

BOURTON ON THE WATER PARISH COUNCIL
MINUTES OF THE MEETING OF BOURTON ON THE WATER
PARISH COUNCIL HELD ON WEDNESDAY 4th JULY 2018
AT 7.00PM IN THE GEORGE MOORE COMMUNITY CENTRE, MOORE RD, BOURTON ON THE WATER

Present: Cllrs R Hadley (Chair), S Coventry, J Cowen, R Daniel, J Jowitt, L Hicks, N Randall, B Rogers, S Senior, B Sumner. CDC Cllr L Wilkins.

Apologies: Cllr B Wragge.

Standing Orders were suspended for the Public Session

Police Report: There was no Police attendance, but a crime statistical report had been circulated to the meeting.

County Cllr Report: County Cllr Hodgkinson gave apologies.

Ward District Cllr Report: Ward Cllr Len Wilkins reported that CDC Officers had been given delegated powers to take enforcement action at the Windrush Café. With the exception of the hanging signs, all items would be subject to planning enforcement. A resident had made a successful claim against CDC for damage to a tyre in the car park. Cllr Wilkins confirmed that there were no planning objections to second homes in the village being used as holiday homes. The structure at the Dower House had been referred to planning enforcement. All new buildings would be required to include a 'Swift brick' to provide nesting sites.

Public Questions: A resident asked about signs to prevent the feeding of bread to ducks. Cllr Jowitt said he would work with her to see what might be achieved. She also spoke about the need to raise awareness of the problems faced by swifts. Cllr Wilkins confirmed that the CDC planners were aware of the issues. A resident spoke of the absence of amenities for older children. In response Cllr Hicks outlined some of the Councils plans for new play areas and a youth club. A resident expressed concern that the Police weren't manning the drop-in point, that the play area on the new Bloor estate might not be in the correct location and that the County had confirmed that various overgrown areas would be cut back in the next 4 weeks.

18/039: Apologies for Absence:

Apologies for absence were accepted from Cllr B Wragge.

18/040: Members' Interests

There were no additional interests not currently declared on Councillors' Registers.

18/041: Minutes of the Meeting held on 6th June 2018

It was Resolved that the minutes of the meeting held on 6th June be signed as a true record of the meeting.

18/042: Matters Arising from Minutes of the Meeting held on 6th June 2018

The Chairman reported that the meeting between councillors, young people and youth leaders to discuss anti-social behaviour had not taken place.

18/043: Burial & Allotments Committee Report

Cllr Daniel reported from the 20th June Committee meeting and the following was discussed and agreed:

- a resident had asked for the bins to be moved back to the Lych gate. It was agreed to monitor the position before making a decision.
- New notices boards were being installed at the allotments;
- The allotments would be entered in the Moreton Show with the Council paying the entry fee of £30 from the agreed budget

18/044: Playing Fields Committee Report

Cllr Hicks reported from the 20th June Committee meeting and the following was discussed further:

- The new youth structure had been costed at £54,000 so cheaper alternatives were being investigated.
- The Baptist Hall had offered a room which could be used by the outreach workers and the young people during the winter months.
- The Wicksteed safety check had reported that all play equipment was in good condition but that some more adult seating was needed. The Committee will look into this.
- Cllr Rogers reported that Badsey PC had developed a well supported youth project and suggested making contact with them.

18/045: Village Maintenance & Highways Committee Report

Cllr Jowitt reported from the 13th June Committee meeting and the following was discussed further:

18/010

- 6 new seats had been installed on Riverside Walk and the others had been re-painted;
- 2 bollards were on order for delivery in August. An installer would need to be found;
- There would be a meeting at the War Memorial the following day, at which repairs to the boundary wall would be discussed;
- The Committee was still considering options for the Jubilee Orchard wall;
- Cllr Jowitt is chasing TreeTech to complete the list of outstanding works;

Cllr Hadley reported that planning for the VC event was progressing well. The commemorative stone would cost a little less than £2,000. The RBL had made a donation of £500. Cllr Hadley reminded Councillors that they would all need to help with this project to ensure its success.

