

STADHAMPTON PARISH COUNCIL

Minutes of the Meeting held on Tuesday January 7th 2020 at the Village Hall

Attendees	Cllr. Stephen Dawson (SD) – Chairman, Cllr. Robert Campbell (RC), Cllr. Catherine Odell (CO), Cllr. Doug Struthers (DS), Cllr. Stuart Wells (SW) – Vice-Chairman District Councillor Caroline Newton (until Item 9) Michael Pawley (Clerk) and 4 members of the public.
Apologies	Cllr. Stephen Gilligan (SG)

Ref	Item	Notes	Action
1/20	Open Forum	The Chairman welcomed those present and reminded everyone that the meeting was recorded by the Council for the purposes of the minutes and that as a matter of courtesy if anyone else wished to record any or all of the meeting they should make this known. There were no items raised.	
2/20	Apologies for absence	Apologies had been received for absence from Cllr Stephen Gilligan. These were noted.	For info
3/20	To approve the minutes of the Planning meeting held on Tuesday 3rd December 2019	The minutes of the Planning meeting held on Tuesday 3 rd December 2019 were confirmed by the Councillors who had been present, approved and signed by the Chairman.	For info
4/20	To record declarations of interest from members regarding items on the agenda	There were none	For info
5/20	To deal with outstanding actions arising from the last Full Council Meeting on Tuesday 12th November 2019 and the Planning Meeting on Tuesday 3rd December 2019	<p>a) Posters for anti dog fouling campaign – Cllr Dawson reported that these would be put up on Saturday afternoon following the meeting</p> <p>b) Highways works – the Clerk reported that the white lining at the Newington Road/Thame Road junction was still outstanding as were a number of signage issues. He would chase Highways once again. Cllr Struthers asked whether white “gates” at the entrances to Stadhampston and Chiselhampton were being considered – The Clerk said that it was intended that Highways would provide these when relocating the 30 mph speed zone outside Hampton Meadows and any additional provision might be appropriate use of the CIL monies (Agenda Item 13). Additionally there was no Stadhampston sign on the road into the village from Chalgrove.</p> <p>c) Water supply to allotments – the Clerk reported that Thames Water would be quoting on 2020/21 prices and this was anticipated for a future meeting</p> <p>d) School Lane/Thame Road junction – Cllr Wells reported that detailed plans needed to be agreed. The Clerk identified that CIL monies might be used particularly in conjunction with the bus company. It was agreed to defer discussion to the May meeting</p> <p>e) Letter to SODC re additional burial space – District Cllr Newton suggested that a letter be sent to Liz Hayden at SODC</p> <p>f) Allotment 13 – the Clerk reported that subsequently to the discussions at the meeting on 12th November correspondence had</p>	<p>For info</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk/SD</p>

		<p>been received from Mr & Mrs Davis's solicitors on 13th November which didn't significantly progress matters. In response to the Council once again proposing mediation in accordance with the direction of the Court, Mr & Mrs Davis's solicitors had once again responded on 12th December in similar terms to their November letter. The Council had received further advice in the last couple of days from their solicitors advising that the Council write one final time stipulating that the only way that the Council would proceed was by mediation failing which the Council would return to seek directions from the Court. The Clerk reported that the Land Registry had put a stop on the application by Mr & Mrs Davis to register the land until May but the Land Registry would seek an update on the situation in February.</p> <p>g) Works to path at Chiselhampton Bridge – the Clerk reported that following an intervention by County Cllr Lindsay-Gale OCC had advised that they were awaiting a final design from their engineers following which the works would go ahead although no timescale had yet been provided.</p> <p>h) Insurance renewal - the Clerk reported the Council's policy was renewed with a new insurer at a saving of around 40% on the previous year</p>	Clerk
6/20	To receive a report from County Councillor Lorraine Lindsay-Gale	Cllr Lindsay-Gale was unable to be present but a copy of her written report was tabled and is attached at APPENDIX 1. Copies would also be in the Village Voice and on the website	For info
7/20	To receive a report from South Oxfordshire District Councillor Caroline Newton	<p>Cllr Newton gave a verbal report covering the issues that were preventing progress on the draft Local Plan following the intervention of the Secretary of State. The Secretary of State's decision on how to proceed was still awaited</p> <p>Discussions were in hand on the possible merger of SODC and Vale of the White Horse or the creation of a unitary authority of some shape within the county.</p> <p>A motion had also been passed to increase the provision of cycling facilities within the District</p>	For info
8/20	To receive a report on recently decided and current Planning Matters including a report on responses made to SODC since the last meeting	<p>A report is attached at APPENDIX 2</p> <p>The Clerk reported that two applications had been dealt with between meetings due to the timing of the consultation periods set by SODC – details of the Council's responses are set out in the Appendix</p> <p>The Clerk also reported that application P19/S2305/RM Land off Cats Lane Stadhampton would be going to the Planning Committee on Wednesday 15th January and that Cllr Dawson would attend and speak in support of the Council's objections to the scheme. Cllr Dawson was liaising with residents directly affected Cllr Newton indicated that she would write an appropriate letter as she would not be able to attend the Planning Committee meeting.</p>	<p>For info</p> <p>SD</p>
9/20	To consider and agree responses to any Planning Applications received after the date of the Notice of Meeting	The Clerk reported that no further applications had been received	For info
10/20	To receive an update from	Cllr Struthers reported that there were no further updates and suggested that in the light of the current proposals the item be	

