

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 20th July 2020 at 8:01pm

Venue	Remote Meeting via Zoom
Councillors	Paul Cleaver (PC) Carla Jones (CJ) Deardre Cunningham (DC) Henry Barnard (HB) Maria Belcher (MB) Ed Bigland (EB) Johan Ingles-Le Nobel (JIN) Jerry Strzebrakowski (JS)
Clerk	Beccy Anderson (BA)
Attending	Henry Barnard (HB) Carla Jones (CJ) Maria Belcher (MB) Paul Cleaver (PC)
Item	
1	Attendance and Apologies for Absence – JIN, EB, DC
2	To receive any declarations of interests in respect of any agenda items – <ul style="list-style-type: none">All councillors have an interest in APRGC charity.
3	PUBLIC QUESTION TIME – <ul style="list-style-type: none">Sam Lucking attending to discuss his application to become a Parish Councillor. Sam spoke to the councillors regarding his background and what skills he could offer the parish. Councillors agreed to appoint him once the 4 weeks are up to receive any other applications (4/8/2020). The Councillors asked the Clerk to arrange a meeting after 4/8/2020, to meet in person with Sam to officially appoint him and to discuss ongoing APC & APRGC matters.Councillor Helyn Clack attending to update councillors on - The MVDC Local Plan - Cllr Clack stated that this continues to be formulated and parish councils need to look out for any developers that are coming forward to propose plans in the parish. Surrey CC bid to be a unitary council – SCC will be making a bid to become a unitary council which would abolish district councils and bring all operations under either SCC and/or parish and town councils. This could involve more parish and town councils being formed and also could mean more responsibilities for parish councils.
4	Approval of the Minutes of the Annual Council Meeting of the Parish Council held on 15th June 2020 <ul style="list-style-type: none">The Minutes of the meeting having previously circulated were taken as read. They were agreed and signed by the Chair.
5	Planning. <ul style="list-style-type: none">CJ reported that councillors had not needed to meet regarding any planning applications, and she will contact councillors if needed regarding any further applications.
6	Matters Arising from previous Minutes (For information only) <ul style="list-style-type: none">None
7 Action Clerk HB CJ	To receive Clerk's financial report and to authorise issue of cheques <ul style="list-style-type: none">Qtr 1 2020/2021 Budget Report. The clerk stated she hadn't had time to complete the Qtr 1 report but would present it at the next meeting.

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	<ul style="list-style-type: none"> The Councillors reviewed the Reserves Report and agreed to adjust the earmarked reserves to include a total of £1,700 to be spent on trees to be planted on the village greens. The bank reconciliation for Period 3 2020/2021 was agreed and signed by the Chair Payments for July 2020 were agreed by councillors <table border="1" data-bbox="373 568 1382 1106"> <thead> <tr> <th colspan="3">JULY 2020 PAYMENTS</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>Clerks' NI & Tax</td> <td>291.32</td> </tr> <tr> <td>Rebecca Anderson</td> <td>Clerks' expenses July 2020</td> <td>232.60</td> </tr> <tr> <td>Mulberry & Co</td> <td>Payroll services April-June 2020</td> <td>126.00</td> </tr> <tr> <td>Burleys</td> <td>Grounds Maint May 2020</td> <td>465.52</td> </tr> <tr> <td>Burleys</td> <td>Grounds Maint June 2020</td> <td>465.52</td> </tr> <tr> <td>Lee Robinson Construction</td> <td>Road pins</td> <td>33.12</td> </tr> <tr> <td>EJ Barnard</td> <td>AH Playground fence repairs</td> <td>50.00</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>1,664.08</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	JULY 2020 PAYMENTS			HMRC	Clerks' NI & Tax	291.32	Rebecca Anderson	Clerks' expenses July 2020	232.60	Mulberry & Co	Payroll services April-June 2020	126.00	Burleys	Grounds Maint May 2020	465.52	Burleys	Grounds Maint June 2020	465.52	Lee Robinson Construction	Road pins	33.12	EJ Barnard	AH Playground fence repairs	50.00		TOTAL	1,664.08			
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<p>8 Action Clerk</p>	<p>Playgrounds Opening & Inspections</p> <ul style="list-style-type: none"> Playground Opening – The councillors discussed whether APC should now open the playgrounds. HB stated that MVDC playgrounds are still closed and current UK govt advice recommends risk assessing and regular cleaning regimes. The Councillors agreed that the playgrounds should remain closed being aligned with MVDC. Playground Inspections – Councillors agreed the quote from Safeplay for bi-annual inspections for £297, with the first inspection in August 2020. It was previously agreed that councillors would inspect the playgrounds in between the Playsafe inspections. PC asked for councillors to be reminded when they need to inspect. 																														
<p>9 Action Clerk</p>	<p>Walliswood Village Hall</p> <ul style="list-style-type: none"> Planning Application. The Clerk updated the councillors regarding the planning application which is completed and published by MVDC on 17/07/2020. SL stated his interest and asked the Clerk for the planning reference number so he could take a look at it. Request from WW Village Hall Association to charge organised exercise classes on the village hall field. The Councillors agreed the request for one year with a view to review this arrangement in June 2021. 																														

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10	Chair's announcement <ul style="list-style-type: none">• Telephone Boxes – The Clerk informed councillors the MB had assisted with the agreement for the local groups adopting the boxes and will arrange with Clerk to meet up with the groups to talk through the agreement with the groups.
11	Date of next meeting Next Parish Council meetings: <ul style="list-style-type: none">• Monday 17th August 2020 Remote via Zoom
12	To consider excluding the public – <ul style="list-style-type: none">• No matters

The meeting closed at 20.50pm

Signed.....

Date.....