



AWBRIDGE PARISH COUNCIL

Minutes of the meeting of the Council held on Thursday,
12th January 2023 at 7.30pm in Awbridge Village Hall

Present:

Cllr Nick Adams King (**NAK**)
Cllr Peter Allen (**PA**)
Cllr Grahame Jackson (Chair) (**GJ**)
Cllr Gordon Piper (**GP**)
Cllr Kelly Seymour (Vice Chair) (**KS**)

Apologies:

TVBC Cllr Gordon Bailey

Two members of the public

Clerk: Ian Milsom

PROCEDURAL ITEMS

- | | | Action |
|----|---|---------------|
| 1. | 001/23 Welcome GJ welcomed everyone to the meeting. | |
| 2. | 002/23 Apologies None | |
| 3. | 003/23 Declarations of interest NAK, as Hampshire County Council Executive Lead Member for Universal Services, declared an interest in agenda item 14. 014/23. | |
| 4. | 004/23 Public observations/questions on agenda items A member of the public raised concern about the condition of the footpath at the Coombe, Church Lane. Clerk to follow up with Hampshire County Council Rights of Way. | CLERK |
| 5. | 005/23 Reports and Correspondence The clerk provided verbal information about correspondence received since the November meeting and advised Members that he would provide copies to them on request. NAK provided a verbal report covering: <ul style="list-style-type: none"> • Fly tipping prosecutions • Romsey Future has secured a £100,000 government grant that will be used to provide disability-friendly improvements in the town • Community Energy Companies and how they work | |

- Potholes. NAK apologised for the prevalence of these, which have been caused by weeks of heavy rain followed by a prolonged cold spell. Making roads safe is a current priority.
- Benjers Lane closure on Mottisfont Road. Who authorised this closure and why is being investigated.
- Aster sewerage charges. There will be a meeting on 13 January 2023 with Aster's Chief Operations Officer to discuss the level of charges. MP for Romsey and Southampton North, Caroline Nokes, has raised this issue in the House of Commons.
- Thefts of metal drain and utility covers. There has been a spate of these lately.

6. 006/23 Minutes

It was proposed that the previously circulated draft minutes of the meeting of the Parish Council held on 24th November 2022 be adopted as an accurate record of the business conducted.

RESOLVED.

7. 007/23 Matters arising from the minutes of the meeting held on 24th November 2022 not included in the agenda or in reports

- HCC Highways traffic survey A3057. **NAK** advised the proposed traffic survey was at a different location.
- Land at Saunders Lane – progress update/future grass-cutting. The clerk advised that Open Reach have committed to returning in the spring to complete surface reinstatement following the laying of their service cable. Council felt that monetary compensation was appropriate and instructed the clerk to pursue this.

CLERK

Grass-cutting at the Saunders Lane site will be discussed when the Lengthsman returns from sick leave.

Flooding at the site to be reported to Hampshire County Council using their website facility.

CLERK

- Moveable Vehicle Activated Sign (MVAS) Awbridge & Mickelmersh with Timsbury. The clerk advised that applications to grant schemes at both Test Valley Borough Council and Hampshire County Council have been submitted. When grants are received the monies will be passed to Micklemerish with Timsbury Parish Council to enable purchase of the shared MVAS.

STANDING ITEMS

8. 008/23 Awbridge Neighbourhood Plan (ANP)

1. To confirm Parish Council delegate on ANP Working Group. It was proposed that **GP**, who is a member of the

ANP Working Group, take on this role. **RESOLVED.**

2. To receive update on progress. **GP** advised that the next meeting of the ANP Working Group would take place on 16 January 2023. The Group has been putting together a public consultation questionnaire and it is provisionally planned to hold a morning consultation event in the village hall on 25 February 2023. Timeframe for completion of the ANP is the end of 2023/beginning of 2024.

9. 009/23 Financial and Administrative

- a. To agree the precept budget 2023/24. It was proposed that the precept be set at £22.97 per equivalent band D property. This represents a decrease of 20.19% made possible by careful budgeting and the acquisition of additional properties following boundary changes.
- b. To receive third quarter (October – December 2022) accounts information. Reports for this period were distributed to Members.
- c. To agree and sign the bank reconciliation. The bank reconciliation was agreed and signed by the Clerk/Responsible Finance Officer and **GJ**.
- d. To note and approve payments detailed at Appendix 2. It was proposed that all payments listed at Appendix 2 be approved for payment. **RESOLVED.**

10. 010/23 Planning

To consider planning applications notified to the Council.
See Appendix 1.

