

# CLIVE PARISH COUNCIL ASSETS REGISTER Year end 2023-24

Assets register prepared by: Mrs Lydia Bardsley - RFO/Proper Officer

Updated: 11.04.2024

Considered by Clive Parish Council on 18/04/2024

## KEY

NEW PURCHASE 2023-24

ASSET DISPOSED OF

Heading	Description	Location	Date acquired	Purchase price (excl. VAT)	Insurance value	Asset value	Notes	Condition/H&S checks
Street furniture								
	Three Timber Public Seats (in equal parts)	Bus stop (at bottom of Drawell), by Church entrance (bottom of The Glat), and at base of Church spire (Millennium Group bench).	Unknown (pre-2010 records)	unknown	£2,936.63	£2,936.63		Drawwell - metal, timber slats, good condition - checked SG 12.02.2024. Glatt - timber, good condition (SG 12.02.2024). Millennium Group bench - Checked SG 12.2.24 - 1 loose back slat (removed and kept by SG).
	Two x new, metal notice boards (waterproof, magnetic, 9x A4 each)	Bottom of Drawell (1 for Parish Council and 1 for community)	Sep-20	£285.95	£285.95	£285.95	Two new notice boards (purchased Sept 2020, delivered and installed Nov 2020). Price of new notice boards excludes VAT and delivery.	Checked SG 12.2.24 - fine.
	One Traffic Mirror	Mine Bank (opposite Back Lane).	Unknown (pre-2010 records)	unknown	£434.60	£434.60	Missing mirror replaced opposite New Street by SC. Cracked mirror bottom of Drawwell replaced and reset to correct angle by SC. Previously only one mirror recorded on Clive asset register but two more added at Cllr request. Since SC have replaced missing and damaged mirrors it is felt these must have been SC assets, and PC agreed April 2023 to remove these mirrors from PC asset register moving forwards but keep insurance value the same.	Opposite New Street and Drawwell (SC assets), both replaced by SC in last 2 years months. Checked SG 12.2.24 Drawwell, Mine Bank and New St mirrors all fine.
	Three Millennium Stones (in equal parts)	Wem Road, Station road, and Quarry View	Unknown (pre-2010 records)	unknown	£1,221.80	£1,221.80		MHE checked 23.02.2024. All in good order, no movement. In need of a clean (local volunteer has said they'd prefer to do this).
	Old Well	On Station Road, opposite telephone exchange	Unknown (pre-2010 records)	unknown	£1,160.30	£1,160.30		SG 21.02.2024 - fine. Could do with clearing brambles and grass.
	Panoramic View Indicator	Grinshill Hill Nature Reserve	Unknown (pre-2010 records)	unknown	£1,176.80	£1,176.80		Cllr Goldwyn has managed to remove graffiti and scratches. ID checked Feb 2024, good condition.
	Red K6 Phone Kiosk (not listed)	High Street, Clive	2012	£1	£3,000.00	£1.00	Acquired as community asset. Replacement value is approx. £2750+VAT plus delivery. Covered under CAS Ltd insurance policy (within the sum insured limits anyway). Refurbished by PC in May 2022.	Refurbished May 2022. Checked SG 12.2.24 - fine
	1 x Armistice Day Tommy Silhouette	Renshaw's Field when displayed, former Cllr Harrison's home otherwise	Oct-18	£250	£250.00	£250.00	Soldier silhouette purchased 2018 using power of s.137 for use during WW1 Armistice Centenary commemorations.	Some parts broken off and missing winter 2023-24. PC agreed Feb 2024 still usable, no repairs needed.
	3 x Armistice Day event poppies	Renshaw's Field when displayed, Chairman's home otherwise	Oct-18	£60	£0.00	£6.00	Originally 20 poppies purchased 2018 using power of s.137 for use during WW1 Armistice Centenary commemorations. Over time they have become tatty/damaged so only 3 remain useable, and RBL no longer sell outdoor poppies. Insurance and asset values have been updated accordingly. PC has had quotes for replacements from RDW Exhibitions (£7.62 each).	Only 3 remain usable. PC to consider replacement Sept 2024.