	PAGE (Parishes Against Gravel Extraction)	removed as a standing agenda item and only added if there were any developments. This was AGREED	Clerk
11/20	To receive updates from the Council's Working Groups	<p>Climate Change & Village Green – Cllr Odell reported on progress since the last meeting under various headings namely 1) To promote local action on climate change 2) To support sustainable development locally 3) To switch the PC energy supplier to a carbon-free tariff 4) To explore community energy schemes 5) Managing land for nature 6) Planting more trees 7) progressing a Neighbourhood Plan. Copies of the Working Group's meeting notes would be posted on the website and a regular page would be published in the Village Voice</p> <p>Cllr Dawson also announced that a monthly Green Gym would be starting in February working on tasks around the parish. This would be publicized in the Village Voice and on social media</p> <p>The next Working Group meeting was set for Thursday 6th February at 8pm in The Crown</p> <p>Ponds – Cllr Dawson had chased the quote from Greenfords for the work required to shore up the bank and replace the railings. This could be brought to the March meeting for decision.</p> <p>Play Area – Cllr Struthers reported that the Working Group were considering how much of the existing structure could be retained. A final costed design and proposal would be brought to the March meeting</p> <p>Village Green Byelaws – The Clerk reported that a final draft would be tabled for approval at the March meeting</p>	<p>CO</p> <p>SD</p> <p>SD</p> <p>DS</p> <p>CLERK/SW</p>
12/20	To receive a report on a Young People's Survey	<p>Cllr Dawson reported that a local Youth Survey had been carried out by one of the teenage residents of the village as part of her Duke of Edinburgh Scheme.</p> <p>A report had been produced and this is attached as APPENDIX 3.</p> <p>It was AGREED that Cllr Dawson should express the Council's thanks to the producer of the report which had been produced very professionally and that the Council should bear in mind the report in its future decision making</p>	SD
13/20	To receive a verbal update from the Clerk on monies received as Community Infrastructure Levy (CIL) and the conditions attaching to its use; to consider and agree the Council's budget and to set the Precept for the financial year 2020/21	<p>The Clerk reported that the Council had received a total of £34595 with another £6428 due in the next financial year. The Council is capped in the amount of money that it can receive as there is no Neighbourhood Plan. These monies can be used to allow the Council to take measures to deal with the additional pressures on infrastructure etc caused by the growth of the village arising from the developments that attract CIL. The Clerk had met with SODC who strongly suggested that any CIL money spent by the Council should be geared up by working in conjunction with and seeking partial funding from third parties eg for a new bus shelter the Council might approach the local bus company for funding; for white entrance "gates" on the entrances to the villages the Council might approach OCC Highways. The time limit for spending monies is 5 years so £2295 received in September 2017 needed to be spent by September 2022.</p> <p>The merits of producing a Neighbourhood Plan to remove the cap on CIL from future developments was discussed. It was AGREED to invite SODC to brief the Council on the logistics of producing a Plan noting that the Council was now in the minority of local councils not having a Neighbourhood Plan</p>	Clerk

