

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 14 NOVEMBER 2023 IN MARSH GIBBON VILLAGE HALL

PRESENT: Cllrs A Lambourne (Chair), J Smith (JS), N Lyon (NL) and R Daniell (RD)
Carole Jackman (Clerk)

No members of the public were present.

Meeting commenced at 8.00pm.

1 APOLOGIES

Cllrs E Taylor and T Reveler
Bucks Unitary Councillor Angela Macpherson (AM).

2 DECLARATIONS OF INTEREST

None.

3 MINUTES OF MEETING HELD ON 10 OCTOBER 2023

The minutes of the meeting held on 10 October 2023 were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

There were no matters arising.

5 COUNCILLOR RESIGNATION/VACANCY

It was noted that an enquiry had been made but the resident was not eligible as she had only been living in the village for three months. No other interest had been shown.

6 GENERAL CORRESPONDENCE

All correspondence, circulars and consultations had been circulated to councillors by email.

6.1 It was noted that a resident had written to Bucks Council regarding possible breaches of planning on the Swan Field site. Bucks Council's response was that they did not consider that a breach had been made.

6.2 The Parish Council had received details of a company who would clean the white gate which might be worth following up. However it was noted that when the white gates were installed, the Parish Council paid extra to Aylesbury Vale District Council for their maintenance.

7 PLANNING

7.1 Applications

23/03080/APP : Householder application for single storey rear/side extension (amendment to approval 23/02052/APP).

17 Little Marsh Road Marsh Gibbon Buckinghamshire OX27 0AF.

Decision: No objection.

Action: Clerk to inform Bucks Council (AVDC Area).

7.2 Approved application

23/02811/APP: Householder application for erection of carport - Box Barn Castle Street Marsh Gibbon Buckinghamshire OX27 0HJ.

7.3 Proposed Solar Farm and Battery Storage Unit

No updates were available. This item is to be removed from the agenda.

8 EWELME SITE

8.1 Site A

See 6.1 above. No other updates were available.

Action: Cllrs to monitor.

8.2 Ewelme Trustees Meeting

Chair reported that he is meeting Angharad Saunders, a Ewelme Trustee and would request that a meeting between the Parish Council and Trustees is arranged.

9 CLERK'S REPORT

9.1 Finance Report

Clerk presented the Financial Report for November 2023. Payments totalling £3,550.05 were approved, as detailed in appendix 1.

Signature:

2195

- 9.2 **NALC Recommended Pay Scale**
Councillors agreed to the recent NALC recommended pay scale for clerks which is back-dated to 1 April 2023.
- 10 **VILLAGE HALL**
- 10.1 **Report**
Cllr JS reported that the next meeting is scheduled for week commencing 20 November and more work is planned for new flooring. Cllrs were surprised that the carpeting in the committee room was being replaced.
- 11 **PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 11.1 **Maintenance**
It had been confirmed that S106 funding would not be available for any fencing at the play area. Cllr NL confirmed that Sovereign had completed the issues raised at the annual inspection.
It was noted that the all-weather pitch (AWP) had some damage but didn't pose any health and safety issues.
It also was noted that funding would probably be needed to upgrade the AWP in the near future.
- 11.2 **Cableway**
An S106 application had been submitted to Bucks Council on 17 October, but approval had not yet been received. Cllr NL confirmed that the cableway did not need to be fenced off until it is repaired.
- 11.3 **Playground upgrade (for older children)**
Cllr NL had received the results of the survey which are available on the PC website. The most popular item was a skateboard ramp. He also reported that he would be getting a few more quotes.
- 11.4 **Skateboarding**
Cllr NL reported that he has secured £9,000 towards the cost of the instructor and more equipment from the National Lottery which secures the skateboarding for another year.
- 12 **DEVOLVED SERVICES**
- 12.1 **Grass/Hedge cutting**
No updates were available.
- 13 **ROADS AND PATHWAYS**
- 13.1 **Parking in Castle Street**
Bucks Council still had not supplied the report from the designers to determine whether any further actions/corrections are needed outside the school.
Greg Smith, MP had now responded regarding a zebra crossing and additional signage outside the school and apologised for not responding to the previous two emails. However, the response he had received from Bucks Council was disappointing.
The following is an extract from the letter:
"Buckinghamshire Council receive many requests to introduce additional measures on sections of roads of public concern. Our policy is to direct the available funding for this type of work towards those sites which have a demonstrable personal injury collision record meeting an agreed criteria. This method of targeting measures supports our objective of improving the safety of the network through the reduction in frequency and severity of reported injuries. This policy has been adopted so that the casualty data provided by Thames Valley Police (TVP) can be analysed in detail to ensure that schemes are designed to address the particular factors that have been attributed to the recorded collisions at those locations.
The Network Safety Team's method of identifying sites for potential casualty reduction remedial measures involves reviewing injury collisions which have occurred and been reported to TVP within the last 5-year period, in order to identify those sites and routes that have the highest collision rate and casualty severity. We carry out a search for collision sites that have a history of 5 or more collisions (of any severity) within a 50m radius within the last 5 years. There are currently in excess of 75 sites meeting this criterion across Buckinghamshire.
In the latest 5-year period, 1st September 2017 to 31st August 2022, there have been no reported injury collisions in the vicinity of Marsh Gibbon School; as a result, we are not in a position to provide a zebra crossing from Capital funds. There are potentially some alternative funding options and we have contacted our colleagues in Development Management to determine whether there is funding available connected to the various developments within the Parish. Should funding be available for such improvements, we will ensure your office, the Parish and school are updated."
- 13.2 **Parking in Station Road**
"Parking control request Local support form" has been issued for signature but none has been returned.
Action: Clerk to send the form to Marsh Gibbon shop for residents to complete.
- 13.3 **White Lines**
The lack of white lines at various junctions through the village had been reported on FixMyStreet. On 16 October Bucks Council issued a notice informing council that "We have completed our inspection of the issue and have made arrangements for it to be resolved within 6-8 weeks."

