

EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 4th July 2017
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Richard King (Chairman), Peter Rawlinson (Vice Chairman), Jennifer Buchanan, Claire Foinette, Ambrose Oliver, Tim Oliver, Pat Parr, Rob Walker and Heather James (Clerk).
3 members of the public were present

1. **Apologies:** Alison Richey, Ambrose Oliver for late arrival,
2. **Declarations of interest:** Jennifer Buchanan- Planning, Pat Parr-Gift of land.
3. The minutes of the meeting on 6th June 2017: The minutes were approved and signed as a true record of proceedings.

Proposed: Tim Oliver; **Seconded:** Claire Foinette;

4. Matters Arising from 6th June 2017

PCSO. The Clerk is trying to arrange a meeting to be held with Richard, Peter, PCSO and the Clerk which is proving troublesome due to the hours the PCSO works and everyone else's work commitments. The Clerk will liaise with all parties. **Action:** Clerk

a) **Footpaths and stiles:**

Report No. 87 of the Egerton Footpaths Representative – July 2017

Outstanding Footpath Issues: HAVEN'T BEEN ABLE TO CHECK THE STATUS WITH KCC THEY HAVE INTRODUCED A NEW SYSTEM AND IT DOESN'T WORK PROPERLY YET!

1. **AW92 - New Road to Orchard and Tumulus etc.** Spoke to Jonathon Harmer at the Parish Assembly. He is going to arrange for a pedestrian gate to be put in soon. *Still nothing yet.*
2. **PROW323726 - Rotten wood barrier at Raymond Shrubbs's footpath.** *Still Work scheduled.*
3. **PROW237696.** AW68 from Rockhill Road before Tim's house straight across adjacent to Rockdale Farm the stile there has rotten wooden struts which makes the plank very unstable and dangerous. *Still Awaiting Allocation.*
4. **PROW597453.** AW68 further along from above, marked as a stile but is a fence-type structure almost impossible to climb over, plus there is a metal sheep gate attached with string to that which you have to push forward to get it out of the way before you can attempt to climb over this structure. *Still Awaiting Allocation.*
5. **PROW276419.** AW91 the footpath to the side of Bedewell up the steps and straight ahead along field to point of woods at Egerton House. Fingerpost has fallen down. *Still Work Scheduled.*
6. **PROW818728.** AW81. From Stone Hill along the ridge to near the end of the path at Greenhill, the wooden stile has broken. *Still Awaiting Allocation.*
7. **PROW306422.** A villager reported a fallen wooden fingerpost along the Iden Lane byway towards the Pluckley end. Looks like rotten wood caused it to fall. *Still Allocated - Awaiting Inspection.*
8. **PROW362453.** AW72. Claire reported that between Forstal Farm and Poplar Farm the fingerpost is broken. Reported in February but mistakenly omitted from these reports. Status as of this report is *Allocated - Awaiting Inspection.*
9. **PROW236598.** (Jackie Grebby). AW93 Broken gate latch at Shepherd's Cottage making access to and from this part of the footpath impossible. *Awaiting Allocation.*

Resolved: 2. A metal barrier has been placed at top of steps to footpath. Tim has repaired the sign along Field Mill Road. The gate latch at Shepherd's cottage, there is a notice requesting gate to be left open.

Activity Since June Meeting

Cleared the brambles, stingers etc. from the entrance to the footpath from New Road (past Greenhill) on the right-hand side down to Breeches Field Oast.

HIGHWAYS (outstanding from May meeting)

1. **Report No. 273866.** Parish Assembly request for road signs for Field Mill. KCC state "*Enquiry Resolved with Customer*". Heather is looking into this.
2. **Report No. 285731.** A villager reported to Heather that there were rocks on the verge at Iden Lane. Heather reported this and the KCC status now says "*Works Completed*".