1 x Vehicle activated speed sign (MMD), Speed Limit Reminder with mounting post, Solar Panel, Data Capture.	Quarry View sign. On High street, near entrance to The Bungalow.	Jan-20	£2,975	£2,975.00	£2,975.00	VAS sign purchased Jan 2020 using funds from West Mercia Police grant. Price excludes VAT and delivery. Installed Nov 2020.	Issues with battery discharging and doesn't seem to be charging up properly from solar panel. Return to base warranty 5 years plus 6 months extra from date of delivery (31.01.2020), so ends on 31.07.2025. CLRs have trimmed back nearby bush end March that may have been blocking light. Confirmed working again 26.03.2024.
Battery charger for MMD VAS battery	At home of Clr Walters	Mar-22	Free (gift)	£70.00	£1.00	Battery charger provided by supplier FOC March 2022. Replacement price approx. £70 excl. VAT and delivery.	Good condition (PW 2024)
1 x Vehicle Activated speed sign (TWM), mounting post, solar panel data capture	Station Road, opposite Oakwood House.	Nov-21	£3,126	£3,126.48	£3,126.48	VAS sign purchased and installed Nov 2021 using funds from West Mercia police grant. Price excludes VAT and delivery.	ID - good condition Feb 2024
<b>Total street furniture</b>				<b>£16,637.56</b>	<b>£13,575.56</b>		

Equipment							
iPAD SP1 semi-automatic AED (adult/paediatric capable). Serial no. G1S35P387.	Porch of Clive Village Hall	May-21	£875	£875.00	£875.00	Replacement AED purchased May 2021 to replace older model (see above). 10 year warranty. Supplied by MedUK Ltd. Checked every two weeks by volunteers.	Checked every two weeks by volunteers (see inspection logs), no issues, all running correctly and emergency ready. Battery may need replacing July 2024. Volunteers to monitor and report if drops before then.
Secure, lockable all-weather temperature-controlled cabinet for AED (serial no. TE-MD-00117)	Porch of Clive Village Hall	2012	free (gift)	£460.00	£1.00	In accordance with JPAG guidance, proxy value of nominal £1 should be recorded for gifts with £0 purchase price, and insurance value recorded separately. Original insurance value unknown as it was included as a package with AED, but clerk has been quoted £460 for a new cabinet in 2021 so will take this value for insurance purposes.	Heater unit did not seem to be operative at Jan council mtg but now works after check by electrician and adjustment of thermostat.
Lenovo laptop with Windows 10	Clerk's office (Oswestry)	2017	£379.17	£379.17	£379.17	Old HP ProBook laptop disposed of and replaced with Lenovo laptop (using transparency code funding) in 2016/17.	Decent condition, working correctly, but very low on storage space which prevents some updates. Clerk is conducting data audit to delete unnecessary files, and has moved the majority of PC documents onto an external HDD to create more space on the internal hard drive. (Clerk, Feb/March 2024)
Panasonic Printer (KX-MB1500) DISPOSED OF	Clerk's office (Oswestry)	unknown	unknown	£0.00	£0.00	Printer disposed of via electrical recycling as toner no longer sold and no longer functions.	N/A
Brother HL-L2400DWE Mono laser printer	Clerk's office (Oswestry)	Feb-24	83.33	£83.33	£83.33		New purchase Feb 2024.
Canon Scanner LiDE 220	Clerk's office (Oswestry)	2017	unknown	£84.99	£84.99	Previously unused scanner handed over to the current clerk upon assuming responsibilities in 2017. Clerk has assumed market value.	Good condition, working correctly. (Clerk Feb 2024)
Arnold Baker LCA Book	Clerk's office (Oswestry)	Oct-17	£57.60	£0.00	£57.60		N/A
Local Councils Explained Book	Clerk's office (Oswestry)	Oct-17	£14.99	£0.00	£14.99		N/A
Amazon Basics Micro-Cut Shredder	Clerk's office (Oswestry)	Apr-18	£48.16	£48.16	£48.16	Shredder purchased April 2018 in order to comply with new General Data Protection Regulations and Council document retention policies.	Good condition, working correctly. (Clerk March 2024)
SanDisk Extreme Portable SSD 500GB	Clerk's office (Oswestry)	May-19	£83.32	£83.32	£83.32	External backup drive purchased May 2019 in order to comply with new Data protection Regulations and Council's IT Security Policy.	Bit slow to load but otherwise working correctly (Clerk, Feb 2024).
<b>Total equipment</b>				<b>£2,013.97</b>	<b>£1,627.56</b>		

**Total insurance value** **£18,651.53**

2022-23 insurance value £18,568

Difference\* £83.33

\*New printer purchased

**Total assets register value** **£15,203.12**

2022-23 asset value £15,119.79

Difference\* £83.33