		<p>A draft budget with a number of options had been prepared by the Clerk and this is attached as APPENDIX 4</p> <p>The Clerk drew attention to budget lines relating to legal costs, traveller evictions, grants and also a capital budget of £30,000 to cover Play Area, works on the pond, School Lane triangle etc.</p> <p>The Allotments Officer recommended that new gates would be needed for the allotments – the Clerk said that this could be covered under the Capital project line (alongside the provision of water to the allotments)</p> <p>It was AGREED to increase the Band D Council Tax by 5% to £47.12 and to adopt the budget proposed under Option B. This would produce a budgeted revenue deficit of £10732 thus reducing the level of general reserves as required. The Clerk was instructed to advise SODC accordingly.</p> <p>The Clerk was also asked to approach OCC for an indicative cost to provide white “gates” at all approaches to the villages</p> <p>It was AGREED to proceed with tree planting in the current year within a budget of £500 – it was anticipated that donations from Stadhampton Fireworks and others would cover the cost.</p>	<p>Clerk</p> <p>Clerk</p> <p>CO SD</p>
14/20	To receive a verbal report on and to note the current bank balance	The Clerk reported that the balance at Lloyds Bank was £7,599.66 with a balance of £70,547.50 being held with CCLA	For info
15/20	To approve payments made since the last meeting and payments to be made	The schedule of Payments and Receipts was AGREED and is attached as APPENDIX 4. It was also AGREED to pay Southern Electric by Direct Debit	For info
16/20	To receive a verbal report from the Clerk on correspondence received since the last meeting	There were no further matters to report other than a survey being carried out by OCC regarding service provision in villages	For info
17/20	Next Meeting	The dates of the next meeting was noted as Tuesday 4 th February 2020 at 7.30pm (Planning at the Community Hall.	For info
18/20	Meeting Closed	9.15pm	For info

APPENDIX 1

OXFORDSHIRE COUNTY COUNCILLOR'S REPORT JANUARY 2020 FROM CLLR LORRAINE LINDSAY-GALE

Services for children with special educational needs are improving in Oxfordshire, says inspector

Support for children with special educational needs and disabilities (SEND) has made progress in Oxfordshire with senior leaders from the education, health and care services working effectively together.

This was the finding of a recent Ofsted review of SEND services following a full inspection in 2017. In the report Ofsted described the leaders as having an 'aspirational vision' for children with special educational needs and disabilities and inspectors found that leaders across the education, health and care system were taking full responsibility to improve the service. "Accountability has been strengthened and there is now a helpful mechanism for overseeing improvement," the inspectors said.

Ofsted said that three out of five areas that needed reviewing after the 2017 inspection are now making 'sufficient progress', while two need further improvement. Inspectors found that parents do not yet feel part of this vision and do not fully understand what work is being done to achieve it. Oxfordshire County Council recognises this challenge and is addressing it with education partners.

Inspectors acknowledged progress in the Council's and Oxfordshire Clinical Commissioning Group's work to improve the quality of education, health and care plans (EHCs), which identify needs and set out the additional support to meet those needs. More EHC needs assessments are being completed within the statutory 20 weeks, despite a significant increase in the number of assessment requests. However, overall, the quality of EHC plans remains too variable, not reliably reflecting children, young people and their parents' aspirations.

Ofsted stated it was encouraged by the reduction in the number of school days lost to exclusion: 'Initiatives to reduce the high level of fixed-term exclusions in mainstream secondary schools are starting to make a difference... The rate of fixed-term exclusions for pupils with social, emotional and mental health needs in secondary schools is also lower than it was in 2017.'

Council plans to improve online services and reduce cyber-threats

As more people access public services on computers or mobile phones, residents will see real improvements after Oxfordshire County Council revealed plans to 'future-proof'

APPENDIX 2

Planning Decisions since the last meeting

Reference Location/Description Date Registered	Decision
<u>P19/S3312/PDH</u> 3 Warren Hill Stadhampton OX44 7UT Pitched roof single storey rear extension. Depth 8.00m Height 3.40m Height to eaves 2.20m 14 November 2019	PDH Agreed
<u>P19/S2007/O</u> Land to the North of the B480 Chalgrove Road Stadhampton Oxfordshire OX44 7RR Clearance of the site and erection of up to 9 self build units and 5 starter homes and associated infrastructure including means of access, with all other matters reserved (Amendment to site plan submitted on 02/08/2019 to extend redline to include proposed footpath and correction to site layout plan to show 5 starter homes rather than 6 submitted on 26/07/2019). 21 June 2019	Refusal of Planning Permission
<u>P19/S4104/DIS</u> Jasmine Cottage School Lane Stadhampton OX44 7TR Discharge of condition 3 (Schedule of Repairs) on P19/S2365/LB. Replacement windows and de-render west gable. 12 November 2019	DIS Details Agreed

Current Applications

Reference

Location/Description

Date Registered

P19/S4369/FUL

Acorn Nurseries Milton Road Stadhampton OX44 7XX
Proposed toilet block serving both the Nursery and Wedding Venue

29 November 2019

SPC response: No objections with comments regarding correct name of property, querying Nursery usage and suggesting external doors should be timber rather than UPVC

P19/S4175/HH

2 Newells Close Stadhampton OX44 7XS
Two storey side / rear extension (as amended by drwng no.s 16-014-F-001A and 16-014-F-002A to reduce ridge height and set back from front elevation received on 18 December 2019)

19 November 2019

SPC response: Objection with comments regarding correct address of property, loss of light/privacy to adjacent properties, overdevelopment of the plot and seeking a requirement that the frontage should mirror the adjoining property

P19/S3311/FUL

Oxfordshire Animal Sanctuary The Green Stadhampton OX44 7UB
Demolition of a number of buildings and construction of a new Training Hall, Isolation Kennel and Staff Room, Office, Reception Building.