- c) **Neighbourhood and Parish Plans:** The meeting to be held on 20th June had to be postponed, another meeting will be organised soon.
- d) **Emergency Planning and Resilience Workshop:** One of the volunteers within the telephone tree has dropped out so the tree will have to be revised. **Action:** Pat Parr, Claire Foinette, Peter Rawlinson
- e) **Broadband:** The following information is the latest from BT/Openreach on the progress. The team have now successfully got the fibre connection to the new fibre broadband cabinet and we are entering the commissioning stage i.e. testing everything off. Richard has had an email from a resident at Mundy Bois querying the progress of the faster broadband, the Clerk will contact her contact at BT/Openreach and report next month. **Action:** Clerk
- f) **Pre-school movie night:** This has been booked for Sunday 3rd September. The film to be shown is 'Back to the Future 1'. Esther still needs more volunteers to help with various jobs leading up to and on the day of the film night. Peter has a number of signs which have been used to advertise various events within the village and has offered to help Esther with these. Tickets for the event will be available from The Shop, The Barrow House, The School, the Pre-school or online.
- g) **Sale of barn:** Esther whose family own Groom farm where the barn is sited, explained that they had sold the barn to a builder who is to apply for planning to convert to a dwelling. Within the barn is a great deal of items belonging to various clubs/societies within Egerton. It will be necessary to vacate the barn in the near future. Lois offered some storage space within her property but it may be necessary to find other suitable storage. This may be a good opportunity for the various clubs/societies who have items in storage to have a sort out.
- h) **Entrance signs/Village gateways:** Pat has been moved to another person, who is number four, to try and move forward with the signs. Well done Pat for persevering **Action:** Pat Parr, Alison Richey.
- i) **Kent Permit/ Bus stop:** The Clerk has received permission from the Barrow House to extend the bus stop and extend the cutting back of the hedge. The Clerk will now wait to hear from highways about the cost of installing the extension to the bus stop. **Action:** Clerk

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- j) **Mobile phone signal:** Peter will write to Damian Green to update him on recent news.
Action: Peter Rawlinson
- k) **Play area:** Julian Mills has carried out some work on the skate park and play area but there are still some areas outstanding. The Clerk has spoken to Jonathan Elworthy about the proposed works at the treatment works. It would seem these are not to go ahead in the near future so the skate park will not be taken down ready for works to be carried out. This will mean more work needs to be undertaken to make the skate park safe. The Clerk will contact Julian and discuss what work needs to be done. The basket-ball area needs clearing of debris, the Clerk will contact Jim Stears and ask him to carry out the job. The broken bench highlighted by Jennifer during her risk assessment report has been repaired, thank you Tim and Danny Oliver.
Action: Clerk
- m) **Trees:** The Clerk has contacted Aaron Pack and asked him to take a look at the work needed on the tree in Elm Close and the tree next to the basket-ball area. Aaron is away on holiday so the Clerk will report next month.
Action: Clerk
- n) **Standing Orders:** Richard has checked over all pages and picked up a number of discrepancies, the Clerk has altered and sent out revised copy to Cllrs. This version has been agreed by all Cllrs and will be adopted, the Clerk will put onto the web site.
Action: Clerk
- o) **Notice boards:** The Clerk has checked various companies for the cost of new notice boards and when purchased the PC would like to re-site onto the wall of the Computer Centre instead of on the Glebe. The Clerk will check if this is ok with the Millennium hall committee. The Clerk has requested a quote for the repair of the notice board which is on the wall of the Queens pub.
Action: Clerk
- p) **Music Festival:** The Parish Council have asked the Clerk to write to the organisers of the festival to congratulate them on a splendid event.
Action: Clerk

5) Correspondence

All circulated by email in advance unless marked with a *

Action

*Fly The Red Ensign- **Rob will purchase a flag and the Clerk will ask Martin Chapman to raise on Friday 1st September- Monday 4th. Claire will check with PCC about a special church service. Pat will follow up about the purchase of the flag, Peter will add an item in the Update magazine.**

Wicksteed Play-area inspection: All 22/6 **The Clerk has put in a request for the inspection.**

Village lawn mower, request from Rob **Graham has been struggling with carrying out repairs to the mower before he can mow on the Glebe, the Clerk will note to add the cost of a new mower to the budget at the finance meeting later in the year. Rob has offered his mower for the rest of the season. Thank you Graham and Rob.**

*Bin for cigarette butts by patio doors to hall, request from Pat **The Clerk has checked with the hall committee and they are happy for a new bin to be placed on the hall wall. It has yet to be decided who will pay the cost.**

