

**BOURTON ON THE WATER PARISH COUNCIL
MINUTES OF THE MEETING OF BOURTON ON THE WATER
PARISH COUNCIL HELD ON WEDNESDAY 7TH NOVEMBER 2018
AT 7.00PM IN THE GEORGE MOORE COMMUNITY CENTRE, MOORE RD, BOURTON ON THE WATER**

Present: Cllrs R Hadley (Chair), S Coventry, R Daniel, L Hicks, J Jowitt, N Randall, B Rogers, B Sumner and B Wragge.

Standing Orders were suspended for the Public Session

Police Report: A statistical crime report had been circulated. PC Page had given a verbal report that youth interviews are continuing, and the recent statistical report showing lower levels of crime hopefully reflects the impact of the ongoing Police initiatives in Bourton.

County Cllr Report: County Cllr Hodgkinson reported on the recent programme of re-surfacing works that are designed to improve county roads, the timetable for the installation of a new road crossing by Honeystones, revised opening times for the Fossecrosse Household Recycling Centre and the availability of the Growing our Communities grant fund in 2019-20 which supports projects and activities that will make a positive difference to local communities within Gloucestershire – Committees are encouraged to consider early applications.

Ward District Cllr Report: Ward Cllr Len Wilkins reported on various matters including resident concerns regarding visitor levels, various planning issues, the forthcoming refurbishment of Rissington Rd car park and the award of grant funding to help support the Council's Youth Outreach programme.

Public Questions: Residents raised issues relating to overgrown vegetation on public footpaths, local speeding and resident parking, which were noted and will be progressed in committees.

18/107: Apologies for absence:

Apologies were received and accepted from Cllrs J Cowen and S Senior.

18/108: Members' Interests

There were no additional interests not currently declared on Councillors' Registers.

18/109 Minutes of the Meeting held on 3rd October 2018

Item 18/103 was amended to read "Willans and HCLG". Subject to this amendment, Cllr Hicks proposed that the amended minutes of the meeting held on 3rd October be signed as a true record of the meeting, seconded by Cllr Randall. APPROVED unanimously.

18/110: Matters Arising from Minutes of the Meeting held on 3rd October 2018

- Council noted a response has been sent within the relevant timescale in respect of the additional Freedom of Information request;
- Council noted that both basic first aid training courses being provided by Cotswold First Aid are now fully booked – the Clerk was instructed to enquire whether an additional course would be possible for those residents on the Waiting List. Grateful thanks were offered to Cotswold First Aid for giving their time so generously to deliver these courses.

18/111: Burial & Allotments Committee Report

Cllr Hicks reported from the October Committee meeting and the following was discussed further:

- Council noted and approved the Committee's recommendation that Burial Fees remain unchanged for 2019. Cllr Hicks proposed Council approve the Committee's recommendation that Allotment Fees for 2019 be increased by £1 to £20pa, seconded by Cllr Coventry. APPROVED, 8 in favour, 1 abstained.
- Cllr Daniel proposed CDC's revised draft lease for the allotment site at Springvale be approved, seconded by Cllr Sumner. APPROVED unanimously;
- The request from a resident to rent a section of the fallow land at Springvale Allotment site was not approved as the proposed use does not satisfy the terms of the lease;

18/112: Playing Fields Committee Report

Cllr Hicks reported from the October meeting of the Committee (minutes circulated), including:

- Council thanked CDC for the award of a grant towards Outreach session costs;
- Council noted that quotes are being sought from project consultants to work up the Youth Club project – quotes to be considered at the November committee meeting;

18/113: Village Maintenance & Highways Committee Report

Cllr Jowitt reported from the October Committee meeting and the following was considered further:

18/1022 

- Council noted completion by Amey contractors of works to create an additional drainage channel on Riverside Walk to reduce localised flooding; it was agreed that the adjacent litter bin did not require relocation, subject to slight modification of the channel profile;
- Cllr Jowitt proposed Council approve Treotech's quote of £610 + VAT to undertake this year's tree survey and establish a computerised, zoned tree list and new inspection frequency, seconded by Cllr Hicks. APPROVED unanimously.