29 October 2019

P19/S3245/FUL

BP Service Station Thame Road Stadhampton OX44 7TP
Replacement sales building following recent fire in accordance with condition 2 (Approved plans) of planning application P13/S0053/FUL

15 October 2019

P19/S2305/RM

Land off Cats Lane Stadhampton
Reserved Matters application following outline application ref. P16/S3690/O for the erection of two detached dwellings upon the building plot located off Cats Lane Stadhampton for appearance, landscaping, layout and scale. (As clarified and amended by revised drawings and contaminated land questionnaire accompanying Agents email dated 25 October 2019). Development of two detached dwellings upon the building plot located off Cats Lane Stadhampton.

5 August 2019

P19/S2094/HH

Poplars Ascott near Stadhampton OX44 7UH
Two rear single-storey glasshouses attached to the dwelling, as amended by drawing number KCC2734-04 (amended red site plan) received November 2019.

8 July 2019

P19/S1554/RM

Newington Nurseries Newington OX10 7AW
Approval of matters of appearance, landscaping, layout and scale, following outline planning permission P16/S3988/O for the demolition of existing structures and erection of up to 21 dwellings and associated infrastructure including means of access, with all other matters reserved.

22 May 2019

P18/S1289/DIS

Watlings Paddock Watlington Road Stadhampton OX44 7UQ
Discharge of conditions 7 & 9 on application P16/S2987/FUL Use of land for the stationing of caravans for residential purposes, together with formation of hard-standing, erection of utility building and stables, and keeping of horses.

16 April 2018

APPENDIX 3

YOUNG PEOPLE'S SURVEY

Stadhampton Village Young Peoples Survey

July 2019.

Introduction

For my volunteering section of the Duke of Edinburgh Bronze award I spoke to my Village Parish Council as I was interested in volunteering locally. We discussed some of the issues facing my village and I agreed to carry out a piece of research to understand the views of younger village residents.

I was given the community plan and a clear brief to find out how the younger generation see life in the village. The Parish Council are interested in knowing what the younger generation love about living in Stadhampton, what they don't like and what they would like to see in the future.

I started by reviewing the existing community plan, that was written in 2016 and I used this as the basis to the content of my questions I then put together 10 questions which I could create an online survey on survey monkey. I then made some slips of paper with a summary of what I was doing and why I was doing it with a link to the survey.

On the 6th of July Stadhampton village had a summer fete and that was an ideal opportunity to hand out the slips and encourage young people to complete the survey.

I was able to set an approximate date to close the survey after the following 2 to 3 weeks. Once closed I was able to collect and analyse the results and write up a report for the Parish Council.

Brief

The Parish of Stadhampton is formed of two villages and two hamlets, Stadhampton, Chiselhampton, Ascott and Brookhampton. It is a largely rural Parish with approximately 800 residents which is soon due to increase as a result of two new housing developments. We have a range of facilities including a large village green, play area, sports pavilion, church and village hall, school, pre-school, two shops and a garage, as well as two pubs and a hotel.

In 2016 a Community Plan was completed giving guidance on what the Parish would like to see over the next 10 to 20 years. This work continues to be taken forward by the Parish Council and other community organisations to both keep what is special about where we live whilst making improvements where there is a need.

What we don't know though is how the younger generation see life in the Parish. The Parish Council are keen to know what the younger generation love about living here, what they don't like and what they would like to see in the future. We would like you to find this out for us looking at all aspects of the community. This information will ideally be gathered in the form of a questionnaire and/or individual interviews, and you can refer to the Community Plan for guidance, but you do not have to mirror the questions. We would like you to present your findings to the Parish Council in the form of a written report (all responses from individuals should be anonymous due to data protection and safeguarding).

Method

To complete this piece of work I decided to create an online survey because most young people are very used to online platforms and it is an easy and convenient way for my intended respondents to complete the survey. Participants can fill out questionnaires when they choose to and start and stop a survey at their leisure. This gives control over completing the survey to the individual, which can increase engagement and response rates. It also helped to have the response information generated for easier analysis. To carry out my survey I used SurveyMonkey which is a tool that allows you to launch any kind of online survey project, whether that is for the purpose of market research, a quick poll, competitive analysis or customer feedback. It is an easy-to-use platform that allowed me to tailor my survey to my defined target audience.

