

**MINUTES OF THE MEETING
OF BOURTON ON-THE-WATER PARISH COUNCIL**
held on Wednesday 1st July 2020
at 7.00pm via Zoom

Present: Cllrs. R. Hadley (Chair), B. Sumner, A. Davis, L. Hicks, B. Wragge, B. Rogers, N. Randall, K. Cronin, S. Coventry and L. Wilkins.
County Cllr. P. Hodgkinson
District Cllr. N. Maunder and District Cllr. R. Keeling
Officer: The Parish Clerk
Over thirty members of the public

The Chairman stated that the Parish Council had held two Post Covid-19 meetings in June where the proposed trial pedestrianization of the High Street was discussed. Some very good points from members of the public had been put forward. Cllr. Hodgkinson and Cllr. Maunder had arranged to pause the scheme until the Parish Council had undertaken a consultation with the public. A letter had been distributed by three people in the village which had generated a lot of emails and letters providing the people within the community information which had not been up to date. CDC would have to write to all businesses in the village centre if the scheme went ahead so that deliveries could be arranged within the time scale of the proposed closure times.

Standing Orders were suspended for the Public Session

District Cllr N. Maunder: reported that the proposed trial pedestrianization scheme included all three tiers of Council's. CDC had the responsibility for drawing up the proposed plans. The Head of Planning at CDC had provided a short statement reminding people why the proposed scheme was being considered and Cllr. Maunder read the statement out at the meeting. The statement covered that this would be a temporary measure and would be monitored. The scheme was directly due to the pandemic and would be reviewed by 30/9/2020 to establish if the measures put in place were still required. Cllr. Maunder went through the map which had been displayed at the Parish Council meeting which covered the area for the proposed trial scheme, access only in areas, areas where traffic wouldn't be allowed at certain times of the day. Planters would be wheeled into place 7 days a week and the closure would be from 11.00 am – 5.00 pm. Cllr. Maunder stated that CDC had no vested interest in the proposed scheme and the decision was purely for social distancing. The Parish Council would be sending out a survey where responses were to be in by 8/7/2020.

County Cllr. P. Hodgkinson reported that last week he was getting very concerned that there wouldn't be any form of consultation and urged everyone to respond to the Parish Council survey.

It was reported that the Covid-19 rates were very low in the county at present. Cllr. Hodgkinson thanked Bourton Street Volunteers for all of their hard work which they had put into the local community whilst in Covid-19 times.

Lay-by at Rissington Road – A resident had requested for the lay-by at Rissington Road to be filled in as there had been a lot of anti-social behaviour in the area concerned. Cllr. Hodgkinson had raised this issue with GCC again as last year the Parish Council had confirmed with GCC that the lay-by should be filled in but allowing access to the farm gate and the footpath to run through the area.

Travellers: Travellers had set up encampment in Manor Fields. The police had stated that the travellers would be moving on by Friday 3rd June 2020. CDC had been contacted as this was a breach in the planning permission as the agreement was for no over night stay.

District Cllr. R. Keeling: Had nothing to add to the meeting as all topics had been covered.

Cllr. Davis thanked County Cllr. Hodgkinson and District Cllrs. N. Maunder and R. Keeling for continuing to attend and add their input into the Covid-19 meetings.

Members of the public raised the following issues: - on the proposed trial pedestrianized scheme which included – signage which would be required in certain areas, concerns with no footpaths in Letch Lane/Bow Lane, access only for residents and deliveries over the bridge by Bakery on the Water, directions for local coaches/minibuses, position of bus stop outside the Edinburgh Woollen shop, additional traffic in certain areas of the village, concerns with additional traffic in Station Road which the end of school day traffic would have to be considered, Covid-19 measures being put in place should be for the benefit of health and the proposed scheme would not be for the benefit of the health for the school children having to come out onto a busier road due to the proposed trial scheme.

20/047: Apologies for Absence: There were no apologies for absence as everyone was in attendance.

20/048: Members' Interests: Cllr. Davis declared an interest in item 5 of the agenda as a resident of Bourton Chase and Chairperson of the Bourton Chase Phase 3 Residents Association.

20/049: Minutes of the Meeting held on 3rd June 2020: Cllr. L. Hicks proposed to approve the Parish Council minutes dated 3rd June 2020. Cllr. B. Wragge seconded the proposal. A unanimous vote was taken of all in favour of approving the Parish Council minutes dated 3rd June 2020.

20/050: Matters Arising: The Parish Council's Emergency Plan would be continually being updated.

Rish

20/051: Minutes of the Extra-ordinary Parish Council meeting held on 16th June 2020 – were to be brought to the next Parish Council meeting.

20/052: Planning Committee

The Council received and approved the minutes of the Planning Committee meetings held on 10th June 2020 and 24th June 2020.

20/053: GMCC Committee

Cllr. Sumner gave a brief report on the GMCC and stated that the drains at the GMCC were still in good working order. Lloyds Bank had renewed their annual agreement to use the GMCC car park for their mobile bank service and were looking into attending site one day a week but for longer hours. The Parish Council gave delegated powers to the Assistant Clerk to look after the opening of the GMCC and to put the appropriate measures in place after reviewing government guidance. The Assistant Clerk would draw up a document which would cover the measures required to be put in place prior to opening up the GMCC for hirers. Cllr. Hadley proposed, Cllr. Hicks seconded the proposal and a unanimous vote of all in favour was taken for the Assistant Clerk to have delegated powers to put the necessary measures in place prior to opening the GMCC to hirers.

