



# CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: [clerk@clipstonparishcouncil.org](mailto:clerk@clipstonparishcouncil.org)

Website: <http://www.clipstonparishcouncil.org.uk>

## Minutes of the Ordinary Parish Council Meeting

Held on Wednesday 5<sup>th</sup> July 2023 at 1930 hrs  
in Clipston Village Hall.

Mrs C Valentine - Clerk to the Parish Council 07581 490581

Attendees: Chairman Councillor A Wilford; Councillors Warren, Price, Alderson-Smith, Fellowes and Burnham.  
Unitary Councillor Parker. No members of public.

206/23	<b>APOLOGIES</b> Apologies received and accepted from Councillor May ( Personal). Councillor Kemsley-Pein was not present for the meeting.
207/23	<b>DECLARATIONS OF INTEREST</b> No declarations.
208/23	<b>PUBLIC PARTICIPATION</b> No members of public.
209/23	<b>UPDATE FROM UNITARY COUNCILLORS</b> Unitary Councillor Parker advised of the changes to the planning consultation process. Notifications are sent to elected ward members and Parish and Town Councils where legislation is required to do so, but with the exception of Certificates of Lawful Development, Discharge of Conditions, Advertisements and 28 Day Prior Applications. It is encouraged to monitor the planning portal website at West Northants Council. There is a new bi-annual newsletter called West Northants Life ( similar to Daventry Calling) due to be delivered to every household soon. It will be linked with Public Health, who have a duty to send a document twice a year to the public. The West Northants Council have published their annual report on their website. The Community Governance Review publishes its last report on 1 <sup>st</sup> August 2023. There is also a draft Street Trading Policy closing 27 <sup>th</sup> August for consideration. Current West Northants Council consultations running at the moment listed on the WNC Consultation Hub: <a href="https://westnorthants.citizenspace.com/">https://westnorthants.citizenspace.com/</a>
210/23	<b>APPROVAL OF MINUTES</b> It was <b>RESOLVED</b> to approve the Minutes of the Ordinary Parish Council meeting on Wednesday 7 <sup>th</sup> June 2023 as a correct record.
211/23	<b>PLANNING</b> a) Land at Naseby Rd/Gold Street – Fly tipping. It was <b>RESOLVED</b> to wait as the planning process is pending and decision due in August. b) It was noted a new application received ref: 2023/5790/TCA Proposal Tree A Ash -Fell. Tree B Ash - Fell Tree C Ash - Fell. Tree D Ash -Fell. Location Hornhill Farm, The Green, Clipston, West Northamptonshire LE16 9RS.The planning notice advised it was an amendment to the proposal for information only. It was <b>RESOLVED</b> as no objection for the minutes. For future notices, more information is needed on this type of application as no comment was requested. Action Councillor Price. <b>DECISION – It was noted.</b> c) <b>2023/5176/FULL</b> 12 Bassett Way Clipston West Northamptonshire LE16 9RJ Single storey rear extension 23/03/2023 Approved <i>The Clerk has observed a number of applications on the WNC Planning Portal that are aged but appear to still be pending. Search and comment planning: It was <b>RESOLVED</b> to send the list to Unitary Councillor Parker to take a look.</i> <a href="https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application">https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application</a>