The other benefit of this online survey was its ability to keep me to the brief and collect anonymised responses. This also provided respondents the confidence to answer the questions completely openly and truthfully. I was able to give added assurance as SurveyMonkey offers the best security encrypted survey platform. Data is validated by TRUSTe, Norton, and HIPAA features.

The Questions

The survey tool limited me to ten questions therefore I chose to start with basic stratifying questions to give a simple context to my respondents and then attempted to gather answers that were a mixture of free text and multiple choice.

1. What is your Gender?
2. How old are you?
3. How long have you lived in Stadhampton?
4. Do you spend your free time with friends in this Village?
5. What do you spend your time doing in the Village?
6. Do you travel to other areas to spend your free time?
7. Do you regularly use local transport?
8. What do you see as the best thing about living in Stadhampton?
9. What would you like to see made available in Stadhampton?
10. Do you believe your voice and views are being heard?

The estimated completion rate was 54% and estimated completion time was 3 minutes.

Findings

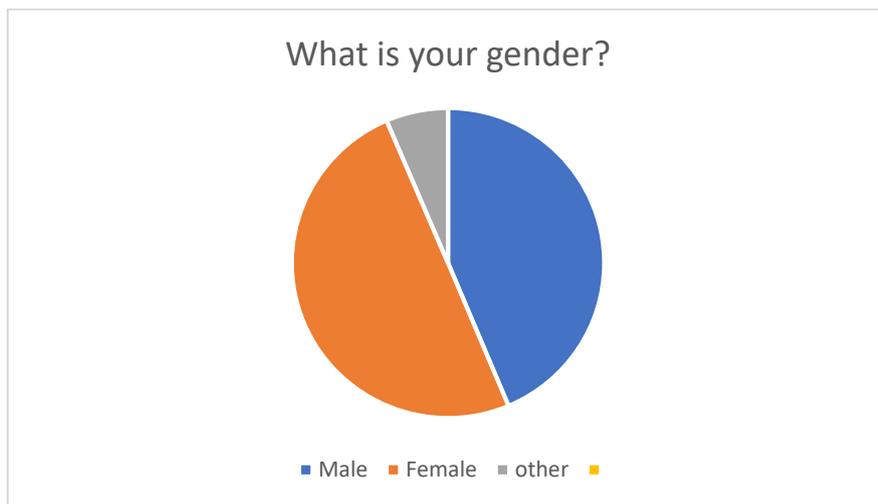
During the three weeks that I kept the survey open I received 33 individual responses with 100% completion rate, although some answers were recorded as positively skipped. The typical time spent was 2minutes and 4 seconds

