

DODDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Doddington Village Hall on Monday 12 September 2016 at 7.30pm

Present: Cllr K Attwood (Chairman), Cllr S Coates, Cllr G Cuthbert; Cllr P Duckworth, Cllr K Fraser and Cllr C Jones; and Mrs W Licence (Clerk). Also present were SBCllr C Prescott, Community Warden Dave Osborne and five members of the public.

<p>1 Apologies Apologies had been received from Cllr P Haynes (holiday): apology accepted. Apologies had also been received from KCllr A Bowles (at another meeting): apology noted.</p>
<p>2. Declarations of Interest Cllr Coates declared a non-pecuniary interest in agenda item 12 ii, as his property adjoins the site, and signed the Members' Declaration of Interests book.</p>
<p>3. To Determine whether any items should be discussed in closed session None were identified.</p>
<p>4. Minutes of the Parish Council Meeting held on 11 July 2016 Councillors considered the minutes of the meeting held on 11 July 2016 and AGREED UNANIMOUSLY to accept the minutes as a true record of the meeting. The minutes were duly signed by Cllr Attwood.</p>
<p>5. MATTERS ARISING Cllr Attwood said there had been two quotations received for a sign in the play area. Cllr Attwood PROPOSED to accept the quotation from The Image Corporation for £42.00 for an A3 sign; SECONDED by Cllr Cuthbert: AGREED UNANIMOUSLY.</p>
<p>6. COMMUNITY WARDEN REPORT Mr Osborne reported the Clerk had informed him of a complaint from a resident about parking issues at Northdown and he attended the area and the problem had resolved itself. There has also been a problem with vehicles being parked on the pavement near Court Lodge Farm. Cllr Attwood thanked Mr Osborne for attending the meeting.</p>
<p>7. NEIGHBOURHOOD WATCH Apologies had been received from the co-ordinator for being unable to attend the meeting and her report had been circulated. The only significant incident was that a motorbike had been stolen from Northdown. Cllr Attwood thanked Mrs Jackson for her report and for her work as Neighbourhood Watch co-ordinator.</p>
<p>8. PUBLIC QUESTION TIME <i>The meeting was adjourned for the Public Question Time</i></p> <p>#1- The 30 mph repeater sign against the wall between the butchers and The Chequers has rusted through. <i>ACTION: Clerk to report.</i></p> <p>#2- The new road closure sign is three quarters over the pavement and it cannot be seen by pedestrians at night, can it be lit? Cllr Attwood said that these signs are not illuminated. <i>ACTION: Clerk to contact BT Open Reach</i></p>

#3- The Fun Day was a tremendous success and I would like to thank the Parish Council for providing the toilet.

#4- Is there any possibility that the road through Doddington to the A20 could be resurfaced?

ACTION: Clerk to contact Kent Highways.

#5- Why are BT taking so long?

Cllr Cuthbert said the notice is for the statutory amount of time they have applied for and we have asked for a minimal amount of road closure.

Cllr Attwood said the contractors have to trench across the road to get electricity. The work will help Broad Band speed and there is a diversion loop around the village.

#6- I help with the War Memorial maintenance and the damage which occurred due to an accident earlier in the year has been repaired. In Sittingbourne, there are wreaths with blue poppies and these are a memorial to the Somme as they represent the blue cornflowers in the region. I would like to ask for permission to have one of these wreaths for the Remembrance Day ceremony in November.

Councillors AGREED to purchase a wreath if less than £35.00.

ACTION: Clerk to investigate details of the blue poppy wreaths.

9. PLANNING MATTERS

i.

ADDRESS: Sharsted Lodge Sharsted Road Doddington Kent ME9 0JS

APPLICATION REF: 16/504653/FULL

PROPOSAL: Demolition of existing single storey rear extension. Erection of a single storey rear extension with a basement. Formation of new basement area under existing structure. New boiler flue and oil tank storage with screening. Retrospective application for existing wrought iron gates to entrance bellmouth.

APPLICATION REF: 16/504654/LBC/AB

PROPOSAL: Listed Building Consent for demolition of existing single storey rear extension. Erection of a single storey rear extension with a basement. Formation of new basement area under existing structure. New boiler flue and oil tank storage with screening. Retrospective application for existing wrought iron gates to entrance bellmouth.

Councillors considered the applications and had no comments to make.

ii. APPLICATION REF: 16/506327/FULL

ADDRESS: Downings The Street Doddington Kent ME9 0BH

PROPOSAL: Rear extension to existing bungalow including loft conversion. Alterations to fenestration and internal layout.

Councillors considered the application and had no comments to make.

iii. APPLICATION REF: 16/506578/FULL

ADDRESS: 11 The Terrace Chequers Hill Doddington Kent ME9 0BL

PROPOSAL: Erection of a single storey side and rear extension with rooflights

Councillors considered the application, noted the neighbour had no objections and had no comments to make.

iv. Any other planning matter received by 12 September 2016

No other planning matters had been received.

