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Minutes for the Parish Council Meeting of Ludford Parish Council held at the Ludlow Mascall Centre, Lower Galdeford Ludlow on Monday 16th July 2018

Present: Cllr I Liddle Cllr S Liddle Cllr Nick Young, Cllr Shirley Salmon, Cllr Paul Knill Cllr Jeff Garraway and Shropshire Councillor Viv Parry and The Parish Clerk, one member of the public and representatives from the Save Mortimer Forest Campaign Group.

- 18.38 Apologies - Apologies Cllr McKenna
- 18.39 Declarations of Interest – None
- 18.40 Public Open Session - Concerns over the collapsed wall adjacent to Ludford House and information regarding the installation of a new Fish Pass by Teme Weirs Trust
Short presentation to the meeting from the Save Mortimer Forest Group (information can be found on their Website)
- 18.41 Report from Shropshire Councillor – Cllr Viv Parry attended and discussed the issues surrounding the planning permission for Foldgate Lane including disputed land ownership/Railway Culvert/Foldgate Lane access and speeding.
Cllr Parry reported that Shropshire Council were looking to reduce the number of Local Joint Committees from 9 to 4 and that this might have an effect on Ludford PC and to watch this space for updates. Cllr Parry also spoke about work being done with Islamic families in the area in connection with burial provision which is currently done out of area.
- 18.42 Minutes signed and approved from the meetings held on 21st May 2018 (AGM and Parish Meeting)
- 18.43 Matters arising from the minutes –
Shropshire Playing Fields Association – request for donation. Following information from the Clerk Councillors discussed the merits of donating and agreed NOT to donate on this occasion
Overton Road Wall Collapse – The Chair updated the PC and confirmed that following discussions with Shropshire Council no funding was available to repair the wall until 2019 at the earliest, the Clerk would contact Shropshire Council and remind them that the traffic would need diverting from the temporary traffic lights over busy periods including the food festival.
The Clerk would also contact the Caravan Park and ask them to divert their traffic away from the lights and bridge if possible

Street Lighting – the beginning of a survey has been commenced by Councillors, the 5 street lights have now been identified and the Clerk/Chair will update a street plan with their locations. The Clerk will find a contractor to carry on the work.

Local Plan – Cllr Liddle confirmed that Shropshire Council would like to have a list of promoted sites available for the public by October 2018.

Cllr Liddle also told the meeting that there had been some discrepancies raised through the conservation committee which she was chasing with Shropshire Council, these centred around the promoted sites. Traffic Management at the Sheet – The Clerk confirmed that she had been in contact with West Mercia Police and their Traffic team. Following speed monitoring in the area community enforcement would not be suitable and therefore the team were investigating a camera van sighting. The Clerk would keep the pressure on.

18.44 LJC Update – Cllrs I Liddle and Jeff Garraway had attended a meeting and reported back, concerns had been raised yet again about the installation of a traffic management roundabout at Rocks Green prior to the commencement of phase 1 of the new homes development. All Councillors feel this is imperative for a safe construction site. Cllr Young pointed out that a precedent had been set for this on the A53 Market Drayton which falls within the Shropshire Council boundary.

18.45 Foldgate Lane Development – The Clerk confirmed that the Parish response to the proposed planning reserved matters had been lodged via the online planning portal and that the Highways Agency seemed to have stalled the process for 3 months. All details regarding this are available via the Shropshire Council Planning portal.

18.46 Planning Matters –

) decisions made since last meeting

1.17/06002/DIS Proposed mixed use development North Side of Sheet Road, Ludlow

Withdrawn Status- no comments

2. 18/01951/FUL erection of Summer House at Bowling Green House

Granted status - no comments

3.17/06005LBC & 17/06004/FUL enclosure of existing terrace at Charlton Arms Hotel, Ludford

Granted status – no comments

4.18/02468/DIS discharge of conditions including Great Crested Newt Method Statement for Land south of Rock Farm, Rocks Green

Granted status- no comments

5.18/01488/DIS discharge of condition 5 (Archaeology inspection) in association with planning application 16/01015/FUL Foldgate House, Steventon Road, Ludford

Discharge conditions approved – no comments

6.18/02337/DIS discharge of condition 3 (roofing materials) 4 (landscaping) 5 (ground clearance and demolition/construction work scheme) associated with planning permission 18/01204/FUL

Discharge conditions awaiting decision – no comments

c) New applications

18/02413/REM Approval of Reserved Matters for

Land At Foldgate Lane, Ludlow (see appendix for The Parish Council response)

Awaiting decision – comments lodged (see website)

18.47 Finances – cheques approved

Retrospective approval for the following urgent cheques

New Cheques this meeting

936 Notice board repairs (materials purchased by Cllr Garraway) refund

937 Insurance Policy renewal

938 Ludlow Mascall Centre meeting room on 04062018

939 BCS Ink Supply

940 Shropshire Council election charges 2017

941 SALC CiLCA Training Fees

942 Auditor payment

943 Clerks Salary

944 Clerks Expenses

945 Ludlow Mascall Centre meeting 16/07/18

946 information commissioners (GDPR registration)

947 Clerks Expenses (missed of previous cheque)

b. Auditors report (Written report from the Auditor) and end of year balances - Bank Reconciliation and Financial Statement – approved

The Clerk suggested that more detailed discussion regarding Parish Finances be added to the next Agenda.

- 18.48 Civic Insignia – following debate it was agreed NOT to purchase any Civic Insignia however the Clerk advised that in the interests of safeguarding Ludford Parish Council Name badges should be worn at Civic Events and when representing the Parish Council. Councillors discussed the options and asked the Clerk to investigate small lapel badges.
- 18.49 Laptops/Tablets – a discussion regarding the merits of reducing paper waste, increasing transparency and easier communications between Councillors and Clerk took place and it was agreed to obtain quotes for smart tablets x 6 in line with Shropshire Council best practice.
- 18.50 Road naming - The Chair discussed the options of rejuvenating the old road name connecting the Overton Road – Ludford Bridge previously known as Ludford Road. More discussions are needed at the next meeting.
- 18.51 GDPR Privacy policies – these have been deferred until the next meeting and copies of all documents given to Councillors
- 18.52 Absent Councillors – It was proposed by Cllr S Liddle and seconded by Cllr Young to contact Cllr McKenna and ask her to formally resign as she had not been in contact or attended any meetings for over 6 months. The Parish Council also agreed to co – opt another Councillor onto the Parish following her resignation and that the new Councillor would preferably be ring fenced to the Sheet area of the Parish to complete a balanced representation for the Parish. Cllrs Liddle would hand deliver a letter explaining the Councils decision, a resignation letter and a stamped addressed envelope to Cllr McKenna asap. *This has subsequently been done and Cllr McKenna has formally resigned from her position.*
- 18.53 Reports from other organisations –
Cllr Liddle confirmed that she was attending a LACC meeting later in the week and would update Councillors via email.
Cllr Nick Young had attended meetings at Teme Weirs Trust in connection with the building of the new fish pass and was pleased to confirm that this would be completed soon. He also said that planning permission was now being sort retrospectively.
- 18.54 Newsletter – a sub committee will work on the Newsletter and share information via email and report back at the next meeting

Date for next meeting: 24th September 2018

Meeting closed at 21.25

Signed Chairman

Signed Clerk