



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a **MEETING OF ALLHALLOWS PARISH COUNCIL on Zoom Meetings (see details at end of agenda) 6:30pm Wednesday 10th March 2021 at 6:30pm**

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 10th February 2021**
4. **Matters arising from minutes (not on Agenda)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
6. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since previous Council meeting.
 - a) **Update** on issues and actions since the last parish council meeting.
 - b) **Any other items** to report that do not appear elsewhere on the Agenda..
7. **COVID-19 – Coming out of lockdown UPDATE**
The Clerk will update the council on the latest status and changes. Use of Cross Park and the Brimp will be very limited under the national lockdown restrictions which are likely to be in force until April/May at least.
8. **Community Forum**
Update from Councillors re. support and dates for an all-village community forum be organised to get updates from community organisations and seek information sharing and input to future decisions.
9. **Annual Review – Asset List/Risk Assessment**
10. **Grant Requests** for consideration – None
11. **Internet Broadband access at Cross Park/The Brimp** – Still awaiting confirmation of expected high quote for the Brimp. Possible solution using 4G (later 5G) c. £40 per month.
12. **Planning**
 - a) **Allhallows Planning Applications:**
 - MC/21/0423 1 Avery Close Allhallows Rochester Medway ME3 9QG**
Construction of a two storey extension to side.
 - MC/21/0492 Slough Fort The Brimp Avery Way Allhallows Rochester Medway ME3 9QL**
Details pursuant to condition 3 (Details of fireplace and cell doors) on planning application MC/20/2314 for Listed Building Consent for proposed work to reinstate the Guard Room, through the rebuilding of lost internal cell walls and cell door; Reinstatement of the wooden floors and decorate using Limewash; some refurbishment to fireplace together with exterior works to the court yard and the replacement of the missing ends to the casemates which includes a low brick wall; supporting timber framed glazing panels and doors as per the original fitting from 1892
 - MC/21/0361 Land R/O British Pilot Hotel Avery Way Allhallows Medway ME3 9QW**
Details pursuant to conditions 3 (materials), 4 (boundary treatment), 5 (landscaping), 7 (CEMP), 8 (biodiversity enhancements), 9 (surface water), 10 (cycle and refuse storage) 11 (acoustic assessment) and 12 (acoustic protection) on planning permission MC/20/2438 - Variation of condition 2 (approved plans) on planning permission MC/19/0007 to allow for a minor material amendment for changes to internal wall layouts; materials revised from zinc cladding to facing brickwork; roof pitch revised to create a central ridge at same height as original and roof materials change to roof tiles.
 - b) **Medway Local Plan** General Report.
 - c) **British Pilot** - a 'preplanning' letter has been received about possible conversion to a Coop store and requesting PC's views.
13. **Highways and Footpaths**
 - a) **Potential Parking Restrictions**
 - b) **Parking/Driving over Grass Verges** – Cllr Freeguard
 - c) **Footpath Officers Report** – Cllr Bowley's report will be circulated.
 - d) **Verbal highways & footpath Issues** contributions from Councillors

14. **Cross Park Issues**
- a) **Cross Park Association – Banking**
Barclays need to set-up new account as organisation is Charity. Balance from Association will be transferred. Unable to progress until COVID19 restrictions lifted as face to face meeting required with the bank. Balance obtained, re-pay to Parish Council for bills paid to date arranged.
- b) **Allhallows Golf Club-** request to consider transfer of Pavilion for use as a public house/social club/cafe
- c) **Expansion of Facilities**
- d) **Building/Land Issues** - The monthly report from Trevor Bowley will be circulated by email. .
15. **Brimp Issues** (including Youth)
- a) **Youth Club Issues**
- b) A quote still pending for installing **floodlighting** on the football area, delayed by COVID restrictions – it may be possible to arrange lighting poles in advance.
- c) Suggestion of **extending Brick Store** to accommodate additional facilities (single toilet, kitchenette and music) – Further quotes received, awaiting further quotes. Pre-Planning meeting held (2/3/21) and advice that planning approval will be required (Up to 8 weeks from submission). Approval sought to instruct John Liddiard to carry out. (emergency door in new build, and external air conditioners to be added, one internal door between windows removed etc.) VAT specialists contacted regarding the ability to reclaim VAT on the work.
16. **Contributions from Representatives on external bodies**
- a) PACT (Cllr Forrest/Cllr Morrice)
- b) KALC Medway Area (Cllr. Morrice/vacancy)
- c) Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)4Village Hall (Cllr Lovatt/sub. Cllr Forrest)
- d) Cross Park Association (Cllr Wiggins)
- e) Allhallows Fete Committee (Cllr Forrest)
- f) Friends of All Saints Church (Cllr Forrest)
17. **Reports from other member responsibilities**
- a) Allotments (Cllr. Forrest)
- b) Recreation ground and playpark (Cllrs. Forrest)
- c) Bourne Leisure Liaison (Chair)
- d) Allhallows Primary School Liaison (Cllr Freeguard)
- e) Turners Group (Allhallows Park (Kingsmead)) (Clerk)
18. **Shelduck Land Update** Pre-planning meeting held 3/2/21 and Medway Planning report that the use for a dumpster will not be supported.
19. **Financial**
- a) **Finance Monitoring Reports** to 28/02/21 (Circulated for comment/note).
- b) **Receipts and Payments schedule** (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated)
- Nb. If personal payments **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss personal staff issues/Community Award Nomination.
20. **Staffing Issues** Any Staff issues
21. **Date of next meetings –**
Parish Council meeting on Wednesday April 14th, 2021 @ Cross Park Pavilion or ZOOM if meetings not allowed.
22. **Future agenda items**

Chris Fribbins, Clerk to the Council 4th March 2021

<https://us02web.zoom.us/j/86959473357?pwd=eSt2T0NmSUNiMWRwcHZlbHQ5UE9Ez09>

Meeting ID: 869 5947 3357

Passcode: 242331

For non-computer Audio:

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0203 481 5237, 0203 481 5240, 0203 901 7895, 0131 460 1196, 9203 051 2874

And from the telephone handset: Meeting ID: 869 5947 3357# Participant ID:# Passcode: 242331#

To put hand up to speak *9 To Mute/UnMute *6