Garage/parking fee	£ 880.00
MCC	Hire room	£ 15.00

c. Approval of accounts for payment.

None reported

d. Funds in the Parish Council Account.

The clerk reported that the balance of £16,869.95 was held in the Parish Council Account and reconciled to the bank statement Number 3 dated 9th November 2017. *Noted.*

e. Income and Expenditure to 27.11.2017.

Expenditure: - Grass cutting £350: Insurance £546.72: Electric £67.97: Repairs £66.85: HMRC £241.20: Clerk £964.20: Hire of Office £20.00: DCC £480.00 (Traffic sensors). DAPTC £276.44: VAT £3.39: Purchase of Wreaths £38.00.

Income: - Precept £5,500.00: VAT £271.55: Hire room £15.00: Rent garage/parking fee £880.00.

f. Signatories on cheques.

It was proposed by Mrs A. Priddle and seconded by Mr M. Usherwood

Resolved

That Standing Order 23 is amended to read that all cheque payments should be signed by two members and the clerk.

g. Precept for 2018/2019.

The clerk had provided a document setting out estimated income and expenditure for the financial year 2018/2019. The matter was discussed

Proposed by Mr M. Hall seconded by Mr P. Jeffery

Resolved

That the Parish Council precept for 2018/2019 be £5,500.00 and the WDDC be so informed.

4. PLANNING MATTERS.

A. Comments made on Planning Applications during the interim period since the last meeting.

Works at Eweleaze Dairyref WD/D/17/001814 No objection.

Alterations to Old Brewery Cottageref WD/D/17/002353No objection but materials used in the work should be sensitive to the character of the building.

B. Matters considered at the meeting.

i. Erect two storey side extension to East Lodge..ref WD/D17/002446 No objection.

ii. Erect dwelling & attached garage & modify access on land adjacent to East Lodge
ref WD/D/17/002445 No objection.

C. Matters considered by WDDC/DCC

Goldcombe Farm. Use farm building for storage purposes... ref WD/D/17/002260..... Approved.

5. FREQUENCY OF MEETINGS.

After due consideration it was

Proposed by Mr M. Hall seconded by Mrs A. Priddle

Resolved

That meetings of the Parish Council will be held monthly except in December. The dates for future meetings will be confirmed at the next meeting.

6. POLICIES.

Copies of Freedom of information Policy, Complaints Policy and Communications Policy had been provided to each member via the email system.

Proposed by Mr Jeffery and seconded by Mr Hall

Resolved

That the Freedom of Information Policy, the Complaints Policy and the Communications Policy as provided to each member be adopted.

7. APPOINTMENT OF INTERNAL AUDITOR.

The Clerk explained that the internal Parish Council audit had been carried out by a person who had knowledge of the workings of Parish Councils and the work was in accordance with information provided by the External Auditor. It appeared that a more detailed internal audit might now be required. In this regard the Chairman had contacted an auditor and gave an indication of the cost that might be involved. Members asked that three quotes be obtained for the work which was as yet unspecified by the new external auditors that have recently been appointed. Members agreed that Mr M. Clarke who had carried out the internal audit for many years be thanked for his work.

8. CORRESPONDENCE AND OTHER MATTERS RAISED.

- i. DCC had not yet responded to a request to giving consideration to up-grading the C53 road from the A35 to the junction with the B3159 to a "B" class road.
- ii. The clerk will seek an estimate for work necessary to improve the parking area (part of the village green) opposite Chantry Cottage with a view to then renting the spaces on an annual basis.

9. FOOTPATH REPORT.

No major problems reported but an overgrowing hedge along the footpath from St Martins Field eastwards required cutting back Mr Walker will attend to this.

10. COMMUNICATIONS.

The Parish Council web-site continues to be well read but viewings had dropped slightly. The Dorset For You website had been up dated. Parish Council correspondence should be dealt with within a week.

11. PCSO MATTERS.

PCSO team had warned of scams being carried out on line and in person in the area and these should be reported to the police.

12. WASTE WATCH.

The Waste Watch collection of newspapers and magazines continues but there is a concern that less papers are being placed in the green bins for collection and the resulting money earned from this scheme is therefore reduced. Fewer funds are then available for local groups.

13. VILLAGE HALL

The village hall continues to be well used and the store at the rear of the property has been erected.

14. COMMUNITY SPEED WATCH.

An up-date report was provided which indicated that over 200 letters have been issued to those speeding in the village since July. Although the local speed watch members had not carried out recent monitoring of speed of vehicles in the village this would continue from time to time.

15. DAPTC MATTERS.

At the recent meeting of DAPTC the matter of comments made by Parish Councils on planning applications in their parish was raised. It was generally considered that all controversial planning applications should be dealt with by the District Council Planning Committee and not left to officers to decide.

16. AMENITY MATTERS.

The village seats will be repainted during the winter months. Work to the Washing Pool will not be able to progress until the water level is reduced. The two central trees on the village green will be inspected and appropriate action taken following the report. The trees near the Parish Office will also be inspected to make sure that they are safe.

17. FLOOD WARDEN MATTERS.

The stream cleaning has been carried out and will hopefully ensure that flooding will not occur.

18. NEXT PARISH COUNCIL MEETING

This will be held on 22nd January 2018 in the Parish Office starting at 7.30pm.

19. CLOSURE OF MEETING.

The meeting was closed at 9.35 pm.

.....Chairman

Date.....