- 13.4 **A41 Marsh Gibbon/Blackthorn junction**
A request for a mirror on the A41 at the Marsh Gibbon/Blackthorn junction had been requested. A response on 12 October noted that this is being investigated.
- 13.5 **Swan Lane**
The Swan Lane footpath with multiple trip hazards had been reported on FixMyStreet. On 16 October Bucks Council issued a notice informing council that : “We have completed our inspection of the issue and have made arrangements for it to be resolved within 6-8 weeks.”
- 13.6 **Rectory Close road closure**
Cllr JS expressed concern regarding parking during the Rectory Close road closure.
- 14 STREET LIGHTING**
- 14.1 **Maintenance**
No new faults had been reported.
- 15 CEMETERY MATTERS**
- 15.1 **General Maintenance**
There were no maintenance issues reported.
- 15.2 **Burial, Interments, Advance booking requests and Memorial applications**
- 15.2.1 **Burials**
A burial had taken place in Section D, Row 1, Plot 9.
- 15.2.2 **Advance reservation**
No reservations had been requested.
- 15.2.3 **Memorial applications**
No memorial requests had been received.
- 15.3 **Cemetery Road**
Clerk had sourced costings for signage but these were prohibitively expensive.
Action: Cllr NL agreed to look into further costings.
- 16 ENVIRONMENTAL MATTERS**
- 16.1 **Ware Pond**
Chair thanked those residents and councillors who had cleaned out Ware Pond.
- 16.2 **Mud Pond traffic incident**
There were still no updates from the police regarding the damage caused by an HGV at Mud Pond. Thames Valley police had informed Clerk that there was a backlog of investigations.
Action: Cllr RD to ask his contact for a quote to repair the railings.
- 17 STREET FURNITURE**
- 17.1 **Memorial Seat / Memorial Soldier**
The Memorial Bench and the Memorial Soldier had been installed.
Action: Clerk to submit an invoice to Bucks Council for the S106 funding for the memorial bench (the funding for the Memorial Soldier had been provided by the Parish Council).
- 18 COMMUNITY BOARD**
No updates were available.
- 19 JUBILEE PLANTATION**
No updates were available.
- 20 SPEEDWATCH – Including MVAS**
Following a request from a resident, it was agreed to look into the installation of MVAS signs in the village. It was noted that the village already have two signs: one on Station Road and one on Blackthorn Road.
Action: Cllr NL agreed to look into the costs of the MVAS.
- 21 CHRISTMAS TREE**
It was noted that:
- the Christmas Tree will be erected on 2 December and taken down on 6 January 2024.
 - the lights and meter supply will be electrically tested on 16 November [*Clerk’s Note: the electrical checks were successful and a certificate has been issued.*]
- 22 ANY OTHER BUSINESS**
- 22.1 **River Ray Fly Tipping**
It was agreed to involve Greg Smith, MP, to try to get the fly tipping removed from the River Ray following the lack of help from Bucks Council, Cherwell District Council and the Environment Agency. It was noted that BBOWT also have been trying to get the fly tipping removed.

