

## **MINUTES OF BISHOPS CAUNDLE PARISH COUNCIL MEETING**

**HELD ON TUESDAY, JANUARY 16<sup>th</sup> 2024, AT 7.30 P.M.**

1. **Apologies:** Cllr. Adlem

**Attendees:** Cllrs: R. Legg (Sherborne Rural Ward), A. Jones, J. Shaw, D. Blair, J. Phillips, J. Walsh-Quantick (Clerk)

**Members of Public:** M. Richards, G. Reed

2. **Previous Meeting Minute Approval**

Minutes of the meeting held on Tuesday 21<sup>st</sup> November 2023 were agreed with no amendments.  
Proposed Cllr. Phillips, Seconded Cllr. Blair.

3. **Matters Arising:**

- a. **Speeding SID / White Gates / Community Team/Crossing**

Due to the poor weather there has been limited CSW activity over the past two months, there are sessions planned 19/01 and at the end of January. The SID and CSW members in Hi-Viz are having a noticeable difference in speed in the village with the majority of vehicles slowing down. The Speedwatch Team mobile van has spent one hour in the village in the past few weeks.

Awaiting cable cover for the SID. Clerk to pass on Cllr. Shaw details to SID team.

**CLK**

A Hi-Viz jacket has been delivered, awaiting invoice.

**JS**

- b. **Wessex Internet**

Wessex Internet have had difficulties obtaining permission to connect two properties through existing infrastructure and have asked if the access can be made under Church Green. Awaiting for a site plan prior to any creating any formal agreement with them.

**CLK**

Agreed unanimously under the following conditions:

Site to be secured

Site to be returned to initial condition once works completed.

Any grass removed to be turfed or grass seed applied.

- c. **Footpath – Maintenance. Dog and other waste**

Cllr. Phillips has walked the majority of footpaths within the village boundaries and provided a detailed report over condition and any works needed.

Details of the footpath officer to be forwarded to discuss signage, obtain extra waymarks and support with repairs.

**CLK/RL**

Cllr. Phillips to provide a list of equipment needed for works.

**JP**

There may need to be a voluntary working party set up to support with maintenance going forward.

Mrs. Reed is a member of North Dorset Ramblers and discussed that some land owners are responsible for maintenance of footpaths but it is relative to its location and proximity to a road.

**JP**

- d. **Village Fete and Events.**

The Coronation street party and charity auction last year was very successful and the funds raised are to be put forward to supporting a fete later this year.

Fete date June 8<sup>th</sup>, councillors unanimously agreed to support the use of the field.

e. **Church Green Flooding Update and Holt Lane**

13 Church Green have privately contacted Cllr. Legg who has forwarded their information to the flood team. The Flood Team are continuing to work with Digby Estates.

There are no sandbags remaining in the store, clerk to request more.

CLK

Awaiting DCC for next steps.

RL

Holt Lane drains have been emptied in the previous week.

f. **Defibrillator**

We have been unsuccessful with grant applications to date. There has been no response from SWAST, clerk to recontact.

CLK

g. **Neighbourhood Plan**

Cllr. Shaw fed back information following her NALC planning course. We are still waiting DAPTC training to become available.

The premise of a Neighbourhood Plan was discussed to update Cllr. Phillips. Cllr. Legg discussed that a new Local Plan is being written with a 2026 provisional Strategic Planning Land Allocation to be added to the local planning website. Information from this will be important in determining future development plans for Bishops Caundle.

h. **Talk Talk**

It was agreed by councillors to write off the monies owed by Talk Talk due to the difficulties with this and time being spent trying to resolve this if there is no resolution within the next 4 weeks.

CLK

i. **A3030 Site**

A reflection safety mirror has been placed into the hedge near to the site which is poorly angled and causing headlights to reflect directly back to drivers. It is also reported that animals are regularly on the highway close to the entrance. This has been brought to the attention of the local police.

The planning enforcement team are following the legal process with the site owners and will be asked for an update.

CLK

j. **Grit Bin**

Cllr. Adlem was not present and no update provided to the siting of the new grit bin. To follow up at next meeting.

KA

The pallet of compost and planters were discussed and offered to the Church (Mr. Richards present at the meeting is the Church Warden). He will discuss this with the PCC and update the council.

CLK

k. **Register of Interests**

All councillors need to ensure that the Register of Interest online needs to be completed and should be reviewed regularly to ensure it remains current.

ALL

l. **Village Communication Revisit**

A new Bishops Caundle events Facebook site has been set up.

To be discussed at the next meeting – one off newsletter.

