

Extraordinary Meeting of Farnsfield Parish Council Held at 6.30pm on Tuesday 19th March 2024 In the Lower Hall of the Village Centre

Present: Cllr Peter Sarre (Chair), Cllr Sally Savage, Cllr John Cracknell, Cllr Mike Thompson, Corinne Moore (Minute Taker)

Meeting Items:

- 24.219 Apologies for absence: Cllr Lesley Healy (prior engagement, health and wellbeing), Cllr Maurice Shakeshaft (Annual leave), Cllr Joyce Shakeshaft (Annual Leave)
- 24.220 To receive any declarations of interest. None
- 24.221 In accordance the Public Bodies Admissions Act 1960 due to the confidential nature of the business to be transacted, the public and press would be asked to leave during consideration of item 24.222. No members of the public or press were present. The reason being the personal matters to be discussed. Proposed: Cllr Sarre. Seconded: Cllr Thompson

Items to discuss and agree a course of action:

- 24.222 To consider and decide on the recommendation of the staffing committee on the appointment and payment of an interim Locum Clerk.

Cllr Moore explained that several enquiries had been received for the Locum RFO and Clerk position. A Locum RFO had been appointed. There was one application for the Locum Clerk position: Safia Kauser. An interview was held on Monday 11th March by members of the Staffing Committee: Cllr J Shakeshaft (interim Chair), Cllr Moore (Vice-Chair), Cllr Sarre (co-opted in the absence of Cllr Harris Sutton). This was a successful interview. The Staffing Committee wished to recommend that Safia Kauser be appointed and paid as an interim Locum Clerk under a Contract for Casual Working Terms (Zero Hours Contract). Further details of her experience were available under Supporting Documents for the meeting.

The Contract for Casual Working was discussed. These matters to be discussed and agreed by the Staffing Committee members. Cllr Savage may be able to assist.

Travel Expenses 45p /mile from home to work and return discussed. It was agreed that this should be paid.

It was agreed that Safia Kauser be appointed as Locum Parish Clerk. Proposed by Cllr Sarre; Seconded by Cllr Thompson.

Thanks were expressed to Cllr J Shakeshaft for the work she had undertaken.

The Meeting closed at 7.25pm.