

Worldham Parish Council
Minutes Meeting 1st November 2023 at 7.30pm
East Worldham Village Hall

Present

Cllr R Twining (Chair), Cllr R Bagnell, Cllr W Brock, Cllr T Godbert, Cllr C Sole
Pamela Hibbins (virtually) Clerk to Parish Council, Cllr D Ashcroft
4 members of the public

Also present

28.08 **Chair's Announcements** - none

28.09 **Apologies for absence** - Cllr S Butler

28.10 **Declarations of Interests** – none

28.11 **Approval of Minutes**

It was **RESOLVED** to defer approval the minutes of the Parish Council Meeting held on 4th October 2023 to the following meeting as the minutes from October 2022 were circulated instead.

Proposed: Cllr W Brock, Seconded: Cllr C Sole

Action: Clerk

28.12 **District Councillor's Report:**

District Councillor David Ashcroft sent apologies for not being able to attend the SEN meeting in October. The district plan is progressing steadily and will be out for public consultation by the middle of 2024 and will then be finalised and operational by Autumn 2025. Housing has not been finalised but it appears that the number of new houses has been reduced. It was noted that whilst there is a lot of news relating to councils' financial concerns, across the county, EHDC finance are quite sound and are well managed. Cllr David Ashcroft also highlighted any problems with bin collections to be reported into the waste department.

28.13 **Public questions:** – the Chairman adjourned the meeting to hear public questions

None

Meeting reconvened

28.14 **Financial Report:** The Clerk advised that the bank balances are as follows:
The Clerk reported the Quarter 2 Receipts and Payments Summary (Appendix 1).

Bank Balance as below

Current Account as 30/09/2023 £15,189.04

Instant Access Account (quarterly statements as 01/10/2023) : £29,900.78

Worldham Community Benefit Fund (quarterly statements as 02/10/2022): £22,088.58

Less cheques o/s £0

TOTAL £67,178.40

Receipts ledger balance £67,178.40

28.15 **Payment Schedule:**

It was **RESOLVED** to approve the following for payments.

Proposed: Cllr R Twining, Seconded: Cllr B Bagnell

Action: Clerk

Payment Schedule October

2023

	Payee	Description	Net	VAT	Total
01/11/23	P Hibbins - Clerk	Salary Oct 2023 (£585 new salary =WAH £24 - TAX £5.40)	£603.60	£0.00	£603.60

01/11/23	HMRC	Tax October 2023	£5.40	£0.00	£5.40
01/11/23	RBL	Remembrance Day - donation	£20.00	£0.00	£20.00
01/11/23	Ian Clark Electrical	Village Hall -triannual electrical inspection of hall	£275.00	£0.00	£275.00
01/11/23	SSE	V.hall Elec - Account for quarter 3 2023 24	£5.90	£0.00	£5.90
01/11/23	Castle Water	V.Hall - For the period 01 Sep 2023 - 30 Sep 2023	£7.53	£0.00	£7.53
20/10/23	Hugo Fox	Monthly website costs (direct debit)	£9.99	£2.00	£11.99
01/11/23	Paul Grace	Annual cutting contract	£1,285.00	£257.00	£1,542.00
			£2,212.42	£259.00	£2,471.42

Payments received

	Payor	Description	Net	VAT	Total
09/10/2023	Hugo Fox	Refund - duplicated DD from start up month	£11.99	£0.00	£11.99
			£0.00	£0.00	£0.00
			£11.99	£0.00	£0.00

To note it was **AGREED** for the September payment of the HMRC Penalty for late submission (currently being challenged) to be paid to stop any further penalties.

28.16

Draft Budget 2024/2025:

The Clerk and working party presented a first draft budget for the next financial year. Options were presented for 0% in the precept alongside a 4%, 6%, increase in precept, and what this meant financially in terms of committed expenditure, future parish council projects and for residents. EDHC have not yet notified the precept setting date to the parish council but it is believed that it will be end of December or early January. Parish Clerk to finalise numbers ahead of December meeting.

It was **AGREED** to present updated figures at the next meeting and a likely 6% increase to be signed off at December/January meeting ready for the precept deadline.

It was **AGREED** to bring the clerk's salary in line with the guidance from NALC for LC1 and LC2 spinal points and for the clerk's salary to be increased to £15 an hour

Proposed: Cllr R Twining, Seconded: Cllr B Bagnell Action: Clerk

28.17

Planning Applications

Update on previous applications noted in Appendix 2

SDNP/23/03404/TPO - Yellow House Cakers Lane East Worldham Alton Hampshire GU34 3AE
Oak - Fell

Deadline 14th November 2023

It was **AGREED** to **strongly OBJECT** to this planning application/TPO. It is a significant tree within the village and is characteristic of the rural nature of the village and appropriate with its location being in the South Downs National Park. The felling of this tree would have a significant impact on the character of the area and the village as a whole and would be contrary to several policies within The National Planning Framework and the SDNPA.

