

Minutes of the Averham, Kelham and Staythorpe Parish Council

17 December 2019

7pm, Robin Hood Theatre, Averham

Present: Cllr A. Fereday (Chair), Cllrs. T. Williams, T. Carlisle, I. Bradey, V. Hird, S. Emeny, J. Phillips-Kelly, J. Cobley, Dist Cllr. R. Blaney

Ex-officio: Nicola Walker, Clerk

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| AKS 19-114 | Apologies for absence. Apologies were received from Cllrs J. Allan, J. Miller, and County Cllr. S. Saddington | |
| AKS 19-115 | To receive declarations of interest from Members in any item to be discussed. Cllr. T. Carlisle declared an interest in items 19-125 and 19-127 | |
| AKS 19-116 | Minutes of the previous meeting. The minutes were approved pending corrections to item 19-109 (deleting the words “two abstaining”). | |
| AKS 19-117 | Matters arising from the previous meeting, not covered in the agenda. <ul style="list-style-type: none"> • SLOW marking on Staythorpe Rd Averham- this has been repainted. • Moving Defibrillator and signage- Cllr. Allan to report back on signage • Potholes on Broadgate Lane- these have been filled | JA |
| AKS 19-118 | Reports from County Councillor and District Councillor- Cllr. Blaney wished the PC and all the residents a happy holiday season. | |
| AKS 19-119 | Questions and comments from Members of the Public: A member of Ask about wished to comment on item 19-109 regarding the Ask about group. He wished to clarify that ASK about had not asked for a donation, but that there was now a separate group- ASK about Feeling Good- that had requested the donation. ASK about also requested that the Parish Council would co-present the Christmas Carol Service at the school. This was agreed unanimously. | |
| AKS 19-120 | Correspondence <ul style="list-style-type: none"> • Email received from a Kelham resident concerning nuisance lighting- The clerk had received a follow-up email stating this was no longer a problem. | |
| AKS 19-121 | Planning Applications: <ul style="list-style-type: none"> • <u>Householder application for proposed new double garage, new front gates and supporting pillars</u> Wood View The Close Averham Newark On Trent Nottinghamshire NG23 5RP Ref. No: 19/02131/FUL Received: Mon 02 Dec 2019 Validated: Tue 03 | |

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| | <p>Dec 2019 Status: Registered – The PC voted unanimously to object</p> <p>Planning Decisions:</p> <ul style="list-style-type: none"> • <u>Creation of access road from Trentside farm to existing access off Ollerton road</u> Trentside Farm Blacksmith Lane Kelham NG23 5QT Ref. No: 19/01795/FUL Received: Wed 02 Oct 2019 Validated: Wed 09 Oct 2019 Status: Decided - Permitted | |
| AKS 19-122 | To agree 2020/2021 meeting dates- The dates for 2020/21 were agreed subject to changes in the RHT schedule. | |
| AKS 19-123 | To discuss the length and content of the PC report to The Plough- It was agreed to keep the reports to The Plough as a brief summary, as the minutes are freely available on the website and noticeboards. | |
| AKS 19-124 | To discuss the need for policies relating to the roles of Flooding Warden and Snow Warden- It was noted that the only responsibility of the flood wardens was to notify the relevant authorities. Therefore, the clerk will compile a list of relevant contacts for the wardens. Clerk is also to give NSDC the contact details for flood wardens. Cllr. Emeny has some information he will send out, also. | NW SE |
| AKS 19-125 | To review the PC insurance policy- It was noted that for an event to be covered by the PC insurance, the PC must be declared as the organising body. The insurance will only cover events attended by fewer than 100 people. In light of this, it was decided that there should be an events coordinator appointed at the next meeting. | |
| AKS 19-126 | To discuss and agree the precept for 2020/21- this will be discussed at the January Finance Committee on the 14th, then voted on at the January PC meeting. | |
| AKS 19-127 | To discuss ownership and maintenance of streetlight on Ayrshire Way- This light has been repaired at the residents' expense. The PC has asked Cllr. Saddington to look into NCC taking ownership. | |
| AKS 19-128 | <p>Finance</p> <ul style="list-style-type: none"> • Finance Report- noted • Clerk's Pay- £303.77- agreed and paid • CPRE Membership- £30.00- agreed and paid • SLCC Membership- £40.00- agreed and paid • RHT Room Hire -£84.00- agreed and paid. The room hire will increase to £7/hr in the new year. | |
| AKS-19-129 | <p>Administration</p> <ul style="list-style-type: none"> • Parish Logo- Cllrs. Williams and Emeny agreed to ask contacts about editing the logo. | TW SE |

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| | <ul style="list-style-type: none"> Change of Bank- This is still in progress with the bank. All relevant documents have been signed. There was a discussion regarding the internet banking procedures and a vote to adopt. This was unanimously in favour. | |
| AKS 19-130 | <p>Parish Councillors' Reports-</p> <ul style="list-style-type: none"> Cllr. Fereday reported that the NALC subs would be increasing. The clerk noted that there are 5 bags of salt available, and that the domain name for the PC website would be £11.99 for the coming year. The PC asked the clerk to shop about for a lower price. | |
| AKS 19-131 | Date of the next Parish Council Meeting at 7:00pm 21 January 2020 at the Robin Hood Theatre, Averham. | |
| | The meeting closed at 8.27pm | |

Chairman:

Date:

DRAFT