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*Following from Jennifer

1. Outstanding works to the children's play area highlighted last year and needing completion before the next Wicksteed inspection; **4k**
 2. Sewage Works damage to roads, **Peter has photographs. The Clerk will check with Jonathan Elworthy if any work is due to be carried out to repair.**
 3. Speeding in Egerton and offer of speed survey **Jennifer will look into this. Claire would be happy to go for training.**
 4. Basket ball hoop condition, use and site. It is a beautiful tree above the hoop..... **4k**
 5. Skate board park condition, **4k**
- Village sign(s) works quotes **Tim and Peter will check the sign/flower beds opposite the Barrow House and on the Glebe. Julian Mills is to be asked the cost of replacing if necessary with a galvanised post. The cost will be added to budget list later in the year.**
- Signage Ashford Community of the Year. **Richard would like the old signs taken down and stored for archive**

Note

Last Night's Area meeting see letter: All 30/5 **The letter re: Shadoxhurst planning, they have requested villages sign the proposed letter to be sent to the Minister of State. EPC agreed to sign.**

Multicultural family fun day 29th July: All 8/6

Plunkett Call To Action - Rural Co-operatives' Programme: All 8/6

Kent Police Open Day 2 July: All 13/6

Tackling Speeding Kent Police: All 13/6

Electoral review of Ashford: Final Recommendations: All 13/6

Invitation to July public listening events: All 15/6

COUNCILLORS CONFERENCE - 8TH JULY 2017: All: 20/6

ELECTORAL REVIEW OF ASHFORD BC - FINAL RECOMMENDATIONS: All 20/6

Progress from BT/Openreach: All 27/6

Cricket pitch fencing/stile, request from Ambrose: All 27/6

*EPC meeting in August or not? Jennifer **Peter, Rob, Tim and Jennifer will not be attending.**

NALC Chief Executive's Bulletin 22 - 16 June 2017: All 27/6

KFRS/KALC Fire Hydrant Initiative: All 29/6 **The Clerk put in a request to have a hard copy of the map showing hydrants within Egerton and will keep on file.**

Important Questionnaire for Town and Parish Council's: All 30/6 **The Clerk will complete survey with help from Claire.**

Consultation on the Main Changes to the Ashford Local Plan to 2030: All 4/7 **Charing have an open meeting on 27th July, Peter will inform Egerton neighbourhood plan committee. Lois is to check Ashford Local Plan.**

Lorrywatch

Web Items

May minutes

July Agenda

2013-14 Annual return

2014-15

2015-16

Statement on Internal Control 2017

Register of Assets 2017

Safeguarding policy

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6) **Accounts:**

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

Proposed Peter Rawlinson; **Seconded:** Rob Walker;

Expenditure		Cheque No	£
KALC-attendance	Peter Rawlinson event	BACS	72.00
David Buckett	Internal Audit	BACS	516.20
Came & Co Insurance	renewal	BACS	727.57
Peter Rawlinson	NHP costs	BACS	60.99
Mrs H James	Reimburse Clerk	BACS	20.59
Games barn	VAT reclaim	BACS	131.37
Computer Centre	VAT reclaim	BACS	241.01
Mrs H James	Salary July	BACS	635.19
HMRC	July	BACS	179.12
			2584.04

Income			
HMRC	VAT reclaim	BACS	3342.67
			3342.67

Bank Reconciliation Balance as at 30th June 2017 = £14,835.65 less un-presented cheques as follows:

Actual balance = £14,835.65 as at 30th June 2017

Village Improvement fund

Pre-school move = £ 8,397.15

Village Hall = £ 8,211.11

Total = £16,608.26

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Accounts for Egerton update magazine

Expenditure		Cheque No	£
Printbig	printing	BACS	1309.00
			1309.00

Income			
Advertising			90.00
			90.00

Bank Reconciliation: Balance as at 30th June 2017 = £5,515.95 Less un-presented cheques as follows:

Actual balance = £5,515.95 as at 30th June 2017

Accounts for Egerton Neighbourhood Plan

Expenditure		Cheque No	£
Peter Rawlinson	As above		60.99

Income			

- a) Total Budget and Precept 2017-2018 £32,840.00
Actual amount spent to date is £4820.53

7) Gift of land for Parish

Derek Marks wishes to gift part of his land at Sunpatch to the village. The land, it is proposed, will be used to site properties for older people within the village. Access would be from New Road on land owned by the Harmer's where the old allotments were. Derek was Chairman of the PC for 15 years during the 1980's/90's and has been involved in a number of events over the years. The Council agreed unanimously to accept the gift. The Council agreed unanimously to pay all legal costs. The Clerk will write to the

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Council's solicitors, Hallett & Co and inform them of the proposal. Richard will write a letter to Derek and visit him with the outcome of the meeting.

