

**Compton Parish Council**

Chairman: Dave Aldis

Clerk: Sarah Marshman

**MINUTES of the PARISH COUNCIL MEETING**

Held on **Monday 2<sup>nd</sup> March, 2015 at 7pm** in the Welstead Room, Compton Village Hall.

Those present: Councillors D. Aldis (Chair), M. Pinfold, K. Simms, P. Burnett, R. Pinfold, I. Tong and A. Strong .

In attendance: The Parish Clerk and 1 member of the public.

The meeting started at 7.00pm.

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**3477 Apologies for absence**

Apologies were received from Cllr M. Birtwistle and District Councillor Virginia von Celsing.

**3478 Any declarations of pecuniary interests by members or the Clerk**

All members of the council present declared an interest in 3486. Dispensation forms were completed by all members present and the Clerk agreed to grant dispensations to all members present as (a) without the dispensation the number of persons unable to participate in the transaction of council business would be so great as to impede the transaction of the council business; (b) without the dispensation the representation of different groups would be affected so as to alter the likely outcome of any vote and (c) the dispensation is in the interests of persons living in the authority's area.

**3479 To receive: Questions or comments from members of the public  
Representations from any member who has declared a pecuniary interest**

There were none.

**3480 To approve the minutes of the Parish Council Meeting held on 2<sup>nd</sup> February, 2015**

It was resolved that the minutes be accepted as a true record and they were signed by the Chairman.

**3481 Matters arising from the minutes of the Council Meeting on 2<sup>nd</sup> February, 2015**

The Compton Hut Committee has withdrawn their request to receive a grant of £150 to make the 2015 re-payment of the loan from the Parish Council. This has now been paid by the Scouts.

**3482 To approve the minutes of the Planning Committee Meeting held on 10<sup>th</sup> February, 2015**

It was resolved that the minutes be accepted as a true record and they were signed by the Chairman.

**3483 Matters arising from the minutes of the Planning Committee Meeting held on 10<sup>th</sup> February, 2015**

There were none.

**3484 To receive a report from our District Councillor, Virginia von Celsing**

VvC sent her apologies.

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Chairman

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Date

**3485 Clerk's report**

The Clerk went through her report, which is at Attachment 1.

**3486 To consider the mechanism for, and allocation of, s137 funds for 2014/15 and to consider what should happen to any unallocated funds**

Alterations to the 'Section 137 grant policy' were discussed as some of the requests can be considered under other spending powers. This will be added to the next agenda.

The following requests and suggestions were received and it was resolved to pay the 'grant agreed' amounts shown:

Organisation	Use	How many members of the community benefit?		Amount Requested	Grant Agreed
		Directly	Indirectly		
Thames Valley & Chiltern Air Ambulance	Donation	Community		£350.00	<b>£300.00</b>
SCAT First Responders	Donation	Community		£200.00	<b>£150.00</b>
Citizens Advice Bureau	Donation	Community		£100.00	<b>£0.00</b>
PCC	Graveyard maintenance	Community		£350.00	<b>£300.00</b>
Pang Valley Conservation Group	Donation	Community		£75.00	<b>£0.00</b>
Pre School	New Shed	35		£850.00	<b>£350.00</b>
Downlands badminton Club	Equipment for youth	26	Additional 10 Adults	£50.00	<b>£50.00</b>
Scout Group (Beavers, Cubs, Scouts)	Camping equipment	61	150 members and families	£200.00	<b>£150.00</b>
Brownies	Folding Chairs (partial)	22	150 (all hut users)	£200.00	<b>£150.00</b>
Youth Club	Trip	20	30+	£400.00	<b>£150.00</b>
Autumn Group	Tables & Rent	20		£600.00	<b>£350.00</b>
Total				£3,375.00	<b>£1,950.00</b>

Amount left in budget	£1,870.30
Spend agreed	£1,950.00
Discrepancy to be met from reserves	<b>-£79.70</b>

**3487 To consider whether to support the community emergency plan**

It was resolved to endorse the Flood Warden producing a flood plan but not to develop an emergency plan at this time due to the level of involvement required to produce one. This will be considered again in six months.

**3488 To consider the job description for the allotment manager**

The job description is still in progress so this item was deferred to the next meeting.

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Chairman

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**3489 To consider quotes for the grounds maintenance contract for 2015**

It was resolved to remove the goal mouth repair item from the quote from Scofell and to then accept the quote.

**3490 To consider the risk register**

It was resolved to adopt the risk register.

**3491 To consider quotes to replace the broken saplings in the Recreation Ground**

No quotes have been received so the item was deferred.

**3492 To consider activities commemorating World War I**

A quote has not been received for the post on which to mount the plaque. A commemorative tablet from the Methodist Chapel has been located. As the names on this War Memorial are included in the main War Memorial, the Methodist Church has been offered the tablet. The PC is awaiting a response.

**3493 To consider suggestions for the enhancement programme**

The company installing the youth shelter have advised that a concrete base is required. It was resolved to continue installing the youth shelter using a concrete base. A suggestion was made that artificial turf could be used to cover the concrete base.