The Parish Council see no viable reason to fell the tree as there is no arboriculturalist report submitted with the application.

Proposed: Cllr B Bagnell, Seconded: Cllr C Sole

Action: Clerk

28.18

Village Hall – Drainage/ Septic tank compliance

As part of a current house sale concerns around the drainage and septic tank for the property has been raised. The septic tank is shared by 3 neighbouring properties and the village hall. The homeowners have been advised that a new system to be installed for the households and that the village hall takes on the sole ownership of the current septic tank.

It was **AGREED** for the village hall to continue to use the septic tank currently whilst the three properties go ahead with a new system. The parish council to confirm the owner of the land where the septic tank sits and the owners of the residential houses to confirm by letter to the council agreeing they will go ahead with a separate system and to cap off the pipes to the septic tank. To seek legal advice to draw up necessary permissions and legal agreements for the easements needed.

Proposed: Cllr B Bagnell, Seconded: Cllr W Brock

Action: Clerk

28.19

SSEN works 2024 –

It was **AGREED** to establish the need and use of the bus service ahead of the SSEN works.

Proposed: Cllr W Brock, Seconded: Cllr B Bagnell

Action: Clerk

It was noted that Community First Bus could provide a dial a ride mini bus service from Bordon to Alton and back stopping at anywhere including East Worldham on route on Tuesdays only. The driver has indicated that he would be happy to drive the route using the lanes.

It was **AGREED** to contact Community First to confirm if they are able to provide this service and to then advertise this option to residents.

Proposed: Cllr W Brock, Seconded: Cllr B Bagnell

Action: Clerk

28.20

Hartley Mauditt Village Hall –

A proposal was considered for transforming the former Hartley Mauditt Village Hall an existing derelict community building and its surrounding overgrown vegetation into a functional community space, which combines a wildflower garden with a practical all-weather space for games and community social gatherings.

It was **AGREED** to support the proposal and concept of the use of the land for community purposes as this supports the community open space priority as identified in the Parish Priority Statements.

Proposed: Cllr R Twining, Seconded: Cllr C Sole

Action: Clerk

It was **AGREED** to further consider what formal arrangements if any that would need to be in place with the parish council in the future.

Proposed: Cllr R Twining, Seconded: Cllr C Sole

Action: Clerk

28.21

Overgrown vegetation and ditch clearance -

It was **AGREED** to adopt the letters by HCC to be sent to landowners when know to alert them to overgrown vegetation and ditch clearance.

Proposed: Cllr B Bagnell, Seconded: Cllr C Sole

Action: Clerk

28.22

Film Nights at the Village Hall –

The council considered a potential series of film nights to be held at the village hall to increase its use as a community event.

It was **AGREED** to look at materials and costs and discuss at a future meeting.

Proposed: Cllr B Bagnell, Seconded: Cllr C Sole

Action: Clerk

28.23 **To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised**

None

28.24 **Date of next meeting**
Meetings are normally held on the first Wednesday of each month, 7.30pm, at East Worldham Village. The next meeting to take place 6th December 2023.

28.25 **Items for next agenda**

28.26 The Chair closed the meeting at 9.15pm.

Signed:.....

Date:

Worldham Parish Council
Minutes Meeting 1st November 2023 at 7.30pm
East Worldham Village Hall

Appendix 1
SUMMARY RECEIPTS & PAYMENT ACCOUNT
2nd QUARTER ENDED 30 SEPTEMBER 2023

Annual Budget	Actual-v- Budget	RECEIPTS	Figures shown exclusive of VAT	
			£	£
			Q2	
16648	16648	Precept	8,324.00	
50	140	Bank Interest	72.32	
1000	1208	VAT repayment	-	
1500	1471	Village Hall	732.00	
4	4	Wayleave	4.00	
0	0	S106	-	
4560	5616	Worldham Community Benefit Fund	-	
1000	1108	Other income	-	
24762	26194			
		TOTAL RECEIPTS		9,132.32
		PAYMENTS		
7450	3654	Net Salaries & Allowances (July-Sept 2023)	1,827.00	
0	0	Pension Contributions (e'ers & e'ees)	-	
120	39	Travel costs	20.70	
50	0	Chair's Allowance	-	
160	294	Stamps & Stationery	227.98	
0		Banking Charges		
800	47	Equipment Purchase	46.95	
1000	195	Repairs & maintenance	10.08	
2000	513	Village Hall Electricity	513.46	
150	44	Village Hall Water Rates	13.71	
100	62	Inspections/Septic tank	-	
410	350	Subscriptions & Fees	37.98	
		Audit		
400	200	fees	-	
0	1532	Jubilee event		

0		Professional Fees	
600	600	Grant allocation	-
400	0	Grass cutting	-
2100	0	Playground maintenance	-
1500	0	Tree Maintenance	-
500	98	Training	-
775	95	Election costs	95.00
1200	1164	Insurance &ICO	1,164.20
1000	0	Other (Grants)	-
1000	374	VAT on payments	43.58
	1326	Worldham Community Benefit Fund	-
21,715	10587		
TOTAL PAYMENTS			4,000.64

