

WARBLETON PARISH COUNCIL

To the Members of Warbleton Parish Council

You are summoned to attend a meeting of **WARBLETON PARISH COUNCIL** to be held at the **Bodle Street Green Village Hall** on **Thursday 21st October 2021 at 7pm** when it is proposed to transact the following business:

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC
Due to COVID 19 protocols where possible please notify the Clerk at least 24 hours before the meeting if you wish to attend
Full guidance will be provided on the website

Please note the meeting cannot be accessed online



Jackie Cottrell
Parish Clerk
13th October 2021

1. APOLOGIES

2. DECLARATIONS OF INTEREST

2.1. Councillors are reminded to declare any interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct

3. MINUTES – Resolution needed 3.1

- 3.1. To **resolve** that the minutes of the Council meeting held on 23rd September 2021 be taken as read, confirmed as a correct record and signed by the Chairman
- 3.2. Matters arising from the minutes not covered on the agenda

4. PUBLIC PARTICIPATION

4.1. Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included in the agenda, in accordance with Standing Orders.

5. REPORTS

- 5.1. To **receive** reports from District and County Councillors
- 5.2. To **receive** reports from PCSO Catherine Gilling
- 5.3. To **receive** reports from Parish Councillors
- 5.4. To **receive** reports from the Parish Clerk
- 5.5. To **receive** reports from the Parish Clerk – Huw Merriman

6. COMMITTEE MINUTES

- 6.1. To **receive** the acts and proceedings of the following committee meetings:
- (a) F&GP 9th September 2021
- (b) CIL 7th October 2021
- (c) Planning & Development 14th October 2021

7. **FINANCE – Resolutions needed: 7.1.**
 - 7.1. To authorise the bills for payment
 - 7.2. To **note** the Finance Reports, bank reconciliation and budget monitor for September 2021
8. **TO RESOLVE COMMITTEE MEMBERSHIP – Resolution required**
 - 8.1. To resolve the committee membership of Cllr Thompson
9. **TO CONSIDER THE DEVELOPMENT OF A PARISH COUNCIL SHORT & LONG TERM STRATEGY – Resolution required**
 - 9.1. To agree the Chairman of the Parish Council will begin to develop a strategy for the short and long term objectives of the Parish Council
10. **TO REVIEW THE FREQUENCY OF FULL COUNCIL MEETINGS IN 2022/23 – Resolution required 9.1.**
 - 10.1. To agree Full Council meetings will be held bi-monthly in 2022/23 where possible
11. **TO RESOLVE AMENDMENTS TO THE TERMS AND CONDITIONS OF HIRE OF RUSHLAKE GREEN VILLAGE GREEN – Resolution required**
 - 11.1. To agree suggested amendments to the Conditions of Hire
12. **TO AGREE THE CIL COMMITTEE RECOMMENDATION TO COMMISSION A TRAFFIC SURVEY FOR RUSHLAKE GREEN – Resolution required**
 - 12.1. To resolve the Parish Council will use CIL funds to commission a traffic survey for Rushlake Green Village Green
13. **TO CONSIDER COMMISSIONING A TRAFFIC SURVEY FOR BODLE STREET GREEN – Resolution required**
 - 13.1. To resolve the Parish Council will use CIL funds to commission a traffic survey for Bodle Street Green
14. **TO AGREE THE RUDE MECHANICAL THEATRE CO BOOKING FOR THE RUSHLAKE GREEN VILLAGE GREEN – Resolution required**
 - 14.1. To agree the booking in principle
15. **3 CUPS PUB UPDATE**
16. **EXCLUSION OF PRESS AND PUBLIC**

To consider whether to exclude the Press and Public from the meeting during consideration of the following items pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted
17. **REVIEW OF CLERKS TERMS & CONDITIONS – Resolution 17.1.,17.2.&17.3.**
 - 17.1. To review contractual hours
 - 17.2. To review salary pay point
 - 17.3. To review Clerks working day

18. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING and/or INCLUSION ON A FUTURE AGENDA

19. DATE OF NEXT MEETING

Thursday 18th November Dunn Village Hall at 7pm

7.1. To authorise the bills for payment via BACS

Cheque No/BACS No	Payee	£	VAT	£ Total	Purpose
34	Jackie Cottrell				Clerk salary October 21
35	Jackie Cottrell	35.00		35.00	ICO Registration fee
36	Wealden District Council	65.00	13.00	78.00	Dog bin quarterly emptying charges July 21 – Sep 21
37	Wealden District Association of Local Councils	22.00		22.00	Annual subscription for the year ending 31 st March 2022
38	Orchard Landscapes	2473.80	548.76	3292.56	Grounds maintenance contract 2021
39	Jackie Cottrell	9.99		9.99	Printing cost invoice 1033420723 18 th August – 17 th September 2021