A suggestion of installing gym equipment in the Recreation Ground had been received from a parishioner. It is thought to be too expensive for the Parish Council to consider at this time.

**3494 To receive an update on the Cemetery**

A response to the preapplication was expected from Isabel Johnson at West Berkshire Council by the 12<sup>th</sup> January. A copy of the response from Jonathan Bowden, the internal SuDs officer, to the application has been provided by Ms. Johnson, but she is unable to tell us when the full response will be received. AS will contact Derek Carnegie about the delay.

**3495 To receive an update on vandalism and anti-social behaviour (ASB) in the village**

LM met with PCSO Sally Joyce, who is going to carry out as many patrols of the area as she can. Residents need to keep reporting as much as possible. There are problems in the churchyard with people removing items from graves.

**3496 Planning Applications**

**a) To consider the following new applications:**

<b>App. Ref.</b>	<b>Location</b>	<b>Proposed Work</b>	<b>Recommendation</b>
<b>15/00154/ FULD</b>	Lower Hamilton Stables, Hockham Road, Compton, RG20 6QJ	Change of use from redundant stables to a single dwelling.	<b>NO OBJECTIONS</b>
Comments: Revised plans 14/66 PO2 27 Feb 2015 and 14/66 PO3 27 Feb 2015 were provided by the applicant. We have no objections to the development based on the revised plans received from the applicant which address the concerns of the complainants.			
<b>15/00361/ FUL</b>	Hamilton Stables, Hockham Road Compton, RG20 6QJ	Relocation of existing horse walker and provision of new parking and turning area.	<b>NO OBJECTIONS</b>

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Chairman

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**b) To receive a report on West Berkshire Council recent planning decisions**

<b>App. Ref.</b>	<b>Location</b>	<b>Proposed Work</b>	<b>Response from CPC</b>	<b>WBC Decision</b>
<b>14/02945 /HOUSE</b>	8 Lowbury Gardens, Compton, RG20 6NN	Rear Conservatory.	<b>NO OBJECTIONS</b>	<b>Granted</b>
<b>14/03145 /OUTD</b>	Old Station House, Wilson Close, Compton, RG20 6NA	Outline application for the erection of a single storey, two bed house within the grounds of an existing property. Matters to be considered: Access, Appearance, Landscaping, Layout and Scale.	<b>OBJECT</b>	<b>Refused</b>

**3497 To receive reports on the following:**

**a) Recreation Ground**

The gates to the MUGA need rehangng. The Clerk will seek quotes.

**g) Communications**

Superfast broadband – This is now in survey mode and is likely to start work in a couple of months.

**h) Groundwater**

The Flood Warden provided the following report:

Groundwater level at Hodcott is now rising very slowly and at the head of the valley it is falling. With average rainfall in the coming months a flowing Pang in Compton is unlikely, though this is just possible - unthreateningly - with twice normal rainfall.

West Berkshire Council is seeking approval from the Environment Agency for the installation of a trash screen at the Fairfield/Illesley Road culvert entrance. The construction of a trash screen at the entrance to the High Street culvert is more complex and design considerations are ongoing. A detailed survey of Aldworth Road has been completed and the work necessary for the replacement of the low bridges is being planned.

**3498 To approve payments due**

It was resolved to approve the following payments.

<b>PYMT METHOD</b>	<b>Invoice Date</b>	<b>CHQ No./ PYMT ID</b>	<b>Payee</b>	<b>Amount</b>	<b>Description</b>
CHQ	9 Feb	300006	The Society of Local Council Clerks	£62.38	Contribution towards renewal of Clerk's subscription 2015/16
BACS	31 Jan	W009	Compton Village Hall	£20.00	Hire of Wilkins Centre Christmas Day 2014 (minute 3465)
BACS	24 Feb	W010	S. Marshman	£498.58	Clerk's salary and expenses for Feb
DD	31 Jan	DD004	Veolia ES (UK) Ltd	£49.36	Bin at Daycare centre for Jan

**3499 Correspondence**

The Correspondence Report was presented and is at Attachment 2.

**3500 Matters for consideration and information**

The road surface on Manor Crescent between its junctions with the High Street and Westfields is in a very poor condition. The Clerk will request West Berks Council resurface this section of road.

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Chairman

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Date

The grass area in Gordon Crescent is in a poor state as it is being driven over repeatedly. The PC discussed opening discussions with BBSRC over taking over the management of this land.

IT has been working records management and a document retention policy to be considered at the next meeting. His company will obtain the necessary scanners to do this.  
A sign has gone missing from the playground.

PB highlighted that as a Village Agent, anyone can give her a referral to help members of the community. She is able to give out food bank vouchers also.

The internal audit will be done by MB and SM during March and will be reported at the next meeting.

Date and time of next scheduled meeting:

➤ **Parish Council Meeting:** Monday 13<sup>th</sup> April, 2015 at 7pm in the Village Hall

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Chairman

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Date