

CERNE VALLEY PARISH COUNCIL

Wayne Lewin, Clerk to the Council

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Agenda

**Meeting of the Governance Committee to be held at 7.00pm on Thursday 14^h December 2023
in Cerne Abbas Village Hall**

Committee:

Cllr's Bishop, Crosbie, Brown, Paul, Muskett, Horsington, Keating, Prowse, Beresford, Bolt, Marshall, and Burghart

1. To appointment the Chair
2. Apologies for absence
3. Declarations of interest
4. Minutes of previous meeting held on 08th December 2022
5. Human Resources
 - a. To discuss Clerk's scale point and incremental progression
 - b. To discuss Clerk's hours
6. Finance
 - a. To discuss the budget for 2023/24
 - b. To discuss the reserves
 - c. To confirm authorisation limits for committees.
The current policy is that the Chair can authorise up to £500 without committee endorsement, whilst the committee can spend up to the Precept limit. Any monies taken from reserves must be approved by full council
 - d. To confirm a procurement limit currently set at £750
 - d. Remuneration of Councillor and Clerk's allowances
 - i. Mileage Allowance Payment (MAP)
 - ii. Working From Home (WFH)
 - e. To approve allotment and burial ground fees
7. Standing Orders and Financial Regulations
 - a. To discuss current Standing Orders
 - b. To discuss current Financial Regulations

8. Polices
 - a. To review and update (if required), current policies and procedures
9. Asset Register and insurance
 - a. To review and update the asset register
 - b. To review and update the insurance policy
10. To discuss the Council's Risk assessments
 - a. Financial
 - b. Committee areas
11. To discuss the budget and recommend the Precept for 2024/5

Wayne Lewin

Parish Clerk

30th November 23