

MINSTER PARISH COUNCIL



The Parish Office
John Spanton Sports Pavilion
St Mildreds Road
Minster
Nr. Ramsgate
Kent
CT12 4DE

Tel: 01843 821339
Email: clerk@minsterparishcouncil.org.uk

Clerk to the Council: Ms. Kyla Lamb - MAAT

29th February 2024

MINSTER PARISH COUNCIL

5th MARCH 2024

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at John Spanton Sports Pavilion, Minster on Tuesday 5th March 2024 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MINUTES

To approve the minutes of the meeting held on 6th February 2024 (**Appendix A**).

3. MEMBERS' INTERESTS

To register any new interests, or deregistration, by Members.

4. POLICING & COMMUNITY WARDEN REPORT

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillor's as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

Documents will be placed around at the meeting, as appropriate.

9. **MINSTER SHOW SATURDAY 20th JULY 2024**

Minster Show have requested the usual consent from the Council for the use of the Recreation Ground on Saturday 20th July 2024 for the holding of the Minster Show. The marquee will be erected on Friday 19th July and removed on Sunday 21st July. Portaloos will be provided but use of the pavilion toilets for the disabled is requested.

Please also note that the Parade will be leaving at 1pm from the British Legion.

10. **PARISH COUNCIL WINTER SUPPORT SCHEME**

Members are asked to support an application for the above scheme for a grant of up to £1500 to be used for food parcels for residents of Minster struggling to buy food. The support will be given through the Salvation Army. This is a government initiative via KALC.

11. **D DAY 80 – 6TH JUNE 2024**

The Chairman will update members on taking part in this event.

12. **PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE**

To receive minutes of the meeting held on 26th February 2024 and the recommendations contained therein. **(Appendix B)**

13. **COMMITTEE REPRESENTATIVE REPORTS**

To receive reports, if appropriate, from representatives of the following bodies:

TALC Cllrs. Crow-Brown & Quittenden

Minster School Cllr. Fleming

14. **REPORT OF THE RFO**

(a) Bank balance statement

(b) Statement of receipts and payments for February 2024 **(circulated by email prior to the meeting)**

(c) To receive the Budget/Income expense report to 31st December 2023 **(circulated by email before the meeting)**

15. QUESTIONS FROM THE PUBLIC

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

**Mrs. Kyla Lamb
Clerk to the Council**

29th February 2024