## Minutes of Brook Parish Council Meeting held in Brook Village Hall Meeting Room on Thursday, 20th April 2017

**Present** Simon Betty (Chair)

Janet Jessop Janet Medhurst Alison Finn Larry Linin

Cllr Howard attended the meeting

To be act	
The meeting started at 7.00pm	
Apologies for absence	
Apologies had been received from Cllr Tomkins.	
Declaration of interest in items on the agenda	
There were no interests to declare.	
<b>Minutes</b> of the Meeting on 16 <sup>th</sup> March 2017 were approved as a true record.	
Matters Arising from the Minutes	
There was no news as to whether the company who treat mole infestations had been contacted.	
Following news of vans being broken in to, one of the residents has suggested cameras at either end of	
the village, this was not thought to be a viable option.	
A Horse chestnut tree had been planted without seeking initial permission, a notice had been put on it	
and it has since been removed.	
The PCSO will keep an eye on the fly-tipping etc in Nats Lane.	
Planning Applications	
Amberstone – it was agreed that the Parish Council raised no objections but respectfully requests that	
the officer takes into account all comments raised by the neighbours.	
Finances	
The Financial Statement was circulated and a budget against expenditure was also circulated.	
There is £2316.22 available in the bank.	
Finances	
The Financial Statement was circulated and a budget against expenditure was also circulated.	
To note/authorise the following:	
i. To note the Parish Council's financial position: The Parish Council's book and cash balances had	
heen reconciled as at 31 March, showing a cash halance of £2 316 22	

- been reconciled as at 31 March, showing a cash balance of £2,316.22.
- ii. To authorise any payments:

The following payments were authorised:

A cheque was signed for KALC membership 2017/18 @ £181.27.

A cheque was signed for KALC, training course attended by the Clerk @ £7.20.

A cheque was signed for Smeeth Parish Council, Village Caretaker initial payment 2017/18 @ £1066.45.

- iii. To consider the findings of the Review of Effectiveness of the System of Internal Controls The Parish Councillors considered the system of internal control. The Parish Councillors felt that the controls were effective and signed the Review of the System of Internal Controls.
- To approve the Annual Governance Statement 2016/17 by Resolution iv. The Parish Councillors unanimously approved, by resolution, the Annual Governance Statement

	2016/17. It was duly signed and dated by the Chair of the meeting, Cllr Betty.	
٧.	To consider the Accounting Statements 2016/17	
	The Parish Councillors considered the Accounting Statements for 2016/17. Having been checked	
	the figures appear to be correct.	
vi.	To approve the Accounting Statements 2016/17 by resolution	
	The Parish Councillors approved, by resolution, the Accounting Statements for 2016/17	
vii.	To ensure the Accounting Statements 2016/17 are signed and dated by the person presiding at	
	the meeting.	
	The Accounting Statements 2016/17 were signed and dated by the Chair of the meeting, Cllr	
	Betty.	
	spondence	
All Col	respondence had been circulated.	
Borou	gh Councillor	
Willia	m Howard talked to the Parish Council about what he had been involved with in Brook and also	
about	the "Big 8," the 8 major projects being undertaken by the Borough Council.	
Anv C	ther Business	
-	ness is beginning to be an issue again. It was agreed that a note will be placed on the noticeboard	
	the newsletter, next time there is one. Also a note will be placed on the website asking people to	ТВ
be co	nsiderate.	
Some	of the signs in Brook have lost their 30mph roundels, this will be reported to Highways, also the sign	ТВ
	top of Spelders Hill is facing the wrong direction, again this will be reported.	
	llage Caretaker is doing a great job and the Councillors are to consider a gift for him to be discussed	
at the	next meeting, as a token of appreciation for his hard work.	
It was	noted that Brian Price is no longer delivering papers in Brook following a fall.	
There	was a discussion about the forthcoming meeting at the Church.	
There	are a number of potholes on the driveway to the Village Hall. This is to be reported to Paul, the	
	e Caretaker and it is hoped that if the Parish Council purchase some black top, Paul could fill these.	
	a la than a said a	
	ext meeting was confirmed as Thursday, 18 <sup>th</sup> May 2017, the Clerk would like any items for the	All
agend	a by Monday 8 <sup>th</sup> May, please.	
There	being no further business, the meeting was declared closed at 9.20 PM.	