

# **LITTLE MILTON PARISH COUNCIL**

**To be held in The Pine Lodge  
On Wednesday 19<sup>th</sup> May 2021  
at 7.30 p.m.**

## **SUMMONS TO ALL COUNCILLORS TO ATTEND & AGENDA**

### **ANNUAL MEETING**

Welcome and introductions: Francois van der Merwe, Chairman

1. Election of Chairman of Council
2. Acceptance of Office by newly elected Chairman
3. Election of Vice Chairman of Council
4. Review of existing Committees/Working groups i.e. Recreation Ground Committee, playground, defibrillators, Neighbourhood Plan Steering Group
5. Appointment of representative on Village Hall Management Committee

### **ORDINARY MEETING**

#### **1. Apologies for Absence**

#### **2. Declaration of Pecuniary Interests**

To **receive** any declaration of any pecuniary interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct.

#### **3. Approval of minutes:** Parish Council meeting held on 14<sup>th</sup> April 2021.

#### **4. Matters Arising**

To **report** any matters arising from the minutes not covered on the agenda.

#### **5. Report by District/County Councillor**

A report by the District/County Councillor on matters of interest within the District and County.

#### **6. Planning**

##### **P21/S1642/LB (Listed Building Consent) - Betts Farmhouse Church Hill Little Milton**

Replace existing painted softwood storm proof casement windows with flush casement windows in painted hardwood. All windows will be replaced with windows of the same size. The existing windows are single glazed. The proposed replacement windows will use slimline double-glazed units.

##### **P21/S1618/HH - Simeons Gold Street Little Milton**

Raising roof of existing garage building to allow for conversion of 1st floor to provide ancillary accommodation. Rooflights and dormers added to roof.

##### **P21/S1869/HH - Owl Barn Church Hill**

1st floor rear extension over an existing ground floor extension.

##### **P21/S1893/HH – Briarwood Haseley Road**

Porch and canopy at the front of the house

##### **P21/S1178/LDP - Briarwood Haseley Road**

Replace front porch and add canopy over window and replace cladding to front of house with timber.

To **note** this application has been withdrawn prior to determination.

#### **7. Recreation Ground**

- i) To **consider** purchasing larger waste bins and / or a more holistic solution, perhaps a contract with a waste company to provide suitable bins and service them as a sustainable solution in the future.
- ii) To **consider** a request to use the Recreation Ground for parking on Saturday 3<sup>rd</sup> July 2021.
- iii) To **consider** a request from the Village Hall to use the Recreation Ground for an event for the whole community on Saturday 28th August 2021.
- iv) To **consider** the wider question of parking on the recreation ground following Cllr. David Wakeling's point at the April meeting.

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### **8. MUGA**

To **agree** the maintenance schedule for 2021.

### **9. Finance**

#### Approval of Council Expenditure

Colourplus- May Newsletter	£252.77
Editor (Raymond Fergusson) Month 2 2021-22	£69.30
HMRC – VAT Qtr. to 30th April 2021	£900.67
Andrea Oughton: Laptop	£524.00
Came & Company: Council insurances	£1074.95
Windmill Landscapes: 2 cuts April 2021	£286.80
South Oxfordshire District Council: Servicing of dog bin	£53.82
Broadleaf Joinery: spares for bench	£273.60
Raymond Fergusson: Re-imburement of Licence Fee paid by card	£20.00

Financial Appeal from Citizens Advice Bureau re 2020-21

Receipt of 1<sup>st</sup> half of Precept 2021-22 £6,750

Annual Governance and Accountability Return (AGAR) 2020-21: Certify as exempt from a limited assurance review.

Bank reconciliations available for inspection

### **10. Thames Water/OCC Highways**

- i) Siding up of verge between Warren View and High Street?
- ii) Follow up with Thames Water following meeting on 13<sup>th</sup> April 2021.

### **11. Verges / Hedgerows**

To **consider** a proposal to manage the verges / hedgerows and other public open spaces around the village to create greater biodiversity.

### **12. Future Roles of Parish Councillors**

To review the proposal circulated by the Chairman on 20th April 2021 to ensure clarity of the responsibilities of the Councillors.

### **13. Community Infrastructure Levy (CIL)**

To **agree** next steps once a draft project list is drawn up.

### **14. Correspondence**

- i) To **consider** any correspondence since the last meeting.
- ii) To **consider** a response to CPRE's Sewage, Flooding & Water Town & Parish Survey, noting the deadline for response is 31<sup>st</sup> May 2021.

### **15. Exchange of Information**

### **16. Date of next meeting: Wednesday 9<sup>th</sup> June 2021 in Pine Lodge**

### **17. Parish Forum**

This item is for members of the public to raise any matters for the Council's consideration



**Andrea Oughton (Parish Clerk)**

**Date: 13 May 2021**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**