11. 011/23 Lengthsman

The Lengthsman has been in hospital. January tasks will be rolled forward to February.

BUSINESS TO BE CONDUCTED

12. 012/23 Local elections 2023

To receive information about arrangements

13. 013/23 Test Valley Association of Parish & Town Councils (TVAPTC)

To confirm representative to TVAPTC meetings (Carried forward from November 2022 meeting).

Due to current vacancies on the Council, it was proposed that further discussion of this item be postponed until after the May 2023 Local Government elections. **RESOLVED.**

TVAPTC Meetings 2023

23 February 2023

25 May 2023

30 September 2023 - Joint Annual Conference with TVBC

23 November 2023

14. 014/23 Traffic calming measures (Carried forward from November 2022 meeting)

Following discussion it was proposed to proceed with the traffic calming scheme produced by the Safer Roads Team at Hampshire County Council. **RESOLVED.**

Closure of meeting

- Date of next full council meeting - Thursday, 23rd February 2023.
Items for the agenda – these must be notified to the clerk by 16th February 2023

Appendix 1

Planning

Current Applications

22/03287/FULLS. Change of use of former car park to B8 vehicle storage. Land At Dunwood Manor, Danes Road. Expiry date 27 January 2023. It was proposed that Council's response to this application be to object on the grounds that it is contrary to Test Valley Local Plan Policy COM2 (a) and (b). The proposed change of use is not appropriate in the countryside, nor is it essential that it should be in the countryside. An additional comment/observation to be added that the proposed change of use is likely to negatively affect nearby residential properties and will have a detrimental impact on the local ecology. **RESOLVED.**

Previous Applications

21/01274/CMAS. Roke Manor Quarry - Stanbridge Ranvilles Extension, Salisbury Road, Shootash SO51 6GA. An extension of mineral working at Roke Manor Quarry, to extract circa 600,000 tonnes of sand and gravel from the Stanbridge Ranvilles Extension. **GRANTED.**

21/02095/FULLS. The erection of a pair of ancillary estate cottages, the improvement of an existing estate access, the closure of the existing vehicular access to the Listed House from Danes Road and the improvement of a length of existing estate drive. Awbridge Danes, Danes Road. **PERMISSION.**

22/02791/FULLS. Bramdown Church Lane. Extension to garage to create home office and gym with external terrace. **PERMISSION.**

22/02879/FULLS. Longcroft Saunders Lane. Erect garage/storage building with first floor living accommodation. **PERMISSION**

22/02772/FULLS. Hillsboro Danes Road. Extensions and alterations work to dwelling, demolition of outbuildings and the erection of 2 dwellings with access, garaging, landscaping, and associated works. **STILL CURRENT**

22/02998/LBWS. Awbridge House, Dunbridge Lane
Demolish garage, erect single storey side extension, erect stud wall and door, remove wall in dining room and add window to first floor. **STILL CURRENT**

22/02997/FULLS. Awbridge House, Dunbridge Lane
Demolish garage, erect single storey side extension, erect stud wall and door, remove wall in dining room and add window to first floor. **STILL CURRENT**

Appendix 2

Payments for approval

| Payee | Service | Net amount | VAT | Total due |
|-----------------|---|------------|------|-----------|
| I. Milsom | Sundry Purchases | 44.99 | N/A | 44.99 |
| I. Milsom | Home Allce Oct-Dec 2022 | 78.00 | N/A | 78.00 |
| I. Milsom | Staff Salary Oct-Dec 2022 | 1296.77 | N/A | 1374.77 |
| HMRC | PAYE Oct-Dec 2022 | 324.20 | N/A | 324.20 |
| IONOS | Business Mail Licence December + Mailboxes | 10.97 | 2.19 | 13.16 |
| | | | | |
| IONOS | Business Mail Licence Nov 2022 | 5.00 | 1.00 | 6.00 |
| Hewlett Packard | Instant Ink Service Nov 2022 | 8.32 | 1.67 | 9.99 |
| Hewlett Packard | Instant Ink Service Dec 2022 | 8.32 | 1.67 | 9.99 |
| S. Nightingale | Speed sign maint. Nov. 2022 | 83.60 | N/A | 83.60 |
| JD Alexander | Provision of tree – Saunders L. | 123.00 | N/A | 123.00 |