20/054: Village Environment Committee

The Council received and approved the minutes of the Village Environment Committee meeting held on 10th June 2020. The committee had approved the design and the quotation of the new Bye-law signs for the village. Kevin Lea, CDC had walked around the village with Cllr. Davis putting up dog fouling signs in various locations where required. Signs were to be installed stating, 'No dogs on the village green between April – October from 11.00 am – 5.00 pm.' The committee were waiting for a price for the Christmas tree for the village centre. The village centre hanging baskets and planters had been planted up for the season. GCC were to be contacted again to arrange to cut back the vegetation by the round-a-bout in Station Meadow.

20/055: Highways Committee

The Council received and approved the minutes of the Highways Committee meeting held on 15th June 2020. A request for a 20 mph speed limit down the Steeps and around the Bow Lane, Sherborne Street was to be passed onto Shaun Morris, GCC. Cllr. Randall and Cllr. Davis had been disappointed not to be invited to the meetings with GCC officers recently where they were looking into putting social distancing measures in place in the village.

20/056: Youth & Wellbeing Committee

The Council received and approved the minutes of the Youth & Wellbeing Committee meeting held on 24th June 2020. It was reported that CMAS would probably be re-starting the Youth Club in September. A Play Area Inspector had been appointed to inspect all three recreation grounds which the Parish Council were responsible for. An inspection course was to be arranged through GPFA. The Parish Council were to undertake a risk assessment and put up the required Covid-19 notices before opening up the recreation grounds in the village. It was reported that the Hot Clinic at the GMCC car park would be closing within the next two weeks.

20/057: Post Covid-19 meetings: The Council received and approved the Notes of the Post Covid-19 meetings held on 17th and 18th June 2020.

20/058: Proposed Trial Pedestrianized Scheme

The Council received a draft letter which would be sent out to all Parishioners and business owners of the village asking for the people's views on the proposed trial pedestrianization scheme for the village. A few amendments to the letter were made at the meeting. A small working party would meet at the GMCC to copy, fold and collate the letters ready for the Bourton Street Volunteers who had agreed to distribute them. Cllr. Randall raised concerns with the Parish Council undertaking the survey and stated that electoral rules had to be followed. Cllr. Davis had consulted with Sarah Dalby, CDC who had confirmed that there wasn't a problem with the Parish Council carrying out the survey. Officers at CDC had been consulted and confirmed that they were content with the information provided on the Official Parish Council survey.

Cllr. B. Hadley proposed that the amended letter be sent out to all residents and businesses owners, Cllr. A. Davis seconded the proposal. A vote was taken of 7 for the letter to be sent out and 3 against.

20/059: Other Meetings Outside of Parish Council: Cllr. Davis updated the Parish Council on the outside bodies which she sits on as a representative of Bourton-on-the-Water Parish Council and she attends a range of Health & Wellbeing committees.

Cllr. Hadley attended the Home Start AGM recently. Cllr. Hadley had attended a WASP follow up meeting with other Town and Parish Council's in the area and had offered to attend a follow up workshop and would report back to Parish Council of any further updates.

20/060: Village Green Bookings – A request had been received from Bourton Rovers to hold a game of football in the river – date and time to remain secret so not to attract a lot of spectators. The Parish Council agreed that this event would have to be held early in the morning before a lot of people were around in the village.

20/061: Declaring an Emergency: The Parish Council agreed to monitor the amount of people in the village at any one time as the Council had the power to declare an emergency if the village became too busy whilst in Covid-19 times. Cllr. P. Hodgkinson agreed with this matter and had already sent a message to the police crime commissioner requesting a police plan for the village.

RfdH

20/062: Finance

- (a) The Council received and approved the schedule of payments up to 1st July 2020 at £18,527.27. Cllr. Hicks proposed approval of the payments and Cllr. Coventry seconded the proposal. A unanimous vote was taken of all in favour of the proposal.
- (b) The Council authorised the cheques and BACS payments.
- (c) The Council noted the bank reconciliation to 1st June 2020 and the summary report. Cllr. Hadley announced that the Assistant Clerk had successfully passed all five modules of the ILCA course. PC Jason Page was due to retire at the end of July, the Parish Council agreed to purchase a painting of Bourton-on-the-Water at a cost of £65.00 and present it to him as a thank you for all the work which he had put into the village.

20/063: Correspondence – Declarations of Interest – The Clerk reminded Parish Councillors to update their Register of Interests with CDC if they were aware of any changes at all.

Cotswold Clubhouse – The owner of Cotswold Clubhouse had offered to purchase some re-cycling bins for the village green. The Clerk was to notify CDC of the offer as they were looking into purchasing new bins for the village green.

Councillor Training – GAPTC had arranged two Zoom Councillor training events to be held on 16th July and 13th August 2020. Parish Councillors were to notify the Parish Clerk if they were available to attend any of the courses. Further GAPTC courses were to be arranged and the Parish Clerk would notify the Parish Councillors of the upcoming courses.

20/064: Next Meeting

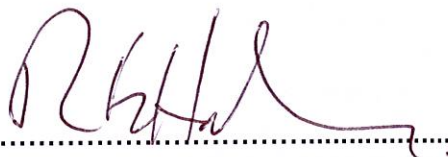
The next meeting of Bourton-on the-Water Parish Council would be held on Wednesday 5th August 2020 at 7.00pm via Zoom.

20/065: Any Other Business

The members of the public raised the following: - concerns with the proposed trial pedestrianization scheme, clearing the ditch to the side of the village green and Parish Councillor training.

The meeting closed at 9.44 pm.

CHAIRMAN'S SIGNATURE.....



DATE:

05.08.20