



ALLHALLOWS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 12th OCTOBER 2022

Cross Park Pavilion @6:30pm

PRESENT:

Cllr Chris Draper	Chair
Cllr Yvonne Forrest	Vice Chair
Cllr Karen Draper	
Cllr Sue Morrice	
Cllr Len Lovatt	
Cllr Trevor Bowley	
Cllr Rachelle Freeguard	
Mr Chris Fribbins	Parish Clerk

Apologies: None
In attendance 4

- The Parish Council observed a minute silence in memory of Queen Elizabeth II**
- 762 1 **APOLOGIES FOR ABSENCE** None
- 763 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Freeguard, Trustee Cross Park Association, although Parish Council Liaison.
Audio Recording – Cllr Morrice records the meeting for personal use.
- 764 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 10th August 2022** Proposed as a correct record by Cllr Forrest, Seconded Cllr Mrs Draper. All Agreed.
- 765 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) – None**
- SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):**
A resident expressed concern regarding the erection of a 5G mast at the junction of Shelduck and Avery Way. The Clerk reported that Planning Permission has been granted (special truncated process for communications masts). However, an approach has been made to the applicant to reconsider the location due to issues with footpath/dropped-kerb locations and amount of pedestrian use there (access to/from school to main part of the village). Although there was acknowledgement of receipt from the applicant, there has been no further update.
- 766 5 **CLERK'S REPORT** None
- 767 6 **PRIORITIES AND ISSUES – Identifying priorities**
- **Health and Safety Issues**
Cross Park Pavilion Car Park
Quotes have been prepared for resurfacing the car park. Due to health and safety issues, it was agreed to continue investigating a solution – preference was to be negotiated with Turners Group to carry out the work and, if possible, use a local contractor to do the work. Surface not to be finished (tarmaced and lined at this stage). Proposed Cllr Lovatt, Seconded Cllr Mrs Morrice – All Agreed
 - **Other Items**
 - Pavilion extension (S106) Further discussion with Turner's Group required to identify early partial release of s106 funds. The Cross Park Association Trustees had identified a wish list of requirements an agreed design, estimate of cost and

planning permission is likely to be required before grants can be applied for to 'top-up' the funds required.

- **Cross Park/Recreation Ground restricting access for horses, quads etc.**
A design for gating an entrance from the recreation ground and across the entrance to Cross Park from the permissive path have been drawn up. Earth bunds on key access areas from the Recreation Ground are also suggested (Turners Group can possibly carry out). Any changes to the Recreation Ground will need the approval of Medway Council as the owner.
Cllr Morrice to get quote for gating suggestions and can be approved under Clerk/Chair delegated powers if possible.
- **Brimp Brick Store**
Proposed Cllr Forrest, Seconded Cllr Mrs Draper that the pause on this work be discontinued and we seek further quotes to progress the report as previous accepted quotes failed to carry out the work.
A site meeting will be planned to identify the specific locations involved.

768 7 **GRANT REQUESTS – None**

769 8 **PLANNING**

a) **Planning Applications –**

MC/22/1912 Baytree Farm Stoke Road Allhallows Rochester Medway ME3 9PG
Retrospective application for change of use of land for stationing of 4no. caravans to let for short term contractors and the erection of boundary fencing.

MC/22/2103 Binney Farm Binney Road Allhallows Rochester Medway ME3 9PL
Details pursuant to condition 3 (materials) on planning permission MC/21/3488 - Demolition of existing buildings and the erection of 9 new dwellings.

MC/22/2124 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD

Details pursuant to conditions 5 (landscape arrangement) 8 (landscape management) 12 (ecology enhancement plan) 13 (bird and bat boxes) 14 (ecological enhancement plan (EEP) and 17 (PROW) on planning permission MC/19/2202 - Reconfiguration of hardstanding bases and golf course to enable installation of 95 hardstanding bases (an uplift of 84 static caravans) with associated infrastructure (above and below ground), internal access road, pedestrian footpaths and landscaping

MC/22/2183 Allhallows Marshes Allhallows, (Isle Of Grain!!) Rochester ME3 9PL
Application under Schedule 2, Part 6 Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the construction of an agricultural building.