1. Half of responses came from females

43.75% Male

50.00% Female

6.45% Other

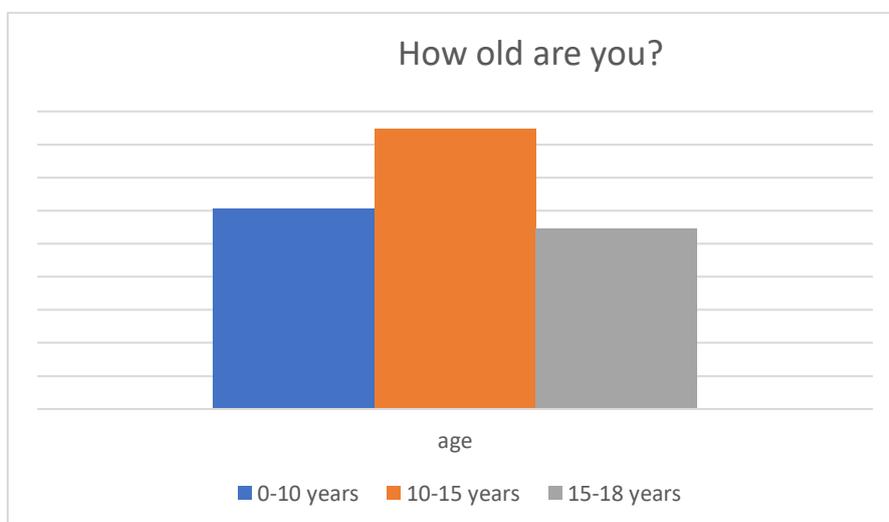


2. Most response from individuals aged 10 – 15

0 -10 30.30%

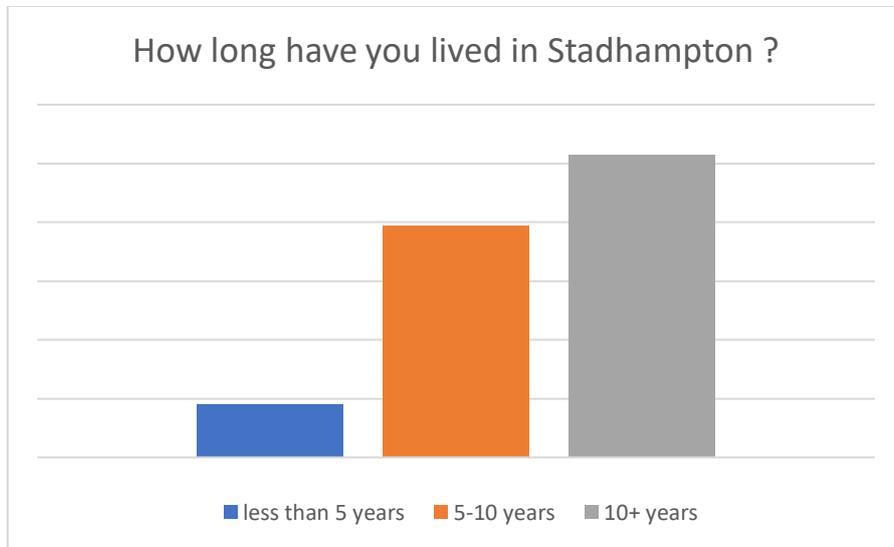
10-15 39.39%

15 -18 27.27%



3. Most responses from individuals who have lived in the village for over ten years

Less than 5 years	9.09%
5 – 10 years	39.39%
10 years +	51.52%



4. Slightly less than half said they spent time with friends in this village

Yes	48.48%
No	51.52%



5. 9 individuals said they spent time walking and 4 of those specified they went walking with their dog. 10 individuals spent time at the park 2 individuals went Bike riding and 3 individuals stayed at home.

6. Nearly 3/4s of respondents said they travelled to other areas to spend their free time

Yes 72.73%

No 27.27%

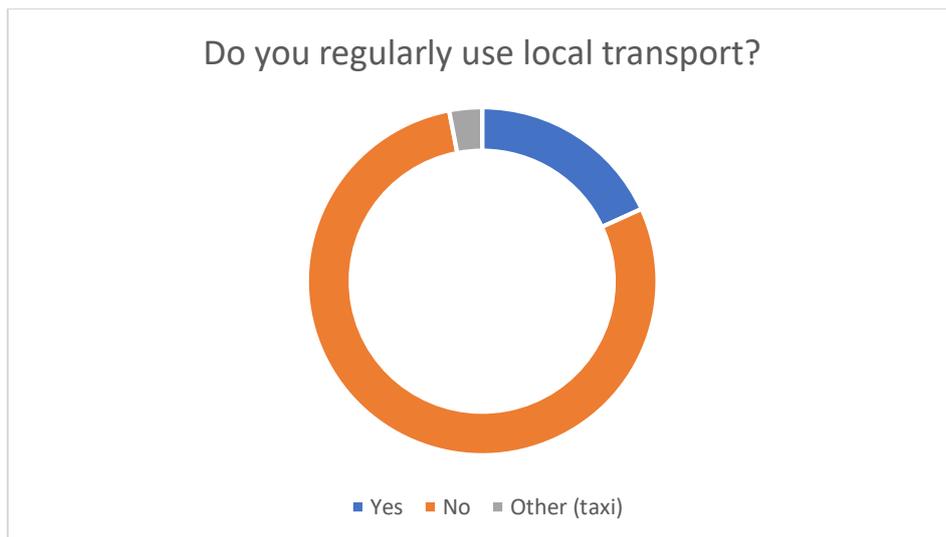


7. Most respondents did not use local transport

No 78.79%

Yes 18.18%

Other (Taxi) 3.03%



8. Most respondents said liked the friendly community best about living in Stadhampton and other responses cited the calm and space as what they liked most