10. FINANCE

i. To receive Parish Council contribution for Clerks Conference

It was noted that £20 had been received from both Newington and Tunstall Parish Councils for their share of Clerk's Conference expense.

Councillors also noted that £172.65 had been received from Newnham Parish Council for their share of the War Memorial Insurance; and £684.73 had been received from the Transparency Fund.

ii. Councillors Expenses

There were none

iii. Invoices for Payment

Mr D Buckett- Internal Audit Fee- £153.90

Cllr Coates said that in principle the Parish Council should have been notified of an increase of 50%.

It was **AGREED** to pay the invoice (cheque no 1094)

Commercial Services- Playing Field maintenance

Cllr Attwood said the invoice has been queried with Landscape Services about missed cuts and pitch markings, no response has yet been received.

Society of Local Council Clerks

It was **AGREED** to pay Newington Parish Council 1/3 share of £49.67 (cheque no 1095)

AMS Workwear- hi-vis jackets £12.60

It was **AGREED** to pay the invoice (Cheque no 1096).

iv. Internal Audit report

Cllr Jones asked about the need to provide a pension.

The Clerk advised her wages were under the threshold.

Councillors noted the content of the Internal Auditor's report.

11. DEFIBRILATOR

Cllr Coates reported the cabinet had been checked and cleaned the pads had been put in place. The cabinet should not be opened unless needed for use except in an emergency.

Cllr Jones asked whether a light can be installed to make the defibrillator easier to use at night.

Councillors **AGREED UNANIMOUSLY** that a light should be installed.

ACTION: Cllr Coates to liaise with the Village Hall Committee.

12. SPEED WATCH

i. To receive an update

Cllr Fraser informed Members that there have only been two Speed Watch sessions over the past two months. There were no issues with the first session but the second session recorded three people one of whom received a letter from the Police. The Speed Watch presence has made a difference as the speed of traffic increases if there have been no sessions for a while. There is now a new manager at Speed Watch.

ii. To consider purchasing Speed Watch equipment

Cllr Fraser said that as another Parish Council is also borrowing the equipment it will not be so readily available. The equipment from Newnham Parish Council is old and does not perform as well as it should. It was hoped to get figures for purchasing the equipment but this has not happened due to the change in Speed Watch manager.

Cllr Attwood said that SBCllr Prescott has agreed to make a grant of £300 and Andrew Bowles has been asked for the balance.

Cllr Attwood thanked Cllr Fraser for his hard work in organising Speed Watch sessions.

13. PLAYING FIELD

Cllr Duckworth reported the football net has been vandalised again and this has been reported to the Police. Cllr Duckworth has carried out repairs to the net. There is concern that the small mower does not come out after the gang mower and the football pitch is not being marked either. Cllr Duckworth borrowed a mower to cut the grass before the Fun Day and Cllr Fraser cut back the brambles. The port-a-loo is still on site. The play area surfaces have been sprayed again and the area will continue to be monitored. Cllr Duckworth has adjusted the gate near the garage so that it closes quicker. There are distinct areas of the safety surface which need to be repaired professionally.

ACTION 1: Clerk to contact Four Jays to remove the port-a-loo.

ACTION 2: Clerk to obtain quotes for the repair of the safety surfaces.
Cllr Attwood thanked Cllr Duckworth for his sterling work on the Playing Field and also thanked Cllr Fraser for his help.

14. HIGHWAYS

Cllr Duckworth informed Members that he had met with Ben Hilden, KCC Road & Footway Asset Engineer, who agreed the grid was not in the place he had marked and he will contact the contractor to resolve the issue.
Cllr Attwood thanked Cllr Duckworth for the invaluable update.

15. CORRESPONDENCE

1. 08.08.16: SBC Swale Green Grid partnership invitation – *circulated*
2. 08.08.16: KALC Parish News- *circulated*
3. 11.08.16: Newsletter from Cllr Andrew Bowles- *circulated*
4. 15.08.16: KALC Autumn events- *circulated*
5. 22.08.16: Road Closure notice of Hope's Hill - *added to website*
6. 23.08.16: CAB- invitation to the AGM- *circulated*
7. 05.09.16: Road Closure notice of The Street - *added to website*
8. 08.09.16: Faversham Town Council- invitation to join Faversham Local Engagement Forum.

16. ANY OTHER BUSINESS

Cllr Duckworth said he had attended the KALC Swale Area Committee meeting. After the election of officers, there was a presentation from the Kent Resilience team and information was given out about Community Emergency Plans. The team want parishes to have a local emergency plan in plan for the first 20-40 minutes of an emergency until KCC take over.
Cllr Jones said this has previously been discussed by the Council and it was agreed not to progress a plan.
Cllr Attwood thanked Cllr Duckworth for attending the KALC Area Committee meeting.

No other matters were raised.
Cllr Attwood thanked everyone for attending.

There being no further business, the meeting closed at 8.30pm.
Date of next meeting:- Monday 10 October 2016

Signed as a true record of the proceedings:

.....Chairman Date: 10 October 2016