MC/22/2196 85 Kingsmead Park Allhallows Rochester Medway ME3 9QS
Retrospective application for the construction of a porch to the front

MC/22/2249 6 All Saints Road Allhallows Rochester Medway ME3 9PH
Construction of a 2 storey side extension and loft conversion

MC/22/2309 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD

Details pursuant to condition 10 (Ecological Enhancement Plan) and condition 11 (Lighting scheme) on planning permission MC/19/1820 for Upgrading of existing central facilities complex including the provision of a new marina stage bar building, activity hub and outdoor activity centre, creation of a replacement car park and associated access, hard and soft landscaping and associated works/infrastructure
No objections/comments to raise on these plans.

- b) **Medway Local Plan** No further update, publication of Draft and public consultation still further delayed and looks like it could revert to Regulation 18 and add another 18 months to 2 years to the process, which allows developers to choose their sites. A Hoo Development Framework is due to be published and open for consultation.
- c) **Housing Infrastructure Fund –** Consultation responses have been assessed by Medway Council and due to be reported to the Cabinet. Costs have increased and

shortcomings with road and rail solutions remain with uncertain additional funding required and s106 timescales, further consultation is planned.

- 770 9 HIGHWAYS AND FOOTPATHS**
- a) **Footpath Officers Report** – Cllr Bowley’s report was circulated. Cllr Bowley has identified the need for two incineration bins to reduce the amount of waste generated by his clearance works – Agreed to purchase/provide - Proposed Cllr Draper, Seconded Cllr Forrest Agreed.
The footpath through Avery Wood (registered highway) has been cleared by our contractor so can be managed going forward.
- b) **Verbal contributions** – Concern expressed regarding pavement parking of vehicles Issue for Medway Council Parking Enforcement.
- 771 10 LOCAL ISSUES**
- a) **Countryside Contract** – A request was made to cut the Recreation Ground before the Medway Council summer activities and was completed. A Fairground was held with very little notice as they needed a stopgap. Advertising was delayed because of this, and attendance was limited.
- b) **Street Cleaning** – No issues
- c) **Active Cemetery** – No update
- d) **General Issues** – Issues reported:
The bin by the Allhallows Flats has been removed by Medway Council, they will be contacted to ask for a replacement. One of the bins at the Avery Way shopping parade does not have a bottom due to long term corrosion. A fridge has been dumped in the ditch in Binney Road.
- 772 11 TELEPHONE BOX DEFIBRILLATOR**
Funds from Cllr Filmer and Pendergast from their Medway Councillor’s ward funds have both been received. Bourne Leisure have agreed funds for the provision on the Defibrillator in principle. The concrete base has been identified and will be prepared by Colyn Property Services, Cllr Draper will arrange the delivery of the telephone box placement and connection to electricity (for environmental of the Defibrillator/Basic lighting).
- 773 12 CROSS PARK IMPROVEMENTS**
Cllrs Freeguard declared an interest in this item as a trustee of the charity and did not take part in any voting but could report as Parish Council representative.
- a) **Permissive Path** – As discussed previously on the agenda.
- b) **Car Park** – As discussed previously on the agenda.
- c) **Utility Provision** – Nothing further on water and electricity supplies but understood that UK Power Networks has identified the work required to supply an electricity supply to the Pavilion.
- d) **Access Road** – Turner’s land, large hoardings on access road have now been removed.
- e) **Planning Permission for Pavilion extension (including changing rooms)** has now expired and will need to be re-submitted. As discussed earlier on the agenda.
- f) **Removal of Football Portacabin** – It will be planned to remove this when the Pavilion extension is built.
- g) **Bin Storage** – Awaiting delivery of a further external storage/bin is to be ordered from Bourne Leisure for the storage of cleaning materials and mops etc. to free space in the current toilets and store cupboard.
- 774 13 YOUTH CLUB REPORT**
- a) **Youth Club Issues** – Re-opened after Summer Break.
- b) **Slough Fort** – Works have been carried out to install stiff rubber spikes on the boundary wall by Slough Fort volunteers.
- c) **Extending Brick Store** – Agreed to un-pause the work earlier on the agenda.
- 775 14 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Cllr Morrice – A public meeting has held on 26th September in the village hall.
- b) **KALC (Medway)** – Cllr Morrice/Freeguard – Meeting scheduled for October.
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper Special open meeting to discuss Hoo Development Framework and HIF held.
- d) **Village Hall** – Cllr Lovatt/Forrest (sub) – Nothing further
- e) **Cross Park** – . Reported earlier.
- f) **Village Fete** – Cllr Forrest – AGM to be planned.
- g) **Friends of All Saint’s Church** – Cllr Forrest – Meeting held, by Cllr Forrest was unable to attend. Monthly open days reintroduced (first Saturday of each month) and Café (weekly Wednesday/Thursdays).