it's very quiet with a happy and friendly atmosphere

it's very calm and everyone feels welcome

there's lots of wide-open spaces

9. There was a range of ideas regarding what people wanted to be made available in Stadhampton

7 individuals wanted **more clubs or classes**

7 individuals wanted **an updated play park for older children**

7 individuals wanted **better transport**

4 individuals wanted **more village festivals or parties**

2 individuals wanted **a swimming pool**

2 individuals wanted **cheaper shops**

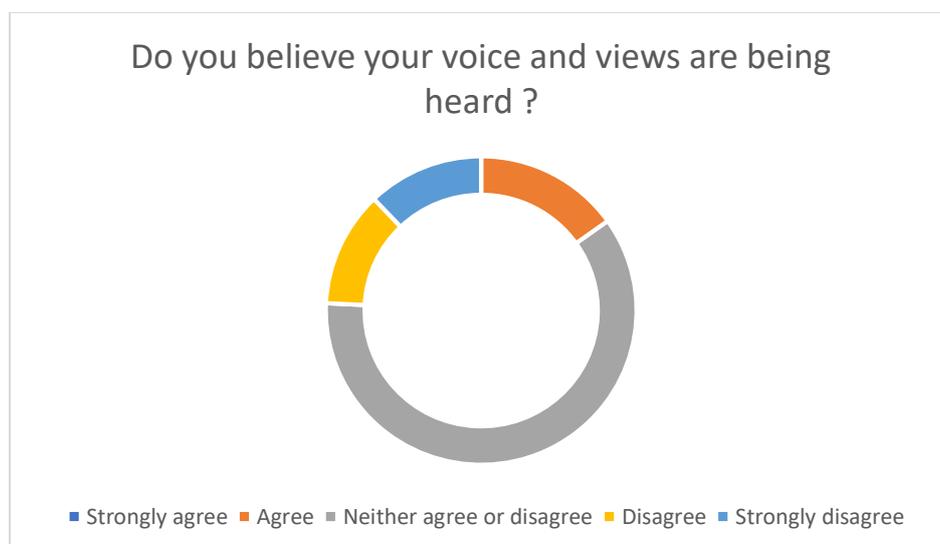
2 individuals said they **didn't know**

1 person wanted **more seating**

1 person wanted **more things to do**

10. Whether the young people responding to this survey felt they or their views were being heard

Strongly agree	0.00%
Agree	15.15%
Neither agree nor disagree	60.61%
Disagree	12.12%
Strongly disagree	12.12%



Conclusion/Summary

I received a reasonable response rate to the survey however I am aware that I was more able to engage my friends and peer group and therefore the findings have reflected more responses from individuals within my own age range. As I focused my attempts to engage respondents at the Village summer fete, I believe this may have influenced individuals in their desire to see more village festivals and parties and stopped them considering other options. It may have been positive feedback about the summer fete and an indication that we should make these events more regular. The young people of Stadhampton value the community they live in and enjoy the environment whether that is for its space and calm to enjoy walking or playing outside. The vast majority have lived in Stadhampton for most of their lives and it is good to know that they enjoy living in their village. There is a desire to update the playground facilities and to consider more provision of clubs and activities. Based on the responses I received it will be important to balance any update of a playground facility with maintaining the sense of space and valued feel of a country village. The difficulty of limiting the questionnaire to 10 questions is that further analysis of what that updating could look like and what those clubs could be was not possible. It therefore may be beneficial to hold a focus group to generate wider discussion and this may help those individuals who don't know what they would want. This could also support the young people of Stadhampton feeling that they have been heard. The difficulty of my final question is that by offering a neutral response of neither agree nor disagree meant that the overwhelming response was to take that middle ground. It was more significant that nobody strongly agreed and only 15.15% agreed.

It is always difficult to give everyone what they want but I do think that many of the individuals completing this survey like the village they have for its rural location and the space and quiet it provides us all whatever our age.

[REDACTED]

[REDACTED]

APPENDIX 4

Below is a table showing the 2019/20 budget, forecast and 4 options for 2020/21 based on different levels of increase in the precept. There are items for discussion within the budget and we can model this live during our discussions. We should aim to reduce the level of general reserve as well as spend a significant amount of the CIL monies. **Outcomes required:** 2020/21 agreed budget and 2020/21 Precept