WWI –VC Commemoration:

Cllr Hadley reported on the forthcoming event.

18/114: Traffic & Footpaths Committee

Cllr Randall gave a verbal report on matters arising from the October Committee meeting and the following was discussed further:

- Council noted the ordering of ANPR equipment and an electricity supply – other actions relating to installation of the equipment are being progressed;
- Cllr Rogers proposed Council approve the draft Data Sharing Policy relating to the operation of ANPR equipment and assessment of its data, seconded by Cllr Daniel. APPROVED unanimously.

18/115: Planning

Cllr Sumner reported on minutes from the October Planning Meetings.

18/116: Village Green Bookings

- Council noted approval had been given between meetings for the RBL to station jeeps on the Green on 3rd November in connection with the annual Poppy Appeal;
- Council considered the following filming requests:
 - The Film & TV Company: Not approved given the potential disruption to nearby residents from overnight filming;
 - CDC re Visit Britain Italy: Approved.
 - Asia TV Ltd: Approved.

18/117: Community Centre

Cllr Sumner reported from the October Committee meeting and the following was discussed further:

- Council noted that roof works to the main building will now begin in January;
- Council noted the retentions for window refurbishment works – a snagging inspection will be arranged shortly;
- A tenant's request to be allocated a car parking space was approved;
- The request from St John's Care Trust to locate a mobile recruitment bus at Centre in January was approved provided this does not clash with the mobile banking service;
- The request for Council to donate space for craft activities was deferred to a later meeting;

18/118: Finance:

Cllr Sumner reported on the following financial issues.

- Cllr Jowitt proposed Council approve the schedule of payments in the sum of £23,240.43 in accordance with the revised circulated schedule, seconded by Cllr Sumner. APPROVED unanimously.
- Council noted submission of the 2nd quarter VAT Return – various issues relating to VAT liability are being progressed and clarified;
- Council reconsidered the s.137 grant application for Artlift sessions on the basis any grant awarded will be paid to Moore Friends, and a grant of £1,000 was APPROVED unanimously;
- Cllr Hadley will undertake the internal check of 2nd quarter accounts on 15th November;
- It was agreed that the Finance Committee will next meet on 29th November at 4pm;

18/119: Bye-Laws

Cllr Sumner reported that the draft bye-laws required further modification to ensure they complied with the latest Model Set issued by HCLG and proposed the circulated revised draft bye-laws be approved, seconded by Cllr Rogers. APPROVED unanimously.

18/120: Correspondence

The correspondence list circulated to Council was noted and various actions agreed – these actions will be detailed on the annotated list to be displayed on the web-site.

18/121: Any Other Business and Reports from representatives on Outside Bodies: Receive reports, for information only.

- Cllrs Coventry, Hicks and Wragge reported from the recent "Bourton Funstival" event;
- Cllr Wragge reported from his attendance at the October Gypsy Gathering Silver Group meeting;

18/10/23

27

- Cllr Sumner reported verbally from his attendance at the Listed Building Maintenance seminar;
- Archived documents that were not able to be stored by GCC will be scanned or stored in the Office;
- It was agreed that the January Council meeting will be held on the 9th and not the 2nd, as originally scheduled;
- It was agreed that the Planning Committee will only meet once in December on the 12th and the January meetings will now take place on the 10th and 23rd January;

18/122: The next meeting

It was confirmed that the next Meeting of Bourton on the Water Parish Council will be held on Wednesday 5th December 2018 at 7.00pm at the George Moore Community Centre

Public Questions: A resident queried the timescale for replacement of the breached fencing between Bourton Chase III and Moor Lane – Clerk to liaise with Bloor Homes.

CHAIRMAN'S SIGNATURE..... DATE:.....

Minute	Item	Power	Sum (ex VAT)£
18/111	7 year Lease of land at Springvale	Small Holdings & Allotments Act 1908, s.25	1.00 pa
18/113	Tree survey	Local Government Act 1972, s.111	610.00
18/118	Artlift grant	Local Government Act 1972, s.137	1,000.00

18/024