



Hoo Saint Werburgh Parish Council

Parish Clerk: Mrs Sherrie Babington

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To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 2nd December 2021 at 7.00pm in the Pottery Road Village Hall. Members are hereby summonsed to attend.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

4. Matters arising from the Minutes.

5. Public Participation.

To discuss any questions received by members of the public.

6. Financial Matters.

To consider the monthly financial statement.

7. Parish Council Committee Reports.

To receive the reports and recommendations from the following Committee Meetings:
a. Finance, Audit and General Purposes Committee.

8. 2022/2023 Budget and Precept Requirement.

9. Covid Contingency Plan and Delegated Authority.

10. Joint work with High Halstow Parish Council.

11. Date of the next meeting – Tuesday 4th January 2022.

The meeting will close at 7.30pm and a Presentation will be given by Medway Council on the Housing Infrastructure Fund Consultation Stage 2.

Mrs Sherrie Babington
Parish Clerk