Stadhampton Parish Council								
Budget Options for 2020/21								
	Tax Base	322.6		331.0	331.0	331.0	331.0	
INCOME		2019/20 Budget	2019/20 Forecast	2020/21 Budget				Notes re 2020/21
				Option A	Option B	Option C	Option D	
				2.5%	5%	7.5%	10.0%	
	Band D Council Tax	£44.88		£46.00	£47.12	£48.25	£49.37	For decision
Precept		£14,478	£14,478	£15,227	£15,598	£15,969	£16,341	
Events, allotments, wayleaves, misc		£150	£1,236	£400	£400	£400	£400	Includes Village Do £350
Fireworks		£1,700	£1,700	£1,800	£1,800	£1,800	£1,800	
CIL		£0	£32,300	£6,428	£6,428	£6,428	£6,428	Amounts due from SODC
VAT reimbursement		£0	£1,657	£3,000	£3,000	£3,000	£3,000	Amount paid out in 2019/20
Legal		£0	£33	£0	£0	£0	£0	
Divs		£0	£435	£400	£400	£400	£400	assumes partial withdrawal of funds from CLA to fund projects
		£16,328	£51,839	£27,255	£27,626	£27,997	£28,369	
EXPENDITURE								
Clerk Wages		£7,432	£7,432	£7,750	£7,750	£7,750	£7,750	awaiting pay settlement at national level
Election		£1,500	£100	£0	£0	£0	£0	n/a in 2020/21
Insurance		£725	£460	£500	£500	£500	£500	assumes increase on 2019 rate
Events		£1,700	£2,248	£2,281	£2,281	£2,281	£2,281	Fireworks £1800 and Village Do £481
Pavilion (Electrics, Water, Rates)		£250	£1,100	£500	£500	£500	£500	2019 was partly met by credit balance; also include minor works
Village Maintenance & Repairs		£2,310	£3,400	£3,600	£3,600	£3,600	£3,600	assumes increase on 2019 rate
Grass Cutting		£4,800	£4,125	£4,250	£4,250	£4,250	£4,250	assumes increase on 2019 rate
Playground		£1,000	£500	£500	£500	£500	£500	assumes inspection and minor works
PAGE		£1,000	£1,000	£0	£0	£0	£0	
Legal & Professional		£0	£10,000	£5,000	£5,000	£5,000	£5,000	Assumes additional spend on A13 and other matters
Traveller evictions/clean up		£0	£3,890	£4,000	£4,000	£4,000	£4,000	Assumes 2 x evictions
Hall Hire		£300	£200	£200	£200	£200	£200	
Grants		£0	£1,000	£2,500	£2,500	£2,500	£2,500	Allowing for repeat grant to Family Hub and application from School for wraparound care
Village Voice		£500	£500	£500	£500	£500	£500	as 2019/20
Audit & Accounting		£350	£320	£350	£350	£350	£350	assumes increase on 2019 rate
Clock Service		£300	£287	£300	£300	£300	£300	assumes increase on 2019 rate
Admin & miscellaneous		£500	£750	£750	£750	£750	£750	
Subscriptions & Memberships		£150	£176	£200	£200	£200	£200	assumes increase on 2019 rate
Projects - partial use of CIL monies/Play Area fund		£0	£0	£30,000	£30,000	£30,000	£30,000	
VAT paid out			£3,000	£8,880	£8,880	£8,880	£8,880	To be recovered in 2021/22
		£22,817	£40,488	£72,061	£72,061	£72,061	£72,061	
(Deficit)/Surplus		-£6,489	£11,351	-£44,806	-£44,435	-£44,064	-£43,692	
of which General Reserve		-£6,489	-£21,080	-£11,103	-£10,732	-£10,361	-£9,989	
Funds b/fwd		£55,643	£55,643	£66,994	£66,994	£66,994	£66,994	
made up:								
CIL		£2,295	£2,295	£34,595	£34,595	£34,595	£34,595	
Play Area		£10,000	£10,000	£10,000	£10,000	£10,000	£10,000	
Village Do		£0	£0	£131	£131	£131	£131	
General		£43,348	£43,348	£22,268	£22,268	£22,268	£22,268	
Funds c/fwd		£49,154	£66,994	£22,188	£22,559	£22,931	£23,302	
made up:								
CIL		£2,295	£34,595	£11,023	£11,023	£11,023	£11,023	
Play Area		£10,000	£10,000	£0	£0	£0	£0	
Village Do			£131	£0	£0	£0	£0	
General		£36,859	£22,268	£11,165	£11,536	£11,908	£12,279	

APPENDIX 4

STADHAMPTON PARISH COUNCIL

PAYMENTS TO BE APPROVED

Date	Ref	Payee	Detail	Amount	VAT included
17-Dec	DD	Castle Water	Water - Pavilion	£ 35.89	£ -
07-Jan	DD	SSE Energy Supply	Electricity - Pavilion	£ 39.29	£ 1.87
07-Jan	DD	Google Ireland	E-mail and cloud storage	£ 33.12	£ -
07-Jan	FP	Smith of Derby	Service clock	£ 344.40	£ 57.40
07-Jan	FP	HMRC	PAYE	£ 743.20	£ -
07-Jan	FP	M J Pawley	Expenses & reimbursements	£ 241.65	£ 40.28

RECEIPTS SINCE THE LAST REPORT

02-Sep	DIV	CCLA	Reinvested dividend	£ 41.81	
01-Oct	DIV	CCLA	Reinvested dividend	£ 42.90	
01-Nov	DIV	CCLA	Reinvested dividend	£ 42.58	

Approved by:


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