BALANCE BROUGHT FORWARD on 30/06/2023	62,046.72
ADD Total Receipts (as above)	9,132.32
LESS Total payments (as above)	4,000.64
Balance Carried forward 30/09/2023	67,178.40

Instant Account Balance	15,189.04
Treasurers Account Balance	29,900.78
Worldham Community Benefit Fund Balance	22,088.58
Less: Cheques drawn but not debited as at 30.06.2023	-
	67,178.40

Signed: P Hibbins
Responsible Finance Officer to Worldham Parish Council

Date: 18/10/2023

Appendix 2

Existing Planning Applications updated 30/10/2023	
--	--

Planning App. Ref No	Address	Proposal	Consultation Expiry Date	Case Officer	Parish Council Comments	Decision
SDNP/23/02541/PA30	The Oast House Wick Hill Farm Lane Hartley Mauditt Alton Hampshire GU34 3BP	Prior Notification - Proposed change of use of existing agricultural building to flexible commercial use (Class E) under Class R of the Town and Country Planning (General Permitted Development) Order 2015 as amended.	03/07/2023		No objection	Prior Approval Not Required
SDNP/23/00680/	3 Windmill Fields Church Lane East Worldham Alton Hampshire GU34 3AR	Replacement external wall finish and front porch, retrospective consent, and proposed single storey rear extension.	18/05/2023		No objection	Approved
SDNP/23/00680	4 Windmill Fields Church Lane East Worldham Alton Hampshire GU34 3AR	Single storey rear extension	18/05/2023		No objection	Approved
SDNP/23/01452/FUL	St Nicholas Church Little Wood Lane West Worldham Alton Hampshire GU34 3BD	Proposed extension and access Improvements	22/05/2023		No objection	Approved
SDNP/22/05022/FUL	Oaklands Farm Green Street East Worldham Bordon Hampshire GU34 3AU	Change of use of the storage area on Oakland Farm and associated land holdings from Agriculture (Sui Generis) to Open Storage (Class B8) by the Ahmadiyya Muslim Association, for the provision of storage space in the form of shipping containers and new landscape	18/05/2023		Object	In progress
SDNP/23/01295/APNR	Land Behind and Including Pookles Lane Cottage Worldham Hill East Worldham Alton Hampshire	Application to determine if prior approval is required for the formation of a private way for agricultural use.	11/04/2023		No objection	Application Withdrawn
SDNP/23/01088/LIS	Old House Farm Shelleys Lane East Worldham Alton Hampshire GU34 3AQ	Listed Building consent - External alterations to provide new set of double doors to lower ground level on the side elevation and alterations to steps	19/04/2023		No objection	Approved

		outside these doors to allow access to the garden. Doors to match existing double doors on the house				
32038/012	Worldham Park Golf Club, Cakers Lane, East Worldham, Alton, GU34 3BF	Three Padel Tennis Courts together with associated walls and infrastructure	03/03/2023		No objection	Approved
SDNP/22/05608/FUL	Storage Facility Shelleys Lane East Worldham Alton Hampshire	One light industrial unit following demolition of three redundant Romney agricultural barns.	20/03/2023		No objection	Approved
SDNP/22/05653/HOUS and SDNP/22/05654/LIS	Pullens Hartley Lane, West Worldham, Alton. Hampshire GU34 3BH	Listened building consent – Porch and dining room extension following demolition of existing conservatory and rear entrance porch, along with associate internal changes and external restoration/repairs and a new single storey gym extension to the existing unlisted modern barn.	10/02/2023		No objection	APPROVED
SDNP/22/05231/PA16	Oaklands Farm Green Street East Worldham Bordon Hampshire GU34 3AU	Application to determine if prior approval is required for a 17.5 metre high lattice mast mounted with 6 No. antennas, 2 No. 0.6 metre dishes, 2 No. equipment cabinets located within a compound measuring 8 metres x 6 metres comprised of 1.8 metre high close boarded fence. On behalf of an electronic communications code operator for the purpose of an operator's Electronic Communications Network.	07/12/2022	Janet Mullen	Support a full planning application to be made. Would like more consideration and information reference screening of the mast.	Prior Approval Required and Refused
59174/001	Land at junction of Cakers Lane and Clays Lane	Change of use of land to provide an enclosed dog exercise field including a 1.9m high wire deer fence and gate, field shelter, parking area with associated track	09/06/2022	Lisa Gill	No Objection	Approved
SDNP/21/04283/LDE	Smiths Farm Worldham Hill East Worldham Alton GU34 3AT	Lawful Development Certificate for an Existing Use - Use of building for ancillary residential purposes in association with Smiths Farm.	18/10/2021	Kate McLoughlin	NO OBJECTION	Decision pending