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Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

Ninfield Full Council Minutes 28th July 2022

Cllrs Present:

Chair K Williamson (KW); S Guard (SG); J Cheshire (JC); S Collins (SC), K Crittall (KC) P Coleshill (PC), J Langley (JL). G Pharo (GP), P Holland (PH)

In attendance: J Scarff Clerk, Cllr. R Cade and P Doodles. 2 members of the public.

- 2550 KW welcomed everyone to the meeting.
To welcome representatives from Greymoor Construction to discuss the Manchester Road Development Site.
A brief summary of the discussion was recorded.
- To receive reports from the County and District Cllrs and any questions one these reports.**
RC talked through his report.
PC raised a point that the online renewal of the brown bins wasn't working. This is known and WDC are trying to fix it.
PC asked how the latest initiatives are being translated into planning policy. PD replied that in next weeks meeting WDC will be looking at how the climate change policy can be strengthened.
- 2551 **Public Questions**
Ten minutes are available for the Public to express a view or ask a question on **relevant matters on the following agenda.**
The notice board on the recreation ground needs a new roof.
Answer - This had been agreed at the Sports Pavilion and Recreation Ground Meeting. The clerk needs a list of items needed for the repair.
The rubbish bin in stocks meadow is very low and is regularly emptied by animals.
Answer – agreed that some street furniture need replacing.
The bench seats in the children's playground are getting tired.
Answer - There is a project to upgraded items in the playground and this will include the benches.
The stocks are looking sad. They are listed.
Answer – The clerk will investigate the process to restore them.
There has been a suggestion that the entrance to Church Woods should be accessible for disabled access.
Answer- there is a community aspiration to enhance the public footpaths in the NHP. It was recognised that disabled access to Church Woods will be difficult due to the terrain.
When using the brick-built bus stops its not possible to see the bus coming, can a window be fitted?
Answer – this could be looked at when the bus stops are repaired/replaced.
- 2552 **Apologies** and reasons for absence in accordance with the Local Government Act 1972 S 85 (1).
- 2553 **Disclosure of Interests**
To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct.

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There were no interests disclosed.

2554

Exclusion of the Public

To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

There was no requirement to pass this resolution.

2555

Minutes of previous meeting to be agreed and signed as a true record

KW Proposed, SG seconded. All agreed.

Resolved The minutes of the meeting of the Parish Council 16th May 2022 were agreed as a true record and signed by the chairman.

2556

Matters for discussion.

a) **To hear an update on the neighbourhood plan and agree any actions required.**

To consider proposed recommendations for approval

JC updated the meeting. WDC have started to put some reports on their website. The PC will be asked to approve the draft plan so that the NHP can move to Regulation 14 (pre submission 6 – 8 week consultation) at the beginning of September. There is a meeting with WDC next week to talk about the timing of the consultation. For the consultation there will be drop-in sessions with an exhibition and hard copies of the plan.

KC proposed that the draft plan with finished amendments be sent to cllrs for reading and that they should reply with comments or that they are happy to proceed as it is and that the dates should then be set for the consultation period.

KW seconded, all cllrs agreed.

b) **To discuss ideas for using the CIL Money received.**

KC highlighted that in the legal agreement for the Ingrams Green development there is money to be given to the Parish Council to be spent on play equipment. KC suggested that a team is set up to look at a project. (the two schools, Muddy Boots, and some local residents). JL asked that children with disabilities be considered when looking at ideas. KC proposed that a project working party be set up as previously discussed by SG, GP seconded, All agreed.

KC went on to suggest that within the guidance for spending CIL funding the PC should consider ideas for what could be done in Manchester Road for the residents. Cllrs would have a think about some ideas.

JC proposed that at the NHP consultations residents are asked for ideas.

All agreed.

To discuss the parking in Church Lane and a request from the school contact ESCC Highways to have the yellow lines repainted.

KC had received contact from a resident expressing concern over the parking during school drop off and pick up. The clerk explained that she had been asked by the school to support the repainting of the yellow lines. The clerk had contacted the PCSO's to ask if they would

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visit at drop off and pick up time. The PCSO's confirmed that this would help them to help with the situation. KC suggested that the school should communicate with the parents ahead of the start of term.

- There was a discussion about parking acknowledging that the situation will get worse with all the development in the village. The Parish Council should comment on the unrealistic travel plans put forward by developers and accepted by WDC.
- c) **To receive a proposal to have a Plaque for jubilee tree made.**
KW explained that she would be keen to have a plaque by the tree. SG suggested that the Carnival committee would fund this as part of the Jubilee celebrations.
All agreed.
- e) **To discuss the Telephone box project and agree any actions required.**
The concrete base is in situ and the PC are waiting for the electricity to be cut off so that the box can be moved. KC propose that the PC contact UK Power Networks and ask them to cut off the electricity so the project can move ahead. PH seconded. All agreed.
- f) **To receive a proposal for the disposal of old parish council equipment and agree any actions required.**
KC proposed that the old laptops and other items of 'tech' that are no longer required are donated to a company who use them to train people how to fix items. KC offered to coordinate. GP seconded all agreed.
- g) **To receive reports from Parish Councillors including those requiring actions.**
SG paid tribute to Jim Hoad who had sadly passed away. She explained that he was a stalwart of the village involved in many committees' clubs and societies. RIP Jim who is now at rest with his wife.

Finance Matters

- i. To receive the Statement of Accounts to 30th June 2022 for noting.
The reports were pre circulated & noted showing that the council had a total balance of £ 247,091.87 at 30th June 2022.
- ii. To receive a report detailing the bank balances to 30th June 2022 for noting.
The reports were pre circulated & noted.
- iii. To agree the release of EMR Contingency to general reserves in line with the recommendations from the internal auditor.
The report was pre circulated KW proposed, KC seconded. All agreed.
- iv. To receive and agree payment of the schedule of invoices.
KW proposed GP seconded. All agreed.

2557

Date of next meeting.

To note the date of the next meeting is the Finance committee Meeting Thursday 15th September at 7pm in the Methodist Hall.

2558

Correspondence – to note for possible inclusion on next agenda

SG highlighted that there were 2 sheds on the Memorial Hall carpark which the PC had

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agreed could be sited temporarily during the works to the Memorial Hall and now needed to be moved. KC highlighted that the organisation using the sheds had been told that the sheds could not be returned to their original position and are looking for alternative space.

The parish council agreed that for Jim Hoads funeral there could be parking in the recreation ground. SG offered to write a card of condolence from the Parish Council.

KW declared the meeting closed at 20:43.