CLK

**4. Planning Applications P/HOU/2023/02209 and P/FUL/2023/07004**

These applications were submitted over the Christmas period and it was not possible to arrange a formal meeting. Details were highlighted locally and all councillors notified.  
No objections have been raised to the plans submitted by councillors or members of the public.

**5. Playing Field**

**Maintenance and repairs/work completed to date.**

Some remedial works were completed but this has halted due to the wet weather. Cllr. Adlem has contacted the relevant residents in order to arrange for damaged surfaces to be repaired and rubble removed from the old play area site. **KA**

Damage from Wessex Internet works will be inspected once all properties in Hill View have been connected.

**Pump Track**

To pass to next meeting.

**Football Club**

Contact has been made regarding clearance of the building and insurance, awaiting response. **AJ/CLK**

**H&S Inspection**

N/a

**6. Precept**

The precept draft budget was reviewed and no amendments made. It was agreed unanimously that the village precept request should be increased by 15% which will not cover all costs this year. **CLK**

**7. CIL Monies Allocation Update**

Benches and picnic tables have now been purchased and are being installed.

**8. Training**

Provision of training was discussed, councillors to contact the clerk if training is needed. **CLK**

**9. Finance**

Agreed unanimously that £5000 from the current account should be transferred to the savings account which will allow for interest to accrue.

Unanimous agreement for a donation of £50 to the White Hart Magazine. **CLK**

**Bishops Caundle Parish Council - State of Finances to 16/01/2024**

**Balances:**

Natwest Current Account		£9,122.49
Natwest Grants Account		£1,136.74
Natwest Savings Account		£14,629.50
Total		£24,888.73

**Income:**

	Date	Amount
<b><u>Current Account</u></b>		

<b><u>Grants Account</u></b>		
<b><u>Savings Account</u></b>		
Savings Account Interest November	30/11/2023	£17.39
Savings Account Interest December	29/12/2023	£16.83

**Cheques Signed and Approved by Chair Since Previous Meeting**

None		

**Other Payments Since Previous Meeting**

<b><u>Current Account</u></b>		
BC Village Hall Rent November	21/11/2023	£18.00
Clerk Salary November	28/11/2023	£492.22
Clerk Homeworking Allowance November	28/11/2023	£24.00
HMRC November	28/11/2023	£123.20
M Moore Grass November December	28/11/2023	£200.00
Hugofox Webpage December	11/12/2023	£11.99
Clerk Salary December	27/12/2023	£346.82
Clerk Homeworking Allowance December	27/12/2023	£30.00
Bennett Hedge Cutting	27/12/2023	£300.00
HMRC December	27/12/2023	£86.60
Hugofox Webpage January	10/01/2024	£11.99
BC Village Hall Rent January	15/02/2024	£18.00
<b><u>Savings Account</u></b>		
Benches	PENDING.	£3,869.64
Picnic Tables		
<b><u>Grants Account</u></b>		

**Payments Requiring Authorisation**

	<b><u>Comments</u></b>	
M Moore Grass Cutting January	-	£100.00
M Moore Grass Cutting February	-	£100.00
Clerk Salary / HMRC / Expenses January	Approx	£457.42
Clerk Salary / HMRC / Expenses February	Approx	£457.42
Village Hall Rent January		£18.00
Hugofox January		£11.99

Hugofox February		£11.99
Microsoft	Estimated	£59.99
ICO	Estimated	£35.00
Digby Estate	Estimated	£30.00
CSW Equipment	Estimated	£20.00
WHM Donation		£50.00

Proposed By: Cllr. Phillips

Seconded By:

Cllr. Shaw

N.b. Pension scheme for Clerk has not been joined as annual income is low.

#### **10. Routine Correspondence**

None via post, emails as forwarded to councillors.

#### **11. Matters for Discussion Next Agenda / AOB.**

- a). The local PCSO is looking to increase engagement within the village, to invite to next meeting.

CLK

#### **12. Members of the Public Questions**

- a). The village Church is very low on funds and donations are not sufficient to allow it to remain viable after December 2024 (or April 2025 if collections can be kept). There are discussions ongoing about the future of the building.

CLK

#### **13. Time of Closure**

9.40pm

#### **Date of Next Meeting**

Tuesday March 19th 2024, 7.30pm.

#### **Future Planned Meeting Dates:**

**2024 Meeting dates – all 7.30pm Village Hall unless otherwise stated.**

May 21<sup>st</sup> (Annual Parish Meeting 7pm followed by Annual Parish Council Meeting)

July 16th

September 17th

November 19th