

# Bourton-on-the-Water Parish Council

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## To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 8<sup>th</sup> December 2021** in the Salmonsbury Room, The George Moore Community Centre for the purpose of transacting the following business.

Members of the public and press are welcome to attend but it would be helpful if you could inform the Clerk prior to attendance.



Mrs Sharon Henley  
Clerk/RFO

2<sup>nd</sup> December 2021

Papers for the meeting can be viewed in Dropbox – [VEC](#)

## AGENDA

- 1) Apologies for absence: To receive.
- 2) Declarations of Interest: To note.
- 3) To receive and approve the draft minutes of the Village & Community Committee Meeting held on 10<sup>th</sup> November 2021.
- 4) Matters Arising:
  - a) Installation of Village Green railings
  - b) Removal of Len Hill Memorial
  - c) Allotments Rents for 2022
  - d) Amendment of Allotment Rules for 2022
  - e) Quote from Bibury Landscapes work following Cemetery Risk Assessment
  - f) Meeting to discuss CDC Trial of Bins
- 5) Village Maintenance
  - a) Tree Survey
    - i) To review survey and agree further actions required (Papers 1a, b, c, d, e & f)
    - ii) To note that Treotech have been instructed on work to T57 sorbus to fell to ground level at a cost of £387.66 + VAT to be funded by Tree Work earmarked reserves, as agreed at full Council meeting.
  - b) Tree Management Policy: To review updated draft document and agree further actions for recommendation to full Council. (Paper 2)
  - c) Work at Jubilee Orchard: To consider quote from Treotech for £393.75 and agree further actions (Paper 3). To be funded by Tree Work earmarked reserves.
  - d) Replacement bench at the entrance to Rye Close: To review GCC application form and determine whether to proceed with an application (Paper 4)
  - e) To consider request from a parishioner to plant a tree in the Jubilee Orchard in honour of the Queen's Jubilee
  - f) Replacement of signposts around the Village Green: To agree actions.
  - g) Repainting of ironwork around the Village Green:

- i) To note full Council approval to include this work as part of an application to GCC's Build Back Better fund (deadline 17<sup>th</sup> December)
  - ii) To agree scope of work and specification for repainting quote.
- h) Memorial Plaques: To note full Council approval for installation of plaques on the circular seat around Tree T87 large beech tree on the Village Green and agree further actions.
- 6) Churchyard & Cemeteries
  - a) **Burial Consultant: To review the following in connection with providing additional burial space in the parish:**
    - i) To note the initial report and plan from Cemetery Development Services (Papers 5a & b)
    - ii) Quotation for £2,800 + VAT to complete a screening exercise to identify suitable sites in the parish. To be added to the budget for 2022-23 if approved.
- 7) Allotments
  - a) Cemetery Lane asbestos removal:
    - i) To note that work has been completed.
    - ii) To note that the new plotholder of 24b has agreed to retain the existing shed following asbestos removal.
  - b) To review updated Plot Map for Piece Hedge Allotments (Paper 6)
- 8) Village Green
  - a) Christmas Tree:
    - i) To receive update on installation and agree to source a quote for a new metal collar for the base for future use.
    - ii) To review electrician's report on issues with electrical ducting and agree further actions. (Paper 7)
  - b) To review Village Green Policy for hirers and agree any amendments required (Paper 8)
- 9) Correspondence:
  - (a) Email from Piece Hedge allotment plotholder regarding tree removal (Paper 9)
- 10) Any Other Business (items to note only)
- 11) Date of Next Meeting – Wednesday 12<sup>th</sup> January 2021 at 7.00 pm.