The properties when built would be over-seen by a non-profit making organisation for the benefit of older people, who want to downsize remain in the village. A covenant would be placed on the land to ensure it remained for the benefit of the village.

Action: Richard King, Clerk

8) Public Discussion

Richard King closed the meeting at 9.57pm for the public discussion, the meeting re-opened at 9.59pm.

9) Planning

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

17/00940/AS	Egerton	Weald North	<p>Rockhill House, Rock Hill Road, Egerton, Ashford, Kent, TN27 9DP</p> <p>Erection of a potting shed with bin and log store and adjacent greenhouse with new rear access, rebuilding of garden wall in Kentish ragstone and wall fronting highway all previously consented under application 15/00092/AS and construction of timber gazebo in northernmost part of garden.</p>
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17/00941/AS	Egerton	Weald North	<p>Rockhill House, Rock Hill Road, Egerton, Ashford, Kent, TN27 9DP</p> <p>Construction of new paving and terraces to NW of House with gated access to kitchen garden. Rebuilding of existing garden wall. Consolidating works to house to create breakfast and kitchen areas within existing building including previously consented new opening in NW wall of proposed breakfast room and fitting of glazed doors and fixed side screens, enlargement of existing SW facing window in new kitchen, conversion of existing kitchen to form boot room with WC, window seat and cloaks area</p>
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Support

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17/00897/AS	Egerton	Weald North	Kia Ora, The Street, Egerton, Ashford, Kent, TN27 9AL Proposed rear extension and rear porch
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Lois to draft a letter of support following objection from KCC re: footpath near to property

Awaiting decision:

17/00788/AS	Egerton	Weald North	Willow Cottage, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN Installation of four skylights
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Case Reference CO/17/00119 - The Old Byre, Willow Farm, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN

Decided planning applications:

17/00635/AS Permit	Egerton	Weald North	Orchard House, Barhams Mill Road, Egerton, Ashford, Kent, TN27 9BL Erection of a single storey side and rear extension and a single storey side extension.
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17/00661/AS Permit	Egerton	Weald North	3 Stonecroft Cottages, The Street, Egerton, Ashford, Kent, TN27 9DJ Erection of replacement conservatory
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17/00662/AS Grant Consent	Egerton	Weald North	3 Stonecroft Cottages, The Street, Egerton, Ashford, Kent, TN27 9DJ Erection of replacement conservatory, removal of existing door and window retaining brick arch
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17/00585/AS Permit	Egerton	Weald North	Stonelea, Rock Hill Road, Egerton, Ashford, Kent, TN27 9EB Proposed demolition of existing bungalow and new two storey detached replacement dwelling and associated gates
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17/00608/AS Prior Approval Not Required	Egerton	Weald North	Barn at, Groom Farm, Newland Green Lane, Egerton, Kent Prior notification of the change of use of an existing storage building (B8) to provide a single residential dwelling (C3).
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17/00716/AS Prior Approval Not Required	Egerton	Weald North	Coach Road Farm, Coach Road, Egerton, Ashford, Kent, TN27 9AY Application for prior notification being for the extension of existing agricultural unit.
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10) Any other business/information:

Graham Howland and Peter carried out a splendid job of clearing away all the moss on the path running along the back of the Millennium hall. Unfortunately following heavy rain a lot of the moss has been washed from the bank back onto the path. Peter suggested some sleepers could be placed along the edge of the path so once the path has been cleared again the moss will not wash back down.

The Clerk will make a note for the cost of the sleepers to be raised at the yearly budget meeting later in the year.

Action: Clerk

The meeting closed at 10.15pm

Next meeting: Tuesday 1st August 2017 at 8.00pm