22.2 **Piece Close Vacancy**

Following a request from Bucks Council, Councillors said they were not aware of any local interest in the vacant property at Piece Close and clerk informed Bucks Council accordingly.

[Clerk's Note: Clerk had informed Bucks Council that the day after the Parish Council meeting Cllr JS had been approached by a resident expressing an interest in the Piece Close vacancy. No further updates are available.]

22 DATE OF NEXT MEETINGS

The next meeting will be held at 8pm on Tuesday 12 December 2023 in the committee room of Marsh Gibbon village hall.

The meeting closed at 9.20pm.

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
14-Nov-23

COMMUNITY ACCOUNT

29-Sep-23	£26,461.21	
Outstanding Cheques and cheques approved on 10 October 2023	-£3,545.16	
Unpresented cheques at 30 Oct 2023	£1,749.28	
Technical Surfaces cheques approved after PC meeting	-£450.00	LGA (Misc provisions) 76, s19
Income:	£0.00	

Balance of Community Account at 30 October 2023 **£24,215.33**

Cheque No	Payee	Amount	
Cheques to approve on 14 November 2023			
DD HugoFox	Inv 3419: Monthly website fee	£23.99	LGA 1972 s. 142
103384			
103385	Marsh Gibbon Village Hall	Inv 211464: VH hire 12 September	£19.00 LGA 1972 s133
103385	Marsh Gibbon Village Hall	Inv 211485: VH hire 10 October	£19.00 LGA 1972 s133
103386	Bucks Council	Inv 2205067872: Cemetery waste	£18.95 Litter Act 1983 ss 5
103387	R B Howson	Inv 0491: Christmas Tree + delivery	£657.60 LGA 1972 S.144
103388	B Leonard	Inv 995: Install concrete base for memorial bench	£300.00 Highways Act 1980 s. 96
103389	Technical Surfaces	Inv 83668: Match Fit 6 November 2023	£450.00 LGA (Misc provisions) 76, s19
103490	C Jackman	Clerk salary Sept 23	£483.57 LGA 1972 s. 112(2)
103491	HMRC	Clerk PAYE Sept 23	£80.80 LGA 1972 s. 112(2)
103492	RTM	Inv 4385: grass cutting	£1,497.14 Highways Act 1980 s. 96
SSE	Street lightig electric - to be confirmed - invoice not yet received		
		£3,550.05	

Totals yet to be deducted from balance of Community Account

103377	RTM	£1,413.88
103381	E.on	£335.40

£1,749.28 **£1,749.28**

Total **£5,299.33**

Total to be added to the Community Account

DL Hancock Burial D-1-7	480.00	
	480.00	480.00

Anticipated balance **£19,396.00**

£19,396.00

EARMARKED RESERVE ACCOUNT	01-Apr-23	£26,783.76
	Total In	£5,138.96
	Total Out	£0.00

Balance of Earmarked Reserve at 30 October 2023 **£31,922.72**

Bank Reconciliation 14 November 2023
COMMUNITY ACCOUNT

CASH BOOK			Notes
Balance at 1 April 2023	£20,423.84		
Total payments to 14 November 2023	-£35,359.78		
Add total receipts to 14 November 2023	£35,450.86		
Less outstanding cheques from 2023-23 FY	-£1,118.92		
	£19,396.00		
Cash book balance at 10 October 2023	£19,396.00		

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2023	£26,783.76
Less total payments to 30 October 2023	£0.00
Add Total Receipts to 30 October 2023	£5,138.96
Balance at 14 November 2023	£31,922.72

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£21,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£236.72
	£31,922.72

TOTALS at 14 November 2023	Community Account	£19,396.00
	Earmarked Reserve Account	£31,922.72
		£51,318.72

Signature: