

Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

27th April 2016

You are summoned to attend the ANNUAL MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Tuesday 10th May 2016 at 6:30 pm.

AGENDA

- 1.** To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
- 2.** To elect the Vice-Chairman and to receive the Vice-Chairman's declaration of acceptance of Office.
- 3.** To receive apologies for absence.
- 4.** To receive Declarations Pecuniary Interest (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda and following the Medway Council Code of Conduct.
- 5.** To receive and consider any dispensation requests from member's with DPI's in relation to the agenda.
- 6.** To confirm the accuracy of the minutes of the meeting of 20th May 2015
- 7.** To note Gifts & Hospitality declarations
- 8.** To review and adoption of Standing Orders and Financial Regulations (updated) – circulated.
- 9.** To review delegation arrangements to committees, sub committees, staff and local authorities (where appropriate)
- 10.** To review Committee Structures and to appoint members to serve on the under mentioned Committees:
Currently there are no committees – although Advisory Committees may be established as required (with no decision making powers)
 - a) Personnel Advisory Committee (currently all councillors members, terms of reference circulated)
 - b) Grievance, Disciplinary and Appeal Committees (to be constituted as required)
 - c) Others ?
- 11.** To appoint representatives on the under mentioned bodies as required:
 - a) Medway Council Rural Liaison Sub-committee
 - b) Kent Association of Local Council (KALC) Medway area committee
 - c) Police Liaison committee
 - d) Village Hall Management Committee
 - e) Cross Park Association
 - f) Friends of All Saints Church
- 12.** To agree other member responsibilities
 - a) Allotments
 - b) Recreation ground and playpark
 - c) Bourne Leisure Liaison
 - d) Allhallows Primary School Liaison

e) Allhallows Youth Club Liaison

13. To appoint to other posts:

a) Footpaths Officer

14. To make arrangements with a view to the Council becoming eligible to exercise the general power of competence in the future.

15. Review of inventory of assets

16. Confirmation of arrangements for insurance cover in respect of all insured risks. See renewal notice.

17. Review of the Council's complaints procedure.

18. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.

19. Review of the Council's policy for dealing with the press/media.

20. Determining the time and place of ordinary meetings of the full Council up to and including the next annual meeting of full Council 6:30pm, second Tuesday of each month at Cross Park Pavilion, Avery Way.

Close of meeting

Signed

Chris Fribbins

Chris Fribbins, Parish Clerk

Members of the public and press are welcome to attend this meeting.