776 15 REPORTS FROM OTHER MEMBER RESPONSIBILITIES

- a) **Allotments** (Cllr Freeguard declared an interest as an allotment holder) Nothing to report.
- b) **Recreation Ground and Playpark** Cllr Morrice – Annual inspection scheduled and then reviewed for required actions (gate to toddler area to be reviewed)
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to liaise with the site manager.
- d) **Peninsula East Primary Academy School Liaison** Chair – Cllr Freeguard No meeting.
- e) **Turners Group** – Further meetings had been held on-site re. works. Further meeting to be arranged with Project Manager for Kingsmead/Allhallows Park development.

777 16 FINANCIAL

- a) **Finance Monitoring Reports (to 30 September 2022)** Financial reports were circulated, all agreed to note.
- b) **Income**
Receipts August/September/October Noted

Youth Club Tuck/Subs	£159.65
Medway Council Ward Councillor Grant	£2,000
Cross Park Association Mop Heads	£47.97
Cross Park Association Dishwasher	£1,097.99
- c) **To make Note payments for September** (delegated powers as no meeting due to the death of the Queen).

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	220901		
John Price Salary/less PAYE	220902		
Mick Smith Salary/less PAYE	220903		
Mick Smith Hi-Vis	220903b	6.50	
HMRC PAYE	220904	518.29	
NEST Employee/Employer Pension	220905	76.49	
EDF Energy Brimp Electricity DD	220906	158.00	7.52
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	220907	2,289.98	381.66
National Broadband Cross Park 4G Internet	220908	54.00	9.00
KCS Consumables Paper	220909	35.99	6.00
TJF Property Services Active Cemetery	220818	160.00	
PKF Littlejohn External Audit	220910	480.00	80.00
Colyn Property Services Village Hall LM	220911	60.00	
Colyn Property Services Play Park Repairs	220912	25.00	

Colyn Property Services Village Hall LM	220913	60.00	
Colyn Property Services Brimp LM	220914	75.00	
Bourne Leisure Cross Park Storage	220915	575.00	95.83
TJF Property Services Active Cemetery	220916	160.00	
Colyn Property Services StreetCleaner Cover	220917	163.63	
Colyn Property Services Brimp LM	220918	75.00	
Colyn Property Services Village Hall LM	220919	60.00	
Amazon Mop Heads	CPAMOP	47.97	
Cross Park Dishwasher	CPADW	1,097.99	

To make payments for October Proposed - Cllr Forrest, seconded - Cllr Morrice that the payments as listed be authorised, as necessary. - ALL AGREED

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	221001		
John Price Salary/less PAYE	221002		
Mick Smith Salary/less PAYE	221003		
HMRC PAYE	221004	518.29	
NEST Employee/Employer Pension	221005	76.49	
EDF Energy Brimp Electricity DD	221006	158.00	7.52
M&L Contracting Countryside Contract		1,591.66	
M&L Contracting Cross Park		316.66	
M&L Total payment	221007	2,289.98	381.66
National Broadband Cross Park 4G Internet	221008	54.00	9.00
Safeplay Playground Annual Inspection	221009	366.00	61.00
TJF Property Services Active Cemetery	221010	160.00	
British Legion Poppy Appeal inc. Donation	221111	100.00	
TJF Property Maintenance Active Cemetery	221112	160.00	
Rialtus Business Solutions Asset Software	221113	145.20	24.20
Printerinks Brother Printer Toner	221114	86.30	14.38
Karen Draper Youth Club Tuck Equipment	221115	94.75	
Lisa Newstead Youth Club Tuck Equipment	221116	18.00	

778 **The exclusion of press and public to discuss personal staff and contract issues**
Proposed Cllr Forrest, Seconded Cllr Mrs Draper – **ALL AGREED.**

779 **17** **STAFFING ISSUES** No items to discuss

780 **18** **DATE AND TIME OF NEXT MEETING**

The next meeting will be Wednesday 9th November 2022 (Cross Park Pavilion 6:30pm).

781 **19** **FUTURE AGENDA ITEMS –**

At 20:45 The Chair closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council