18/046: Traffic & Footpaths Committee

Cllr Randall reported from the 19th June meeting with Highways and gave a verbal report on matters arising from the 4th July Committee meeting:

- the meeting with GCC Highways had gone well. A package of measures was being proposed. Once these had been firmed up there would be wider consultation, including a public meeting;
- The ANPR project is progressing but it is crucial to secure the support of the Police for this to succeed;
- Cllr Randall will produce a model letter which Councillors could use to report coaches dropping passengers on the double yellow lines;
- There were concerns expressed about heavy delivery vehicles blocking roads;
- It was agreed to move the litter bin outside the Cedars to a new site adjacent to the bus stop. Cllr Rogers to give details to the Assistant Clerk.

18/047: Planning

Cllr Sumner reported on matters from the 13th and 27th June Committee meetings:

- St Kevins: It was noted that enforcement action was now with the GCC Highways legal team.
- It was thought that the Pizza stall had not obtained a valid trading licence. The Clerk was asked to check.
- Cllr Sumner had had a useful meeting with the Co-Op who had promised to undertake various maintenance tasks.

18/048: Finance:

Cllr Hadley reported from 14th June Committee meeting.

- Council Resolved to appoint Janet Eustace to provide admin support during the absence of the Clerk;
- Two strong applications had been received for the Finance Officer post. The first interview would be on 19th July. Cllr Rogers will join the interviewing team. Council Resolved to pay the costs arising for the advertising of this post.

Cllr Hadley presented the accounts for payment. It was agreed that Cllr Daniel would call in to the office to check the Entanet account. The Council Resolved to pay the accounts totalling £14,443.93 and Cllrs Hadley, Cowen and Rogers would authorise the BACs payments. It was Resolved to release the grant of £4,600 to the Football Club as agreed at the November 2017 meeting.

18/049: Bye-Laws

Cllr Sumner reported on the few outstanding issues and it was agreed that the draft document be referred to lawyers for their opinion before being resubmitted to HCLG.

18/050: Assignment of Lease

Council noted that the tenant of the former operating suite had asked for the lease to be reassigned to her new limited company. Council Resolved that this request be agreed and asked that the matter be passed to the Council's solicitors. Cllr Sumner abstained.

18/051: Correspondence

The correspondence list circulated to Council was noted and various actions agreed – these actions will be detailed on the annotated list to be displayed on the web-site.

18/052: Village Green Bookings

- Cllr Hadley undertook to ensure that duck races are rotated to different parts of the Green to spread wear and tear on the grass

18/053: Community Centre

- Cllr Sumner had a meeting scheduled the following day about the work done on the drains. The invoice would be held over until the problems had been resolved.
- the Council's Solicitor reported that a little progress had been made on the issue of the lease with the NHS
- work had started on the repainting of the windows.

18/011

18/054: Other matters

- the next meeting of the Finance Committee will be at 4pm on 19th July followed by GMCC at 5pm
- drones flying overhead should be reported to the 101 Police number
- a new date needs to be set for the meeting to discuss Standing Orders.

18/055: Next Meeting

The next meeting of Bourton on the Water Parish Council will be held on Wednesday 1st August 2018 at 7.00pm at the George Moore Community Centre.

Public Questions: Residents raised concerns about planning enforcement action at the Windrush Café and pollution of the river Windrush. The Council acknowledged the 70th anniversary of the NHS.

CHAIRMAN'S SIGNATURE.....



DATE:.....

01-08-18

Minute No	Item	Power	Sum (ex VAT) £
18/043	Allotment competition entry fees	Local Govt Act 1972, s.111	30.00
18/045	Victoria Cross Commemoration Event	Local Govt Act 1972, s.111	tbc
18/048	Consultancy fees – temporary Clerk	Local Govt Act 1972, s.111	tbc
	Finance Officer – salary	Local Govt Act 1972, s.111	tbc
	Bourton Rovers FC – grant	Local Govt Act 1972, s137	4,600.00

18/012