

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on**

Tuesday 13th April 2021 at 8pm

**VIA Video Conferencing – please see website for Zoom log in
details**

www.birlingparishcouncil.gov.uk

Public and Press are welcome to attend via video conference

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
Police update circulated prior to the meeting.
To note shed break ins, catalytic converter theft and suspicious males in area.
- 4. Open Forum – Public Participation Session**
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 5. Approval and signing of minutes of the following meetings:**
(a) March 9th 2021. *(Attachment 1)*
- 6. (a) Matters arising and last month's circulation**
 - i. Parking issues**
To note photographs sent to Borough Councillors for action.
 - ii Meeting with Ryarsh School**
To receive update from Cllr Walker
 - iii. Culverts**
Deferred due to Corona Virus.
 - iv. Box Tree**
To note update from Cllr Hirst on tree works.

(b) Matters for Information circulated to councillors
02/03/2021 Local Government Bulletin
02/03/2021 Community Led Housing in Rural Areas
02/03/2021 E Watch 1848
02/03/2021 The Rural Bulletin
02/03/2021 Local Government Bulletin
02/03/2021 Census 2021
03/03/2021 RSN Rural Funding Digest
03/03/2021 Kent Police Rural Task Force Report
03/03/2021 NALC Chief Executive Bulletin
15/03/2021 Member newsletter update waste
15/03/2021 Member Environment Briefing
15/03/2021 E Watch 1851

15/03/2021 The Rural Bulletin
 15/03/2021 NALC breaking news
 15/03/2021 KRF Press release Manston
 15/03/2021 KALC new events
 15/03/2021 Local Government Bulletin
 15/03/2021 Parish/Town Representative T&M Climate Change
 15/03/2021 Local Government Bulletin
 15/03/2021 NALC Chief Executives Bulletin
 22/03/2021 E Watch 1853
 22/03/2021 Highways forward works projects
 22/03/2021 Local Government Bulletin
 22/03/2021 KALC events
 22/03/2021 NALC Chief Executive's Bulletin
 22/03/2021 Will you join #millionmilemission
 22/03/2021 Update from .gov.uk
 22/03/2021 FCC Communities Foundation funding opportunities
 22/03/2021 Gatwick In Touch newsletter
 22/03/2021 KALC T&M area committee papers
 22/03/2021 Webinar – reopen your business safely
 22/03/2021 Kent Prepared Newsletter
 22/03/2021 KALC learning and development opportunities
 22/03/2021 E Watch 1852
 25/03/2021 E Watch 1854
 25/03/2021 The Rural Bulletin
 25/03/2021 National free webinar – crisis communications
 25/03/2021 Local Government Bulletin
 25/03/2021 T&M Climate Forum candidates KALC
 25/03/2021 KALC CEO Bulletin
 25/03/2021 KALC new learning opportunity
 25/03/2021 Parish Council update
 25/03/2021 Local Government Bulletin
 26/03/2021 Update from MCHLG
 26/03/2021 Remote meetings update
 27/03/2021 E Watch 1855
 27/03/2021 Welcome Back Fund
 27/03/2021 Help improve services for people with long COVID
 27/03/2021 Local Government Bulletin
 27/03/2021 Great British Spring Clean
 29/03/2021 NALC Chief Executives Bulletin
 29/03/2021 Local Government Bulletin
 29/03/2021 Meeting cancelled – Area 2 Planning
 31/03/2021 e Watch 1856
 31/03/2021 The Rural Bulletin
 31/03/2021 Local Government Bulletin
 31/03/2021 Local Government Bulletin

7. Meetings

(a) Meetings attended on behalf of the parish council

25/03/2021 KALC T&M Area Committee – Cllr Westwood

(b) Future meetings

15/04/2021 JPCTCG – Cllr Hirst

27/04/2021 Neighbourhood Engagement Meeting

8. Parish Business for Decisions

- (a) Highways Improvement Plan**
 - i. To note update from KCC and formulate response
(attachment 2)
- (b) Bank Infringement**
To consider quotes received for legal advice
- (c) Local Plan**
 - i. To note update following resident responses received by 26 March
- (d) Coronavirus updates**
 - i. To note easing of national lockdown restrictions
 - ii. To consider the reintroduction of face to face meetings from 17th May 2021; option to bring forward the AGM to 4th May to permit remote attendance.
 - iii. To note BART communication re community assistance
- (e) Fly Tipping / Litter**
 - i. To note poster for Spring Clean litter pick being published in May ahead of litter pick on 12th June and risk assessment underway.
- (h) Strategic Plan**
 - i. To note update on survey responses and collation.
- (i) Cyber Security**
 - i. To consider adopting NALC policy 'Councillors Guide to Cyber Security.
- (j) Rural Broadband**
 - i. To note response from KCC regarding fibre to premise.

10. Parish Business for Noting

- (a) Website update**
 - i. To note the following added to the website:-
 - Road Closures
 - Corona Updates
 - Covid scams
 - Parish Survey
 - Notice of Election KCC and PCC

11. Correspondence

- (a)** Email from resident concerning yellow litter sign
- (b)** Contact from resident from Ryarsh & Birling Garden club proposal to refurbish benches around the Village Hall.

12. Finance & Accounts

- (a) To approve Bank Reconciliation March 2021.**
(Attachment 3)
Net Bank Balances as at 01/02/2021 £19,565.09
- (b) To note budget position year to date March 2021.**
(Attachment 3)
- (c) To approve PAYE record April 2021.**

(d) BACS to be approved and signed (in person at next face to face meeting):

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£283.69	N/A	N/A	April Salary
KALC	Subscriptions	£246.70	205.58	41.12	Annual subscription
HMRC	Staff Costs	£175.60	N/A	N/A	HMRC PAYE April
Waveney IT	IT Costs	£45.60	£38.00	£7.60	Monthly mailbox charge
Air Ambulance	Donations	£125.00	N/A	N/A	Donations budget 2020-21
Heart of Kent Hospice	Donations	£125.00	N/A	N/A	Donations budget 2020-21
Citizens Advice Bureau	Donations	£125.00	N/A	N/A	Donations budget 2020-21
Kenward Trust	Donations	£125.00	N/A	N/A	Donations budget 2020-21

13. Roads

- (a) To report any road issues**
- (b) To report closure points of resurfacing works response from KCC.**
- (c) Road Closures – see website for details**
 - i. To note temporary road closures affecting Birling:
A228 Holborough; Road

14. Planning

- (a) Applications to be considered**
TM/21/00701/FL Seth Tyler Well House 356 Stangate Road Birling West
Malling Kent ME19 5JL Detached double garage and detached home office
- (b) Decisions by Tonbridge and Malling Borough Council**
The Retreat 8 Ryarsh Road Birling West Malling Kent ME19 5JW T1
Hawthorn - fell to near ground level No Objection on 8 March 2021

15. Matters for future meetings

16. Date of next meeting: Annual General Meeting to be agreed at this meeting.

Julie Miller

Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

7TH April 2021