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<b>212/23</b>	<b>MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 3<sup>RD</sup> May 2023.</b>																														
	<p>Councillor Price reported the land registry matters are still in progress. The village greens are registered as Village Greens, but not with Land Registry. It was recommended that they are voluntarily registered like the village hall. The Pound does not appear to have deeds but is registered as Common Land, but again not with Land Registry. A statement of truth is required for these parcels of land and a solicitor to validate ownership, draw up ordinance survey document and register the land. Cost is estimated at approx. £3k. It was <b>RESOLVED</b> to proceed to protect the land and define ownership. Action: Councillor Price.</p> <p>Councillor Alderson-Smith has looked into the matter of registering the pub as an Asset of Community Value and identified/contacted the persons responsible for The Bulls Head. It was <b>RESOLVED</b> for the Parish Council to register The Bulls Head public house as an Asset of Community value and submit the form to West Northants Council following the meeting.</p>																														
<b>213/23</b>	<b>STREET LIGHTING</b> <ol style="list-style-type: none"> <li>Streetlight number 7 - E.On Maintenance contacted and we await inspection feedback to understand if fitting a shield to the light is possible. It was noted to progress as the PC are awaiting news.</li> <li>Street light no. 21 along Kelmarsh Road/ and light no.3 hidden by trees reported for repair. The matter has been reported but no action as of yet . Clerk to progress</li> </ol>																														
<b>214/23</b>	<b>CORRESPONDENCE</b> <ol style="list-style-type: none"> <li>Town and Parish Briefing - June 2023 – It was noted – Councillor Price requested a copy.</li> <li>LAPS Local Area Partnerships online briefing 26<sup>th</sup> June 2023 – It was noted.</li> <li>6<sup>th</sup> June 2024 marks the 80th Anniversary of the D-Day landings and parish and town councils are encouraged to take part by lighting a Beacon on that day representing the ‘light of peace’ that emerged from the darkness of war. <a href="http://www.d-day80beacons.co.uk">www.d-day80beacons.co.uk</a> . It was <b>RESOLVED</b> for the Chairman to look into nearer the time.</li> </ol>																														
<b>215/23</b>	<b>VILLAGE MAINTENANCE</b> <table border="1"> <thead> <tr> <th>Date</th><th>REF</th><th>Issue</th><th>Status/Action</th></tr> </thead> <tbody> <tr> <td>June 23</td><td>4694390</td><td>Potholes Longhold Road/Naseby Road</td><td>Clerk reported need more evidence AW – photos to Clerk</td></tr> <tr> <td>June 23</td><td>4693591</td><td>Road Signs – repainting- Stop sign at crossroads worn</td><td>Work scheduled in next 26 weeks</td></tr> <tr> <td>March 23</td><td>4313946</td><td>Kelmarsh Road bends hedges. Reference : 4313946</td><td>AW to send photos to Clerk for Cllr J Harris. – noted resend</td></tr> <tr> <td>Oct 22</td><td>3901102</td><td>Overgrown hedge at the Paddocks</td><td>Highways to contact can take up to 4mths - private individual. Clerk chase with Highways</td></tr> <tr> <td>Jan 23</td><td>101002694995</td><td>Harborough &amp; Naseby Road – Leaves and debris on footpath</td><td>Clerk chased WNC highways/street cleaning</td></tr> <tr> <td>June 23</td><td>4689776</td><td>Right Of Way Ch6 – route changed/blocked addition Of electric fence and concern of temperament of horse</td><td>Reported to Rights Of Way Officer - writing to landowner.</td></tr> </tbody> </table>			Date	REF	Issue	Status/Action	June 23	4694390	Potholes Longhold Road/Naseby Road	Clerk reported need more evidence AW – photos to Clerk	June 23	4693591	Road Signs – repainting- Stop sign at crossroads worn	Work scheduled in next 26 weeks	March 23	4313946	Kelmarsh Road bends hedges. Reference : 4313946	AW to send photos to Clerk for Cllr J Harris. – noted resend	Oct 22	3901102	Overgrown hedge at the Paddocks	Highways to contact can take up to 4mths - private individual. Clerk chase with Highways	Jan 23	101002694995	Harborough & Naseby Road – Leaves and debris on footpath	Clerk chased WNC highways/street cleaning	June 23	4689776	Right Of Way Ch6 – route changed/blocked addition Of electric fence and concern of temperament of horse	Reported to Rights Of Way Officer - writing to landowner.
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<b>216/23</b>	<b>FINANCE AND POLICIES</b> <p>It was noted last bank statement to Clerk: HSBC paper statements only as of 01/06/23 £27,037.57 and £16,633.98. Clerk awaits access to Unity Trust Bank. - HSBC – Signatories change postal address to Clerk – no action.</p>																														
<b>a)</b>	<p>Unity Bank and HSBC – Noted new Unity forms will need to be signed for additional signatories but awaiting mandate change for Clerk. Noted the cheque for £20K signed at last meeting awaits banking – no access to a Unity Bank deposit book yet until Clerk has access.</p> <p>Euromec Documents to be stored in the village hall – Moved to the next meeting.</p>																														



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b)	It was <b>RESOLVED</b> to approve the following payments for July 2023 The WNC mowing contribution PO received for £355.84 – noted –still awaiting bank statement to confirm received.		
c)	<b>PC Expenditure June 2023</b>		
	Clerk salary July 2023	340.90	LGA 1972 (s112)
	HMRC (Tax)	85.40	LGA 1972 (s112)
	Protheroes Inv 31.05.23 inv 523115	106.15	LGA 1972 (s111)
	Euomec Contractors Ltd inv 27244 mower repairs	123.53	Open Spaces Act 1906
	NPOWER Commercial Gas LTD	874.59	Highways Act 1980
	Total	£1530.57	
d)	The OPFCC grant monitoring has requested information on an awarded a grant through the Office of the Police, Fire and Crime Commissioner in 2022/23, by Monday 21st August 2023. It was <b>RESOLVED</b> for the Clerk to send Councillor Warren the information. It is regarding the speed signs grant.		
e)	<b>IT – Noted as approved.</b> After negotiations with Cloudy IT they have now have agreed to upgrade the current package and have provided Office 365 standard and desktop applications are now installed and laptop is operational. New agreed annual price of £123.60+vat for 12 months for full workable Office 365 including email hosting from the end of July. The way the laptop has been configured it was easier to remain and the cost is near the same.  Clerk is working on obtaining quotes for .gov.uk email for Councillors and Clerk and .gov.uk website.		
217/23	<b>TO REVIEW AND ADOPT THE FOLLOWING POLICIES:</b> Mower risk assessment – It was <b>RESOLVED</b> to resend to Councillor Price with suggested amendments and recirculate for consideration at the next meeting.		
218/23	<b>ANY OTHER BUSINESS</b> (for discussion only no items can become decisions)  Neighbourhood Planning process – Councillor Price has contacted WNC Mowing access Shambala – add to noticeboard  Next Meeting Wednesday 2 <sup>nd</sup> August 2023  Meeting Closed at 20:33		